1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. GUEST AND PUBLIC COMMENTS
   A. Randy Harris, Angelo Chamberlin & Betty Boogaerts – Closure of Crow Lane for Dolet Hills Mining

5. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

6. ELECTION OF OFFICERS
   A. President
   B. Vice President

6. COMMITTEE APPOINTMENTS

7. APPROVAL OF MINUTES
A. December 7, 2015 - Committee Meeting
B. December 14, 2015 - Regular Meeting
C. December 21, 2015 - Special Meeting

8. OLD BUSINESS

A. Recommends adopting the 2016 Holiday Schedule and Policy.

9. NEW BUSINESS

A. Authorize Mr. Rodriguez Ross, Mr. Jim Davlin and Ms. Jeri Burrell to attend 2016 NACo Legislative Conference on February 20-24, 2016 in Washington, D.C.

B. Schedule a Public Hearing to consider closing a portion of Crow Lane for Dolet Hills Mining.

10. RESOLUTIONS

A. Recommends a Resolution Urging the Support of Legislation to Continue Funding for the LSU AGCENTER Offices and Further Requesting the Support of the Police Jury Association of Louisiana and All Parish Governments of the State for said position.

B. Recommends authorizing a Resolution to move precincts 5, 38, 60 & 61 back to the DeSoto Parish Library, 109 Crosby Street, Mansfield, LA 71052 after the spring election.

C. Recommends authorizing the President to sign a Resolution of Agreement with LADOTD for a grant to rehabilitate the rotating beacon support structure at the Airport.

11. ORDINANCES

A. Recommends authorizing Ordinance 1 of 2016 establishing a 25 mph speed limit on Walker Road from Highway 171 to WPA and 35 mph speed limit sign on Old Union Road from WPA to Barnes in Mansfield. (District 4D)

12. ADMINISTRATIVE ITEMS

A. Recommends authorizing the President to sign the Local Roads Safety Program Grant.

B. Recommends authorizing Mr. Thomas Jones, Mr. Richard Fuller and Mr. Emel Jones to attend 2016 NACo Legislative Conference on February 20-24, 2016 in Washington, D.C.

C. Recommends authorizing Mr. Rodriguez Ross to attend the World of Asphalt Paving Training Program on March 22-24, 2016 in Nashville, TN.

13. BUDGET AND FINANCE ITEMS
A. Recommends approving the Financial Report that was given.

B. Recommends authorizing the payment of approved bills.

14. PERSONNEL ITEMS

A. Recommends authorizing Steve Brown, Fredrick Woodley, and up to three (3) other Road Department employees to attend the World of Asphalt Paving Training Program on March 22-24, 2016 in Nashville, TN.

B. Recommends authorizing Lynda Spivey, Jolynn Sims and Ashley Vanzant to attend the 2016 ACAP Winter Conference on February 2-4, 2016, in Marksville, LA.

C. Recommends authorizing Mr. Steve Brown to attend the 20th Joint Engineering Societies Conference on January 20-21, 2016 in Lafayette, LA.

D. Recommends authorizing Calvin Bogan to attend the Louisiana Vegetation Management Association 45th Annual Meeting on February 2-3, 2016 in Marksville, LA.

15. ROAD ITEMS

A. Recommends installing three (3) street lights in the Country Club Estates Subdivision for safety.

16. ADJOURN
ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlie Roberts</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>B. D. Mitchell</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>J. O. Burch</td>
<td>0</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>A. W. McDonald</td>
<td>0</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Greg Baker</td>
<td>0</td>
<td>D</td>
<td>O</td>
<td></td>
</tr>
<tr>
<td>Richard Fuller</td>
<td>0</td>
<td>D</td>
<td>O</td>
<td></td>
</tr>
<tr>
<td>Jeff Heard</td>
<td>D</td>
<td>0</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Emel E. Jones</td>
<td>0</td>
<td>D</td>
<td>O</td>
<td></td>
</tr>
<tr>
<td>Thomas T. Jones</td>
<td>0</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Reggie Roe</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Ricky McPhearson</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
</tbody>
</table>

1. ADMINISTRATIVE COMMITTEE

   A. Call to Order

   B. Invocation given by Mr. Thomas Jones

   C. Pledge of Allegiance led by Mr. Mitchell

   D. Announcement

   1. Please let Mrs. Jennifer Woods know if you would like to attend the PJAL 92nd Annual Conference on March 3-5, 2016 in Shreveport.

   2. Mansfield Christmas Parade - Saturday December 12, 2015. Please let Ms. Linda Gatlin know if you are going to ride on the float.

   3. Budget/Finance Workshop will be held on Thursday, December 10, 2015 at 5:00 pm.

   4. Mr. Woodley wanted to let you all know about the Christmas lunch being provided by Bryan & Bryan. It will be on Friday, December 18, 2015 at 12:00 pm, for those that would like to join us. We will be having fish & brisket with the trimmings catered by Shaver's.

   5. Campaign Finance Training needs to be completed by January 10, 2016. Except for Mr. Thomas Jones and Mr. Fuller.
E. Call for Additions and Deletions to the Agenda

1. Authorize Mr. Kevin Vanzant to attend a 16 hour continuing education class for Water and Waste Water DHH Approval #50281 on December 29 &30, 2015 in Lake Charles.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: A. W. McDonald, District 2
ABSENT: Jeff Heard

F. Guest and Public Comments

1. Ranchland Acres Subdivision residents for special events concerns

Mr. Dan Dobson asked the jury for assistance in not granting a permit for an event that will be held this June. He states the “Biker Barn Rally” played their music too loud and the neighbors had lots of complaints. Sheriff Arbuckle also stated he was called out 11 times during the rally for various complaints. Mr. Roe stated that he wanted to defer this item to the Zoning Committee. Mr. Mitchell requested we not issue him a permit for this year.

G. Administrator’s Reports

The Administrator’s Report will be deferred until Monday, December 14, 2015.

H. Administrative Items

1. Authorize Mr. Thomas Jones to attend a Workforce Symposium in Baton Rouge on December 15-16, 2015.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: B. D. Mitchell, District B
ABSENT: Jeff Heard

2. Consider projects for the LGAP Grant application. (4-H Building Roof Repairs $10,000)
3. Authorize the newly elected officials to attend the PJAL Newly Elected Officials Orientation on Wednesday, January 13, 2016 in Baton Rouge.

4. Authorize the President to sign a CEA with the DeSoto Parish Sheriff and District Attorney for reimbursing the salary of a Domestic Violence Danger Assessment Coordinator (Holly Burford)

5. Authorize a resolution approving the issuance, sale and delivery of not exceeding $2,500,000 of Certificates of Indebtedness, Series 2015, of the DeSoto Parish Communications District, State of Louisiana.

6. Re-appoint Mrs. Margaret Dickerson and Mrs. Jean Williams to the DeSoto Parish Tourism Commission for a three (3) year term.
RESULT: ADOPTED  [UNANIMOUS]  
MOVER: Greg Baker, District 3
SECONDER: J. 0. Burch, District 1C
ABSENT: Jeff Heard

7. Appoint Mr. Charles Waldon to the DeSoto Parish Tourism Commission for a three (3) year term.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ricky McPhearson, District 6
SECONDER: Greg Baker, District 3
ABSENT: Jeff Heard

I. Motion to Adjourn

Motion to adjourn was made by Mr. Thomas Jones, seconded by Mr. Baker. Motion carried.

2. BUDGET AND FINANCE COMMITTEE

A. Call to Order
B. Guest and Public Comments NONE
C. Treasurer's Financial Report

Ms. Gatlin discussed the 2015 Sales Tax and investment at a Glance report that was given.

D. Budget and Finance Items

1. Authorize the payment of all approved bills.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas T. Jones, District 4D
SECONDER: Greg Baker, District 3
AYES: Charlie Roberts, A. W. McDonald, Greg Baker, Ernel E. Jones, Thomas T. Jones

2. Select auditor for 2015 Audit. (Johnson, Thomas and Cunningham)
RESULT: ADOPTED [UNAN MOUS]
MOVER: Greg Baker, District 3
SECONDER: Thomas T. Jones, District 4D
AYES: Charlie Roberts, A. W. McDonald, Greg Baker, Emel E. Jones, Thomas T. Jones

E. Adjourn

Motion to adjourn was made by Mr. Thomas Jones, seconded by Mr. Roberts. Motion carried.

3. PERSONNEL COMMITTEE

A. Call to Order
B. Guest and Public Comments NONE
C. Personnel Items

1. Declare Saturday December 26, 2015 a Holiday.
   For anyone scheduled to work.
   RESULT: ADOPTED AS AMENDED [UNANIMOUS]
   MOVER: Charlie Roberts, District 1A
   SECONDER: Ricky McPhearson, District 6
   AYES: Charlie Roberts, Thomas T. Jones, Ricky McPhearson
   ABSENT: Richard Fuller, Jeff Heard

   RESULT: DEFERRED (UNANIMOUS) Next: 12/14/2015 5:00 PM
   MOVER: Charlie Roberts, District 1A
   SECONDER: Ricky McPhearson, District 6
   AYES: Charlie Roberts, Thomas T. Jones, Ricky McPhearson
   ABSENT: Richard Fuller, Jeff Heard

3. Job descriptions and staffing changes at the Animal Control Facility.
   RESULT: DEFERRED (UNANIMOUS) Next: 12/14/2015 5:00 PM
   MOVER: Charlie Roberts, District 1A
   SECONDER: Ricky McPhearson, District 6
   AYES: Charlie Roberts, Thomas T. Jones, Ricky McPhearson
   ABSENT: Richard Fuller, Jeff Heard

4. Authorize Mr. Kevin Vanzant to attend a 16 hour continuing education class for Water and Waste Water DHH Approval #50281 on December 29 & 30, 2015 in Lake Charles.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Ricky McPhearson, District 6
SECONDER: Charlie Roberts, District A
AYES: Charlie Roberts, Thomas T. Jones, Ricky McPhearson
ABSENT: Richard Fuller, Jeff Heard

D. Adjourn

Motion to adjourn was made by Mr. McPhearson, seconded by Mr. Roberts. Motion carried.

4. ROAD COMMITTEE

A. Call to Order
B. Guest and Public Comments NONE
C. Road Items

1. Authorize Ordinance 16 of 2015 establishing a 25mph speed limit on Honeysuckle Drive, Parkview, Wilderness Way, Wildwood Drive, Creek Bank Road, Tanglewood Drive and Briarwood Circle in the Wildwood Subdivision (District 4A)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Charlie Roberts, District A
AYES: Charlie Roberts, J. O. Burch, Greg Baker, Ricky McPhearson
ABSENT: Richard Fuller

D. Adjourn

Motion to adjourn was made by Mr. McPhearson, seconded by Mr. Roberts. Motion carried.

5. SOLIDWASTE COMMITTEE

A. Call to Order
B. Guest and Public Comments NONE
C. Solid Waste Items

1. Authorize the President to sign an agreement with Live Oak for marketing solid waste at the Landfill and terminate agreement with LM for marketing special waste.
RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: B. D. Mitchell, District B
SECONDER: Ernel E. Jones, District 4C
AYES: B. D. Mitchell, Greg Baker, Ernel E. Jones, Thomas T. Jones
ABSENT: Jeff Heard

D. Adjourn
Motion to adjourn was made by Mr. Thomas Jones, seconded by Mr. Emel Jones. Motion carried.

6. ANIMAL & MOSQUITO CONTROL COMMITTEE

A. Call to Order
B. Guest and Public Comments NONE
C. Animal & Mosquito Control Items

1. Authorize a "Picture with Santa" Fundraiser at the Animal Shelter on December 21 and 22, 2015.

RESULT: ADOPTED [UNAN MOUS]
MOVER: Thomas T. Jones, Reggie Roe
AYES: B. D. Mitchell, J. O. Burch, A. W. McDonald, Thomas T. Jones, Reggie Roe
ABSENT: Jeff Heard

D. Adjourn
Motion to adjourn was made by Mr. Thomas Jones, seconded by Mr. Roe. Motion carried.
ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlie Roberts</td>
<td>0</td>
<td>D</td>
<td>O</td>
<td></td>
</tr>
<tr>
<td>B. D. Mitchell</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>J. O. Burch</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>A. W. McDonald</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Greg Baker</td>
<td>0</td>
<td>B</td>
<td>B</td>
<td></td>
</tr>
<tr>
<td>Richard Fuller</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jeff Heard</td>
<td>D</td>
<td>0</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Ernel E. Jones</td>
<td>0</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Thomas T. Jones</td>
<td>0</td>
<td></td>
<td>O</td>
<td>D</td>
</tr>
<tr>
<td>Reggie Roe</td>
<td>0</td>
<td>0</td>
<td>O</td>
<td>D</td>
</tr>
<tr>
<td>Ricky McPhearson</td>
<td>0</td>
<td>0</td>
<td>D</td>
<td></td>
</tr>
</tbody>
</table>

District Attorney, Mr. Gary Evans, was not present during this meeting.

1. **NVOCATION GIVEN BY MR. MCDONALD**
2. **PLEDGE OF ALLEGIANCE LED BY MR. MCPHEARSON**
3. **ANNOUNCEMENTS**
4. **OLD BUSINESS**
5. **GUEST AND PUBLIC COMMENTS**
   1. **Norman E. Nabhan, CIMA - Graystone Consulting**
      Discussed Graystone Consulting.
   2. **Mr. Rusty Canton - Discussion regarding Board Members - DID NOT APPEAR**
   3. **Mr. Bruce Vanderhoeven - E911**
   4. **Mr. David Jenkins - PIAL**
      Discussed E-911’s affect on insurance ratings.
   5. **Mr. Sal Miletello**
      Discussed investments.
6. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

Add Guest and Public Comments:
Motion to add Mr. Bruce Vanderhoeven was made by Mr. Fuller, seconded by Mr. McPhearson. Motion carried.
Motion to add Mr. Sal Miletello was made by Mr. Ernel Jones, seconded by Mr. Thomas Jones. Motion carried.

7. OLD BUSINESS NONE

8. NEW BUSINESS

1. Renew liquor licenses for 2016.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ADOPTED [9 TO OJ]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Emel E. Jones, District 4C</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Thomas T. Jones, District 4D</td>
</tr>
<tr>
<td>ABSTAIN:</td>
<td>Richard Fuller</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Jeff Heard</td>
</tr>
</tbody>
</table>

9. APPROVAL OF MINUTES

Motion to adopt minutes for November was made by Mr. Fuller, seconded by Mr. Thomas Jones. Motion carried.

1. November 2, 2015 - Special Meeting
2. November 2, 2015 - Committee Meeting
3. November 9, 2015 - Regular Meeting

10. RESOLUTIONS

1. Recommends authorizing a resolution to approve the issuance, sale and delivery of not exceeding $2,500,000 of Certificates of indebtedness, Series 2015, of the DeSoto Parish Communications District, State of Louisiana.

Motion was made to amend the item to state Pending the E-911 Boards approval.
RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: J. O. Burch, District C
ABSENT: Jeff Heard

2. Recommends authorizing the President to sign the LGAP Grant Resolution for 4-H Building Roof Repairs.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Charlie Roberts, District A
SECONDER: Ricky McPhearson, District 6
ABSENT: Jeff Heard

11. ORDINANCES

1. Recommends authorizing Ordinance 16 of 2015 establishing a 25 mph speed limit on Honeysuckle Drive, Parkview, Wilderness Way, Wildwood Drive, Creek Bank Road, Tanglewood Drive and Briarwood Circle in the Wildwood Subdivision (District 4A)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: J. O. Burch, District C
ABSENT: Jeff Heard

12. ADMINISTRATIVE ITEMS

1. Recommends authorizing Mr. Thomas Jones to attend a Workforce Symposium in Baton Rouge on December 15-16, 2015.
RESULT: ADOPTED [UNANIMOUS]
MOVER: J. 0. Burch, District  C  
SECONDER: Greg Baker, District 3  
ABSENT: Jeff Heard

2. Recommends authorizing the newly elected Jurors to attend the PJAL Newly Elected Officials Orientation on Wednesday, January 13, 2016 in Baton Rouge.

RESULT: ADOPTED [UNANIMOUS]
MOVER: J. 0. Burch, District  C  
SECONDER: Richard Fuller, District 4A  
ABSENT: Jeff Heard

3. Recommends authorizing the President to sign a CEA with the DeSoto Parish Sheriff and District Attorney for reimbursing the salary of a Domestic Violence Danger Assessment Coordinator (Holly Burford).

RESULT: ADOPTED [UNANIMOUS]
MOVER: J. 0. Burch, District  C  
SECONDER: Richard Fuller, District 4A  
ABSENT: Jeff Heard

4. Recommends appointing Mr. Charles Waldon to the DeSoto Parish Tourism Commission for a three (3) year term.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ricky McPhearson, District 6  
SECONDER: Charlie Roberts, District A  
ABSENT: Jeff Heard

5. Recommends re-appointing Mrs. Margaret Dickerson and Mrs. Jean Williams to the DeSoto Parish Tourism Commission for a three (3) year term.
RESULT:  ADOPTED [UNANIMOUS]  
MOVER:  Emel E. Jones, District 4C  
SECONDER:  J.O. Burch, District  C  
ABSENT:  Jeff Heard

13. BUDGET AND FINANCE ITEMS

1. Recommends paying approved bills.

RESULT:  ADOPTED [UNANIMOUS]  
MOVER:  Thomas T. Jones, District 4D  
SECONDER:  Charlie Roberts, District  A  
ABSENT:  Jeff Heard


RESULT:  ADOPTED [UNANIMOUS]  
MOVER:  Greg Baker, District 3  
SECONDER:  Thomas T. Jones, District 4D  
ABSENT:  Jeff Heard

3. Recommends selecting the auditor for the 2015 Audit (Johnson, Thomas and Cunningham)

RESULT:  ADOPTED [UNANIMOUS]  
MOVER:  A. W. McDonald, District 2  
SECONDER:  B.D. Mitchell, District  B  
ABSENT:  J.O.Burch, Jeff Heard

14. PERSONNEL ITEMS

1. Recommends declaring Saturday December 26, 2015 a Holiday.  
For employees that are scheduled to work.
RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: A. W. McDonald, District 2
SECONDER: Charlie Roberts, District A
ABSENT: J. 0. Burch, Jeff Heard

15. SOLID WASTE ITEMS

1. Recommends authorizing the President to sign an agreement with Live Oak for marketing solid waste at the Landfill and terminate agreement with LM for marketing special waste.

With an effective date of January 30, 2016.

RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Earl E. Jones, District 4C
SECONDER: Thomas T. Jones, District 4D
ABSENT: J. 0. Burch, Jeff Heard

16. ANIMAL & MOSQUITO CONTROL ITEMS

1. Recommends authorizing a "Picture with Santa" Fundraiser at the Animal Shelter on December 21-22, 2015.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Thomas T. Jones, District 4D
ABSENT: J. 0. Burch, Jeff Heard

17. ADJOURN

Motion to adjourn was made by Mr. McDonald, seconded by Mr. Thomas Jones. Motion carried.
CALL TO ORDER

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Present</th>
<th>Absent</th>
<th>Late</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlie Roberts</td>
<td>O</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>B. D. Mitchell</td>
<td>D</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>J. O. Burch</td>
<td>D</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>A. W. McDonald</td>
<td>D</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Greg Baker</td>
<td>O</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Richard Fuller</td>
<td>O</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Jeff Heard</td>
<td>O</td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Emel E. Jones</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td></td>
</tr>
<tr>
<td>Thomas T. Jones</td>
<td></td>
<td>O</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Reggie Roe</td>
<td>O</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Ricky McPhearson</td>
<td>O</td>
<td>D</td>
<td>D</td>
<td></td>
</tr>
</tbody>
</table>

District Attorney, Mr. Gary Evans, was not present during this meeting.

11. INVOCATION GIVEN BY MR. ERNEL JONES

111. PLEDGE OF ALLEGIANCE LED BY MR. BAKER

IV. GUEST AND PUBLIC COMMENTS: NONE

V. CALL FOR ADDITIONS AND DELETIONS: NONE

VI. NEW BUSINESS

1. Approve the North Louisiana Criminalistics Laboratory Commission amended 2015 Budget and the Proposed 2016 Budget.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Ernel E. Jones, District 4C
SECONDER: Charlie Roberts, District 1A
ABSENT: B. D. Mitchell, J. O. Burch, A. W. McDonald, Jeff Heard

2. Renew 2016 Property and Casualty Insurance Policies with Travelers
RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas T. Jones, District 4D
SECONDER: Ricky McPhearson, District 6
ABSENT: B. D. Mitchell, J. O. Burch, A. W. McDonald, Jeff Heard

VII. ADJOURN
Motion to adjourn was made by Mr. Thomas Jones, seconded by Mr. Roberts. Motion carried.
DeSoto Parish Police Jury

2016 Holiday Schedule

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Date</th>
<th>Day of Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Year’s Day</td>
<td>January 1</td>
<td>Friday</td>
</tr>
<tr>
<td>Martin Luther King Day</td>
<td>January 18</td>
<td>Monday</td>
</tr>
<tr>
<td>President’s Day</td>
<td>February 15</td>
<td>Monday</td>
</tr>
<tr>
<td>Good Friday</td>
<td>March 25</td>
<td>Friday</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>May 30</td>
<td>Monday</td>
</tr>
<tr>
<td>Independence Day</td>
<td>July 4</td>
<td>Monday</td>
</tr>
<tr>
<td>Labor Day</td>
<td>September 5</td>
<td>Monday</td>
</tr>
<tr>
<td>Veteran’s Day</td>
<td>November 11</td>
<td>Friday</td>
</tr>
<tr>
<td>Thanksgiving Day and the Day After</td>
<td>November 24 &amp; 25</td>
<td>Thursday/ Friday</td>
</tr>
<tr>
<td>Christmas Eve</td>
<td>December 23</td>
<td>Friday</td>
</tr>
<tr>
<td>Christmas Day</td>
<td>December 26</td>
<td>Monday</td>
</tr>
</tbody>
</table>

And any other day declared a Parish holiday by the Police Jury.

Holidays that fall on Saturday or Sunday are observed on the closest working day.
DeSoto Parish Police Jury
Holiday Closures & Pay

A.) PRIMARY HOLIDAYS

New Year’s Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

NOTES:
All Police Jury offices (departments) shall be closed on the Primary Holidays listed above and on the adjacent Saturday and Sunday if said holiday falls on a Monday or Friday, unless the department head, with the concurrence of the Parish Administrator and President, declares an emergency need for all or a portion of the day(s) to remain open. *The Police Jury hereby states its intentions be known that an "emergency need" be generally defined as one typically requiring a varying amount of department staffing and driven by natural or man-made disasters.*

B.) Secondary Holidays

Martin Luther King
Presidents’ Day
Good Friday
Veteran’s Day
Day After Thanksgiving
Christmas Eve

NOTES:
All Police Jury offices (departments) shall be closed on the Secondary Holidays listed above and on the adjacent Saturday and Sunday if said holiday falls on a Monday or Friday, unless the department head, with the concurrence of the Parish Administrator and President, declares an emergency OR the Department Head, with the concurrence of the Administrator and Committee Chairman, declares an operational need to remain open for all or a portion of the day(s). *The Police Jury hereby states its intentions be known that an "operational need" be generally defined as one typically requiring a limited amount of departmental staffing and driven by a public or commercial need.*

1. Holidays are a benefit provided by the Police Jury to permanent, temporary, full and part-time employees.
2. Department Heads shall obtain approval of their annual holiday schedule from Human Resources, the Administrator, and others if required, and post said schedule within ten (10) days of adoption by the Police Jury of its annual holiday schedule.
3. Holiday Pay:
   (a) Exempt Employees
      i. One (1) day regular wages for each Police Jury declared holiday whether worked or not.
      ii. No additional compensation shall be received for work on Saturday or Sunday.
   (b) Non-Exempt Employees
      i. One (1) day regular wages for each Police Jury declared holiday not worked, exclusive of Saturday and Sunday.
      ii. One (1) day regular wages plus 1.5 times the regularly hourly rate for each hour worked up to 8 hours and thereafter 2.5 times the regular hourly rate for each hour worked for each jury declared holiday or adjacent Saturday or Sunday worked.
NACo
LEGISLATIVE
CONFERENCE
2016

FEBRUARY 20–24
WASHINGTON, D.C.
MARRIOTT WARDMAN PARK HOTEL
WASHINGTON, D.C.

FEDERAL POLICIES MATTER TO
COUNTIES
MATTER TO AMERICA
All conference events will take place at the Marriott Wardman Park Hotel unless otherwise noted. Schedule is subject to change.

<table>
<thead>
<tr>
<th>Saturday, February 20</th>
<th>Monday, February 22</th>
<th>Tuesday, February 23</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ALL DAY</strong></td>
<td><strong>7:30 a.m. – 8:30 a.m.</strong></td>
<td><strong>8:00 a.m. – 12:00 p.m.</strong></td>
</tr>
<tr>
<td>Policy Committee Meetings and Affiliate Meetings*</td>
<td>NACo Regional Caucus Meetings</td>
<td>Registration Open</td>
</tr>
<tr>
<td>*All committee meetings are open to all attendees. See full list at <a href="http://www.naco.org/GetInvolved">www.naco.org/GetInvolved</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>7:00 a.m. – 5:00 p.m.</strong></td>
<td>Registration Open</td>
<td><strong>10:00 a.m. – 11:45 a.m.</strong></td>
</tr>
<tr>
<td><strong>8:30 a.m. – 5:00 p.m.</strong></td>
<td>Opening General Session</td>
<td><strong>12:00 p.m. – 5:00 p.m.</strong></td>
</tr>
<tr>
<td>NACo Technology and Innovation Summit</td>
<td><strong>9:00 a.m. – 10:30 a.m.</strong></td>
<td>Federal Agency and Capitol Hill Visits (self-arranged)</td>
</tr>
<tr>
<td><strong>4:00 p.m. – 5:00 p.m.</strong></td>
<td>Concurrent Educational Workshops</td>
<td><strong>1:00 p.m. – 3:30 p.m.</strong></td>
</tr>
<tr>
<td>Policy Coordinating Committee Meeting</td>
<td><strong>12:00 p.m. – 1:30 p.m.</strong></td>
<td>Concurrent Educational Workshops</td>
</tr>
<tr>
<td><strong>Sunday, February 21</strong></td>
<td><strong>Attendee Luncheon</strong></td>
<td><strong>6:30 p.m. – 9:00 p.m.</strong></td>
</tr>
<tr>
<td><strong>ALL DAY</strong></td>
<td><strong>1:45 p.m. – 3:00 p.m.</strong></td>
<td>NACo President's Reception</td>
</tr>
<tr>
<td>Policy Committee Meetings and Affiliate Meetings*</td>
<td>Concurrent Educational Workshops</td>
<td><strong>Wednesday, February 24</strong></td>
</tr>
<tr>
<td><strong>7:00 a.m. – 4:00 p.m.</strong></td>
<td><strong>1:45 p.m. – 4:15 p.m.</strong></td>
<td>Federal Agency and Capitol Hill Visits (self-arranged)</td>
</tr>
<tr>
<td>Registration Open</td>
<td>NACo Board of Directors Business and Resolutions Meeting</td>
<td><strong>3:15 p.m. – 4:15 p.m.</strong></td>
</tr>
<tr>
<td><strong>7:00 a.m. – 8:00 a.m.</strong></td>
<td><strong>3:15 p.m. – 4:15 p.m.</strong></td>
<td>Concurrent Educational Workshops</td>
</tr>
<tr>
<td>Non-Denominational Worship Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3:00 p.m. – 4:00 p.m.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NACo Board of Directors Forum</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3:00 p.m. – 4:00 p.m.</strong></td>
<td></td>
<td><strong>The National Association of Counties (NACo) unites America’s 3,069 county governments.</strong> Founded in 1935, NACo brings county officials together to advocate with a collective voice on national policy, exchange ideas and build new leadership skills, pursue transformational county solutions, enrich the public’s understanding of county government and exercise exemplary leadership in public service. The Washington Monument is seen in the distance.</td>
</tr>
</tbody>
</table>
RESOLUTION

WHEREAS, the Parish of DeSoto urges and requests that the Governor, State legislators, and the Louisiana Board of Regents fully fund the LSU AgCenter (LSUAC) at the same level of State appropriations due to the critical economic development and educational services they provide in all 64 Louisiana parishes; and

WHEREAS, agricultural research developed through the Experiment Stations and delivery of research through the Cooperative Extension Service is vital and necessary to provide the technology to help farmers and ranchers provide a high quality, safe and affordable food supply for Louisiana people; and

WHEREAS, agricultural research and cooperative extension outreach is vital and necessary to provide the technology to support agricultural production and development related jobs in Louisiana, an industry worth over $30 Billion to the Louisiana economy; and

WHEREAS, the AgCenter's off campus research stations provide core research support for Louisiana farmers and ranchers; and

WHEREAS, the AgCenters Cooperative Extension Service is a Parish partner providing research-based information to farmers, ranchers, and citizens throughout the state through 64 parish-based offices that are provided by local government; and

WHEREAS, over 130 local police juries, consolidated governments, school boards, district attorneys and sheriffs in Louisiana are currently participating in and 9 JP Orting cooperative agreements with the LSU AgCenters supporting Parish level programs; and

WHEREAS, the LSU AgCenter implements a very effective 4-H youth development program impacting over 225,000 children in all 64 parishes and this program is vital to the education and life skill development of Louisiana youth; and
WHEREAS, the AgCenters family and C011S, lmer Science programs provide critical information to families on nutrition, healthy lifestyles, financial management, and childhood development; and

WHEREAS, through this partnership, research-based information is developed and transferred through an effective system in every parish using grassroots advisory councils that identify local needs, based on citizen involvement.

NOW, THEREFORE BE IT RESOLVED, that the DeSoto Parish Police Jury does hereby vote to continue funding for the LSU AgCenter Offices and further requests the support of the Police Jury Association of Louisiana and all Parish Governments of the State for said position.

MOTION TO ADOPT the above Resolution was made by ___________ seconded by ______________. Motion carried.

WHEREUPON the Resolution was declared duly adopted on this 11th day of January, 2016.

AYES: ___________ NAYS: 0 ABSENT: 0 ABSTAIN: 0

REGGIE C. ROE, PRESIDENT DESOTO PARISH POLICE JURY

JODI ZEIGLER, SECRETARY DESOTO PARISH POLICE JURY

CERTIFIED

I, Jodi Zeigler, hereby certify in my capacity as the Secretary of the DeSoto Parish Police Jury that the above and foregoing is a true and correct copy of the Resolution passed by the DeSoto Parish Police Jury at a special meeting held on the 11th day of January, 2016, a quorum being present.

________________________________________
Jodi Zeigler, Secretary
WHEREAS, the DeSoto Parish Council on Aging, currently serves as the polling location for Precincts #5, #38, #60 and #61 temporarily while the original polling location was under construction; and

WHEREAS, the DeSoto Parish Library, original polling location, has completed the construction located at 109 Crosby Street, Mansfield, Louisiana 71052; and

WHEREAS, the Police Jury desires to move the polling location for Precincts #5, #38, #60 and #61 back to the original polling location.

NOW THEREFORE BE IT RESOLVED by the DeSoto Parish Police Jury in Regular Session does hereby propose to move Precincts #5, #38, #60 and #61 back to the original polling location.

MOTION TO ADOPT the above and foregoing resolution was made by __________________; seconded by ____________________

WHEREUPON THE RESOLUTION was declared duly adopted on this 11th day of January, 2016.

A YES: NAYS: 0 ABSENT: 0 ABSTAIN:

REGGIE C. ROE, PRESIDENT JODI ZEIGLER, SECRETARY
DESO TO PARISH POLICE JURY DESOTO PARISH POLICE JURY

CERTIFIED

Jodi Zeigler, hereby certify in my capacity as the Secretary of the DeSoto Parish Police Jury that the above and foregoing is a true and correct copy of the Resolution passed by the DeSoto Parish Police Jury at a regular meeting held on the 11th day of January, 2016, a quorum being present

Jodi Zeigler, Secretary
STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

AGREEMENT

STATE PROJECT NO. H.012206
REHABILITATE ROTATING BEACON SUPPORT STRUCTURE AIRPORT
DE SOTO PARISH AIRPORT
DE SOTO PARISH

THIS AGREEMENT, made and executed in two (2) original copies on this day of __________, 20___, by and between the Louisiana Department of Transportation and Development, hereinafter referred to as "DOTD", and the De Soto Parish Police Jury, a political subdivision of the State of Louisiana, responsible for all matters pertaining to the C. E. Rusty Williams Airport, hereinafter referred to as "Sponsor";

WITNESSETH: That;

WHEREAS, the Sponsor has requested funding assistance to finance certain improvements at the C. E. Rusty Williams Airport as described herein; and,

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature, authorized the financing of the certain airport improvements from funds appropriated from the Transportation Trust Fund; and,

WHEREAS, the Louisiana Legislature has granted approval of the project as listed in the 2015-2016 Navaids Aviation Needs and Project Priority Program; and

WHEREAS, reimbursement for project costs will not exceed the estimated project cost as approved by the legislature and allocated to the DOTD Aviation Program for the fiscal year in which the project was approved by the legislature, unless DOTD agrees to participate in the increase and additional funds become available; and

WHEREAS, DOTD is agreeable to the implementation of this project and desires to cooperate with the Sponsor provided certain requirements are adhered to as hereinafter provided:

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:
ARTICLE I - PROJECT DESCRIPTION

1.1 The improvement that is to be undertaken under this project will consist generally of the rehabilitation of the rotating beacon support structure.

1.2 The project numbers and title of this agreement will be used for identification purposes on all correspondence, plans, progress reports, invoices, et cetera, prepared in the performance of these services.

ARTICLE II - PROJECT RESPONSIBILITY

2.1 DOTD employees will not be required to supervise or perform such other services in connection with the development of this project except as specifically set forth herein; however, the Sponsor will assume full responsibility and Sponsorship for the project development and shall hold DOTD harmless in the event of any loss or damage of any kind incident to or occasioned by deeds undertaken in pursuance of this agreement.

ARTICLE III - CERTIFICATION AND COMPLIANCE

3.1 Sponsor certifies by the signing of this agreement that each phase of this project, as well as all documents associated with this project, will be completed in accordance with all applicable Federal and State guidelines and/or regulations. It is solely the responsibility of the Sponsor to certify the appropriate development, completion and authenticity of all work and documents required of the Sponsor throughout this project. Three (3) separate Sponsor Certifications incorporated by reference herein and attached to and made part of this agreement, shall be completed, signed and sent to DOTD after each specified phase of the project as indicated in the Certifications attached hereto.

3.2 DOTD does not provide certification of any document nor work performed and is not responsible for same in accordance with Article II as stated above.

ARTICLE IV - FUNDING

4.1 Except for services hereinafter specifically listed to be furnished at the expense of DOTD or the Sponsor if provided in this agreement under Article I, the cost of this project will be reimbursed to the sponsor with DOTD contributing an amount not to exceed $9,000.00. Any other costs beyond $9,000.00 will be born solely by the sponsor, unless approved by DOTD after a written request is made by the sponsor in accordance with R.S. 2:806.A, 2:807.B and 2:810. AII such overages may not be approved until after the project is complete and at the end of the State's fiscal year, to determine if funds are available after all higher priorities have been considered. The Sponsor, at its own expense, may incorporate items of work not eligible for DOTD participation into the construction contract if it so desires.

4.2 The continuation of this agreement is contingent upon the appropriation of funds by the Louisiana Legislature to fulfill the requirements of the contract. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the
appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds have not been appropriated.

**ARTICLE V - TAXES**

5.1 Sponsor agrees that the responsibility for payment of taxes, if any, from the funds received under this agreement, supplements and/or legislative appropriation shall be the Sponsor's obligation and shall be identified under Federal Tax Identification Number shown on the signature page.

**ARTICLE VI - COST REIMBURSEMENTS**

6.1 The Sponsor shall submit its request for reimbursement on the approved LADOTD-Aviation Division form titled LADOTD REQUEST FOR REIMBURSEMENT FOR AIRPORT PROGRAMS, and only for work that has been completed and for eligible expenses incurred that have been paid in full by the Sponsor. The request for reimbursement shall not exceed one (1) submittal per month; and shall be not less than the amount of $250.00 (state share), except for the final Request for Reimbursement, which can be for any remaining amount.

6.2 The Sponsor shall maintain invoices and copies of the checks for invoice payments for reimbursement. Both the engineer and Sponsor shall certify that the completed work shown on each payment request is an accurate representation of the work accomplished during the estimated period and that the work substantially complies with the plans and specifications. All charges shall be subject to verification, adjustment, and/or settlement by DOTD's Program Manager and/or Audit Officer. The Sponsor shall withhold retainage in accordance with State Law (i.e., 10% up to $500,000 and 5% thereafter).

6.3 The Sponsor acknowledges that DOTD will not participate in the cost of those items not constructed in accordance with the plans and specifications. In this event, the Sponsor will be obligated to assume full financial responsibility.

6.4 The Sponsor shall submit all final billings for all phases of work within three months after the final inspection of the project unless prior arrangements have been made with DOTD. Failure to submit these billings prior to the completion of this three-month period shall result in the project being closed on previously billed amounts and any unbilled cost shall be the responsibility of the Sponsor.

6.5 The Sponsor shall reimburse DOTD any and all amounts, which may be cited by DOTD due to the Sponsor's noncompliance with Federal/State laws and/or regulations. The cited amounts reimbursed by the Sponsor shall be returned to the Sponsor upon clearance of the citation(s). Additionally, no new projects will be approved until such time as the cited amount is reimbursed to DOTD.

6.6 DOTD’s participation in the project shall in no way be construed to make DOTD a party to the contract between the Sponsor and its consultant/contractor.
ARTICLE VII - COST RECORDS

7.1 The Sponsor and all others employed by it in connection with this project shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred relative to this project and shall keep such material available at their respective offices at all times during the contract period and for three years from the date of final payment for the project. Additionally, all such materials shall be available for inspection by DOTD, the Legislative Auditor, the FAA, or any authorized representative of the federal government under applicable state and federal regulations, at all reasonable times during the contract period and for three years from the date of final payment.

ARTICLE VIII - ENGINEERING

8.1 The Sponsor is responsible for assuring all necessary surveys, engineering reports, plans, specifications and cost estimates for the project are in accordance with the applicable FAAIDO TD requirements, and the sponsor shall submit one (1) copy of the executed Engineering Service Agreement to DOTD along with Sponsor Certification #1 which is incorporated by reference herein and attached to and made a part of this agreement.

ARTICLE IX - REAL PROPERTY ACQUISITION

9.1 Real Property Acquisition is addressed in the Sponsor Certification #2 incorporated by reference herein and attached to and made a part of this agreement. This Sponsor Certification must be submitted to DOTD after real Property is acquired or leased, or a contract has been executed therefor.

9.2 If any funds covered by this agreement are to be used for the purchase of immovable property, the Sponsor shall have prepared a Phase I Environmental Site Assessment of the property. This assessment shall be prepared in accordance with the latest edition of ASTM E 1527, by an experienced environmental consultant qualified to perform the assessment. Any purchase agreement shall contain an agreement by the seller that it shall warrant and guarantee to the Sponsor that the property is free of all hazards identified by the environmental assessment as existing or suspected and this guarantee shall be a part of any act of sale for the immovable property. A copy of the environmental assessment and a certified copy of the purchase agreement, containing the warranty and/or guarantee, shall be provided to DOTD. Where land acquisition is a pre-requisite to construction, the Sponsor shall provide DOTD with proof of ownership prior to starting construction.

ARTICLE X - BID PROCESS

10.1 Construction projects shall be advertised in accordance with Louisiana Revised Statutes.

10.2 Sponsor shall solicit bids for the services, labor and materials needed to construct the project in accordance with the public bid laws of the State, including but not limited to R.S. 38:2211, et seq., applicable to political subdivisions of the State. Sponsor shall also keep a procurement file relative to the necessary acquisition of services, labor and materials needed to
complete the project. DOTO may request review of the documents at any time. Sponsor shall maintain copies of the three lowest bidders’ proposal sheets and bid bonds. The Sponsor shall also maintain:

1. The bid tabulation, including engineer’s estimate, verified by the Sponsor.
3. A statement of contractor’s qualifications.
4. Proof of publication of the advertisement for bids.
5. A non-collusion affidavit.
6. The Sponsor’s official action, recommending acceptance of the bid submitted by the lowest qualified bidder.

10.3 The award of a contract shall be made within 30 calendar days of the date specified for public opening of bids, unless extended by the Sponsor. The contract and bond shall be recorded in the Clerk of Court’s office for the parish or parishes where the project is to be constructed.

10.4 Following the execution of the contract, the Sponsor shall send to DOTO one copy of the executed contract, and project’s bid set specifications with the plans bound in the specifications book as an attachment on 11" x 17" fold-out paper. The Sponsor shall also maintain insurance certificates and proof of recordation of the original contract performance bond.

ARTICLE XI - CONSTRUCTION

I 1.1 The Sponsor shall provide technical administration and inspection including testing during the project construction. The Sponsor may utilize its consultant to provide these services through preparation of a supplemental agreement to the original ESA or may hire a third party to provide these services.

11.2 A pre-construction meeting shall be held at the airport within fifteen (15) working days after the DOTD/FAA has given approval to start construction. Construction contracts need not be signed prior to the pre-construction meeting, but must be signed prior to starting work. The Sponsor (or consultant) shall host the meeting and follow the current DOTO/FAA Pre-Construction Check-List. Within five (5) days following the meeting, copies of the Pre-Construction Check-List, along with minutes of the meeting, shall be sent to all parties requesting copies. Tenants shall be notified of the pre-construction meeting and status meetings. They shall also be notified in writing ten (10) working days prior to any planned runway/airport closures. Periodic inspections may be made by DOTO.

11.3 The Sponsor is responsible for maintaining project construction records in accordance with DOTD standards for a minimum of three (3) years. All construction directives, procedures, and documents of pay records shall be available for inspection by DOTO.
11.4 The project specifications shall be used as the basis for all construction. If there is an error or discrepancy in the specifications, the policies and procedures of FAA and/or DOTD shall be used to make corrections. A plan change shall be required, and the Sponsor may be liable for any additional cost. DOTD may participate in such eligible cost, only if funds are available. The ability of DOTD to participate in the financial cost increase may be reviewed after the project is complete and at the end of the State's fiscal year, to determine if funds are available.

**ARTICLE XII - CIVIL RIGHTS**

12.1 The Sponsor agrees that the project shall be developed in full, in accordance with the principles and intents contained in DOTD's latest Title VI Plan and that the same or closely related procedures providing for involvement of the Sponsor designated civil rights specialist in appropriate key stages of project development as identified in the aforementioned Title VJ Plan, will be followed.

12.2 Further, the Sponsor agrees that its own employment policies and practices shall afford fair and nondiscriminatory employment opportunities to all employees and applicants for employment and that a viable affirmative action program is maintained in the interest of increasing employment opportunities for minorities, women and other disadvantaged persons. It is understood that the Sponsor, as a recipient of federal financial assistance under this agreement, is subject to monitoring and review of its civil rights activities by DOTD and agrees to cooperate with DOTD officials in the achievement of civil rights objectives prescribed in the agreement and in any contracts resulting herefrom.

**ARTICLE XIII - DBE REQUIREMENTS**

13.1 It is the policy of the U.S. Department of Transportation that small business firms owned and controlled by socially and economically disadvantaged persons and other persons defined as eligible in Title 49 Code of Federal Regulations, Part 26 (49 CFR 26) shall have maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds. Consequently, the requirements of 49 CFR 26 apply to this project.

13.2 The Sponsor or its contractor agrees to ensure that Disadvantaged Business Enterprises (DBE) as defined in 49 CFR 26, have maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds. The Sponsor or its contractor shall take all necessary and reasonable steps in accordance with 49 CFR 26 to ensure that such firms have maximum opportunity to compete for and perform contracts. The Sponsor or its contractor shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract.

13.3 The preceding Policy and DBE Obligation shall apply to this project and shall be included in the requirements on any contract or subcontract. Failure to carry out the requirements set forth therein shall constitute a breach of this agreement and, after notification by DOTD, may result in termination of this agreement by DOTD, or other such remedy, as DOTD deems appropriate.
13.4 The Sponsor or its contractor shall utilize the services of banks in the community, which are owned and controlled by minorities, when feasible and beneficial.

13.5 The above requirements shall be expressly included in and written in all subcontracts entered by the Sponsor or contractor.

ARTICLE XIV - FINAL INSPECTION, ACCEPTANCE, REIMBURSEMENT & SPONSOR CERTIFICATION

14.1 FINAL INSPECTION: The Sponsor shall schedule and conduct an inspection of the project no later than ten (10) working days after substantial completion. The Sponsor shall give notification of the inspection, in writing, at least five (5) working days in advance of the inspection to DOTD, the contractor, FAA and other attendees as appropriate. If deficiencies are discovered during the inspection, the Sponsor shall document the deficiencies, determine a dollar value and coordinate completion dates with the contractor for correcting the deficiencies. Once all the deficiencies are corrected the Sponsor will conduct a final inspection and determine that they have been corrected. The Sponsor shall then prepare the Letter of Acceptance.

14.2 Forty-five (45) days after recording the final acceptance of the project, the contractor shall submit to the Sponsor a Clear Lien Certificate from the Recorder's office of the parish or parishes in which the work was performed. If the contractor is unable to obtain a Clear Lien Certificate, the Sponsor may deposit the retainage with the court of competent jurisdiction.

14.3 The Sponsor's Letter of Acceptance shall include the following:

1. The (Sponsor) is satisfied with and accepts the project as accomplished by the contractor, ________, who has satisfactorily completed all requirements of the contract.

2. The final Reimbursement Request of $______ is enclosed and verifies all amounts remaining due and the release of retainage.

14.4 The Sponsor shall also submit with the Letter of Acceptance the following:

1. An updated Airport Layout Plan (ALP), if applicable; and

2. Upon completion of the project, the consultant shall prepare as-built plans and specifications with final quantities for the project, to include any changes made to the original design during construction, on a CAD CD. These shall be labeled with the state project number, project description and airport name. Electronic files shall not be compressed for mailing; and

3. Sponsor Certification #3 incorporated by reference herein, and attached to and made a part of this agreement, which must be completed and signed.

14.5 DOTD will not approve the Sponsor's request for the final reimbursement until each of the above items are received and are satisfactorily completed. Title to the project right-of-way shall be vested in the Sponsor and shall be subject to DOTD and
FAA requirements and regulations concerning operations, maintenance, abandonment, disposal, and encroachments.

ARTICLE XV - OPERATION & MAINTENANCE RESPONSIBILITY

15.1 Upon final acceptance of the project, the Sponsor shall assume ownership of the improvements and assume all operations and maintenance costs of the facilities for a period of not less than twenty (20) years. Non-aviation activities shall require written approval from DOTD.

15.2 Should the Sponsor choose to begin operations prior to executing the Letter of Acceptance, the Sponsor then assumes full responsibility for such actions.

ARTICLE XVI - HOLD HARMLESS AND INDEMNITY

16.1 Sponsor agrees and obligates itself, its successors and assigns, to defend, indemnify, save, protect and hold forever harmless and provide a defense for DOTD, its officials, officers and employees against any and all claims that may be asserted by any persons or parties resulting from violation by the Sponsor, its employees, agents and/or representatives of the requirements of all State laws applicable to the project. Further, Sponsor agrees that it shall hold harmless and indemnify, and provide a defense for DOTD, its officials, officers and employees, against any and all claims, demands, suits, actions (ex contractu, ex delictu, quasi-contractual, statutory or otherwise), judgments of sums of money, attorney's fees and court costs, to any party or third person including, but not limited to, amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of Sponsor or any of the above, growing out of, resulting from, or by reason of, any negligent act or omission, operation or work of the Sponsor, its employees, servants, contractors, or any person engaged in or in connection with the engineering services, construction and construction engineering required or performed by the Sponsor hereunder including, but not limited to, any omissions, defects or deficiencies in the plans, specifications or estimates or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction, or construction engineering cost incurred or any other claim of whatever kind or nature arising from, out of, or in any way connected with the project, to the extent permitted by law.

16.2 Nothing herein is intended, nor shall be deemed to create, a third party beneficiary to any obligation by DOTD herein, or to authorize any third person to have any action against DOTO arising out of the agreement.

ARTICLE XVII - CANCELLATION

17.1 The terms of this agreement shall be binding upon the parties hereto until the work has been completed and accepted, and all payments required to be made to the Sponsor have been made. This agreement may be terminated under any or all of the following conditions:

1. By mutual agreement and consent of the parties hereto.
2. By the Sponsor should it desire to **cancel** the project prior to the receipt of bids, provided any cost that has been incurred for the preparation of plans shall not be eligible for reimbursement by DOTD or FAA.

3. By DOTO due to the Jack of available State or Federal funding for the project.

**ARTICLE XVIII -AMENDMENT**

18.1 The parties hereto agree that any change in the project shall be in writing and signed by both parties. DOTO funding participation increases will be approved via amendment to this agreement, executed by both parties.

18.2 IN WITNESS HEREOF, the parties hereto have caused these presents to be executed by their respective officers, who are authorized to execute any and all subsequent documents relative to this project, and whose authority is deemed to be continuing as of the day and year first above written. Certification of this document is by Sponsor's Resolution herein included.
WITNESSES:

(Witness for First Party)

(Witness for First Party)

DE SOTO PARISH POLICE JURY

BY: ______________________

(Signature)

Typed or Printed Name

Title

Sponsor's Federal Identification Number
WITNESSES:

(Witness for Second Party)

(Witness for Second Party)

STATE OF LOUISIANA
THROUGH THE DEPARTMENT OF
TRANSPORTATION AND
DEVELOPMENT

By: __________________________
    Assistant Secretary

RECOMMENDED FOR APPROVAL

BY: __________________________
    Division Head

APPROVED AS TO FORM

BY: __________________________
    Aviation Section

BY: __________________________
    Aviation Section
DE SOTO PARISH POLICE JURY

RESOLUTION NUMBER: ___________________  Date: ________________

The De Soto Parish Police Jury of the Parish of De Soto met in regular session on this date. The following resolution was offered by _____________ and seconded by _________.

RESOLUTION

A resolution authorizing the Parish President to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the C.E. Rusty Williams Airpor.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transporation Trust Fund; and

WHEREAS, the De Soto Parish Police Jury has requested funding assistance from the LA DOTD to rehabilitate the rotating beacon support structure; and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the De Soto Parish Police Jury according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the rehabilitation of the rotating beacon support structure and reimburse the sponsor up to $9,000.00 of project cost

NOW THEREFORE, BE IT RESOLVED by the De Soto Parish Police Jury that it does hereby authorize the Parish President to execute an Agreement for the project identified as SPN H0 12206, more fully identified in the Agreement attached hereto, and to execute any subsequent related documents, including, but not limited to, amendments to said agreement.

This resolution shall be in full force and effect from and after its adoption.

The aforesaid resolution, having been submitted to a vote, the vote thereon was as follows:

YEAS: NAYS: ABSENT:

WHEREUPON, the resolution was declared adopted on the _______ day of ____________ 20____ .

DE SOTO PARISH POLICE JURY

BY: _____________________ 
(Signature)

(Typed or Printed Name)

TITLE: ______________________

ATTEST: ____________________
(Signature)

TITLE: ______________________

CERTIFICATE

IT IS HEREBY certified that the above is a true and correct copy of a resolution passed by the De Soto Parish Police Jury of De Soto Parish, Louisiana in regular session convened on this, the ______ day of ____________ 20____.

________________________
Secretary, De Soto Parish Police Jury

TITLE: ______________________

AN ORDINANCE ESTABLISHING A MAXIMUM SPEED LIMIT OF 25 MILES PER HOUR ON WALKER ROAD AND 35 MILES PER HOUR ON OLD UNION CHURCH ROAD IN DISTRICT 4-D.

BE IT ORDAINED by the Police Jury of DeSoto Parish, Louisiana in Regular Session convened:

SECTION 1.
The maximum speed limit for Walker Road from Highway 171 to WPA District 4-D shall be 25 miles per hour.

SECTION 2.
The maximum speed limit for Old Union Church Road from WPA to Barnes District 4-D shall be 35 miles per hour.

SECTION 3.
All ordinances or parts of ordinances in conflict herewith are hereby repealed.
Upon motion by , duly seconded, the above and foregoing ordinance was duly adopted on the 11th day of January, 2016 with the following vote:

YEAS: NAYS: ABSENT: ABSTAIN:

REGGIE C. ROE, PRESIDENT JODI ZEIGLER, SECRETARY
DESO TO PARISH POLICE JURY DESOTO PARISH POLICE JURY

CERTIFIED
I, Jodi Zeigler, hereby certify in my capacity as the Secretary of the DeSoto Parish Police Jury that the above and foregoing is a true and correct copy of the Ordinance passed by the DeSoto Parish Police Jury at a regular meeting held on the 11th day of January 2016, a quorum being present.

Jodi Zeigler, Secretary
DeSoto Parish Police Jury
December 10, 2015

Vlr. Reggie Roe, Parish President
Desoto Parish Police Jury
101 Franklin Street
Mansfield, LA 71052

Re: Original Agreement
State Project No. H.012299
RWD Signing (Linwood Avenue)
Desoto Parish

Dear Mr. Roe:

Transmitted herewith is one copy of the proposed document between the Department of Transportation and Development (DOTD) and the DeSoto Parish Police Jury.

Please print three (3) copies, have the documents signed and witnessed in the appropriate places and return all signed copies to this office, Attn: Susan Williams (Room 407A), undated. If you have any questions or comments, please contact Susan B. Williams at (225) 379-1431 or email at sbilliams@la.gov.

To satisfy our legal requirements, please furnish us with a current Original Resolution authorizing the signatory party to execute these documents on behalf of your firm.

Sincerely,

Masood Rasouli, P.E.
Contract Services Administrator

MR: SW
Attachment s
pc: Mr. Rick Iolm
STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

ENTITY/STATE AGREEMENT
STATE PROJECT NO. H.012299
RWD SIGNING (LINWOOD AVENUE)
DESG TO PARISH

THIS AGREEMENT, is made and executed in three original copies on this day of , 015. by and between the Louisiana Department of Transportation and Development, through its Secretary, hereinafter referred to as DOTD, and the DeSoto Parish Police Jury, a non-profit organization of the State of Louisiana; hereinafter referred to as Entity.

WITNESSETH: Thai;

WHEREAS, under the provisions of Title 23, United States Code, "Highways", as amended, funds have been appropriated out of the Highway Trust Fund to finance "Local Road Safety Program", projects under the direct administration of DOTD; and

WHEREAS, the Entity has requested an appropriation of funds to finance the project as described herein; and

WHEREAS, the Entity understands that funding for this project is not a grant but will take the form of disbursements of eligible expenditures as provided herein; and

WHEREAS, the Entity insures the project is part of a Transportation Improvements Program (TIP), if applicable, which serves to implement the area wide transportation plan held currently valid by the appropriate local officials; and

WHEREAS, the Entity agrees to abide by the policies and procedures set forth in State Purchasing Regulations, and

WHEREAS, DOTD is agreeable to the implementation of the Project and desires to cooperate with the Entity as hereinafter provided:

NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE I : PROJECT DESCRIPTION

The road safety improvements that are to be undertaken under this project are the purchase and installation of regulatory and warning signs as per the attached drawings along Linwood Avenue in DeSoto Parish.
For purposes of identification and record keeping, State Project Number I 1.012299 has been assigned to this project. Progress reports, items of interest and other such data in connection with the purchase and procurement of services shall be identifiable with this project number.

ARTICLE I: SERVICES BY ENTITY

The services to be performed by the Entity shall be the procurement and installation of regulatory and warning signs, flashing solar beacons, pavement markings and steel posts.

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sign, 30&quot;x 30... Stop, R1-1</td>
<td>16</td>
</tr>
<tr>
<td>Sign, 30&quot; x 30&quot;, Stop Ahead, W3-1</td>
<td>3</td>
</tr>
<tr>
<td>Sign, 30..x 30&quot;, Curve Warning, W1-2L</td>
<td>2</td>
</tr>
<tr>
<td>Sign, 30&quot; x 30.., Curve Warning, W1-2R</td>
<td>2</td>
</tr>
<tr>
<td>Sign, 30&quot; x 30&quot;, Reverse Turn Warning, W1-3R</td>
<td>2</td>
</tr>
<tr>
<td>Sign, 30-30.., Reverse Curve Warning, W1-4R</td>
<td>2</td>
</tr>
<tr>
<td>Sign, 30&quot;x 30&quot;, Turn Warning, W1-1L</td>
<td></td>
</tr>
<tr>
<td>Sign, 30..x 30&quot;, Turn Warning, W1-1R</td>
<td></td>
</tr>
<tr>
<td>Sign, 4-8&quot;x24&quot;, Large Arrow, WJ-6L</td>
<td></td>
</tr>
<tr>
<td>Sign, 48..x24&quot;, Large Arrow, W1-6R</td>
<td></td>
</tr>
<tr>
<td>Sign, 30..x 30&quot;, Side Road, W2-7L</td>
<td>1</td>
</tr>
<tr>
<td>Sign, 30..x 30... Side Road, W2-7R</td>
<td>1</td>
</tr>
<tr>
<td>Sign, 24-x30&quot;..Speed Limit 45, R2-1</td>
<td>8</td>
</tr>
<tr>
<td>Sign, 24&quot;x30&quot;, Speed Limit 35, R2-1</td>
<td>8</td>
</tr>
<tr>
<td>Sign, 48&quot; x 24&quot;, Two Way Large AlTow, W1-7</td>
<td>7</td>
</tr>
<tr>
<td>Sign, 12&quot;x 36&quot;, Objett Marker, OM-3R</td>
<td>23</td>
</tr>
<tr>
<td>Sign, 17x 36&quot;, Object Marker, OM-3L</td>
<td>23</td>
</tr>
<tr>
<td>Sign, 18&quot;x18&quot;, Advisory Speed 40, W13-1</td>
<td>6</td>
</tr>
<tr>
<td>Sign, 18&quot;x18&quot;, Advisory Speed 30, W13-1</td>
<td>2</td>
</tr>
<tr>
<td>Sign, 78&quot;x18&quot;, Advisory Speed 20, W13-1</td>
<td>2</td>
</tr>
<tr>
<td>2&quot; x 12 ga. x 12. PSST</td>
<td>109</td>
</tr>
</tbody>
</table>

Adjustments may be made to the quantity of signs and the quantity and/or type posts provided approval is given by the Local Road Safety Program Director.

ARTICLE II: PROCUREMENT REQUIREMENTS

The Emi L)S procurement procedures for all purchases included in this Agreement shall conform to all applicable state and local laws and regulations, including, but not limited to, the provisions of La. R.S. 38:2212, et seq. and La. R.S. 39:1551, et seq.
The Entity shall not begin procurement procedures until official authorization has been received from DOTD.

**ARTICLE UI: FUNDING**

Except for services hereinafter specifically listed to be furnished at DOTD's expense or at the Entity's expense, as the case may be, the cost of this project will be a joint participation between the Entity and the DOTD, with the Entity or DOTD contributing the local match of the participating approved project phase and the U.S. Department of Transportation. hereinafter "USDOG", with the USDOT contributing Federal Funds through DOTD. The remaining funds as shown in the Funding Table below. The Entity does, however, reserve the right to incorporate items of work into the construction contract not eligible for federal participation if it so desires and at its own cost subject to prior DOTD and/or federal approval.

For services eligible for disbursement from DOTD, the Entity agrees it will not incur or expend any funds or provide a Notice to Proceed (NTP) to any consultant or contractor prior to notice from DOTD that they can begin work. Any costs incurred prior to such authorization will not be compensable.

For any phase that local match is provided to match Federal Funds for services administered by DOTD, the match is recouped to be remitted to DOTD prior to the beginning of the phase.

**Funding Table**

<table>
<thead>
<tr>
<th>Phase</th>
<th>Local Match</th>
<th>Federal</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conceptual Plans and Environmental Decision</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Phase Construction Engineering</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Non-infrastructure</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Miscellaneous (Installation)</td>
<td>100%</td>
<td>N/A</td>
<td>100%</td>
</tr>
<tr>
<td>Construction Engineering &amp; Inspection</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Construction (Material Purchase)</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

$\text{Specific amounts.}$
ARTICLE IV: DBE REQUIREMENTS

It is the policy of the DOTO that it shall not discriminate on the basis of race, color, national origin, or gender in the award of any United States Department of Transportation (US DOT) linearly assisted contracts or in the administration of its DBE program or the requirements of 49 CFR Parts 26. The DOTO shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT assisted contracts. The DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to comply with its terms shall be treated as a violation of this agreement.

The Entity or its consultant agrees to ensure that the Required Contract Provisions for DBE/SBE Participation in Federal Aid Construction Contracts, are adhered to for the duration of this project. These contract provisions shall apply to any project with a DBE Goal and must be included in the requirements on any contract or subcontract. Failure to carry out the requirements set forth shall constitute a breach of this agreement and, after notification by DOTO, may result in DOTD withholding funds, termination of this agreement by DOTD, or other such remedy as DOTO deems appropriate.

The DOTO has included as part of the solicitation of bids a current list containing the names of firms that have been certified as eligible to participate as DBE/SBE on US DOT assisted contracts. This list indicates the project numbers and letting date for which this list is effective.

Only DBE's listed on these lists may be utilized to meet the established DBE goal for these projects. It is the Entity or its contractor's responsibility to monitor that only the certified DBE's committed to this project are performing the work items they were approved for. In addition, the Entity or its contractor must verify actual payment to DBE's for the previous month's reporting period on a Form CP-1A, Contractors Monthly DBE Participation. This form is completed by the Prime Contractor and provided to the Entity or its contractor to verify and then submitted to DOTIY's Project Engineer (PE) for approval. Once approval is obtained, DOTIY's PE must send the CP-1A to DOTIY's Compliance Program Section.

The above requirements shall be physically included in all contract and/or subcontracts entered into by the Entity or its contractor.

ARTICLE V: INCIDENTAL COSTS

Incidental Project costs, if any, incurred by the Entity shall be its responsibility. Incidental Project costs, if any, incurred by DOTO will be absorbed by DOTO.
ARTICLE VI: COST DISBURSEMENTS

The DOTD will disburse the Entity monthly the correct CSDOT/ ratio of the costs of pre-construction engineering services, right-of-way acquisitions, utility adjustments, materials purchase cost, contract administration and the costs of construction in effect at the time of authorization. The Entity shall render invoices monthly for disbursement, which invoices shall be submitted with an executed OOTD Cost Disbursement Certification by the proper designated official of the Entity. Upon receipt of each disbursement requested, the Entity is required to tender payment for the invoiced cost and within sixty (60) days from receipt of payment from DOTD, the Entity will provide proof of said payment. All such charges shall be subject to verification, adjustment and/or settlement by the DOTD’s Audit Officer.

When the final costs of engineering services, right-of-way acquisitions, utility adjustments, materials purchase costs, construction and contract administration, construction engineering have been determined, adjustments will be made (except as noted above for construction engineering charges) so that the amount of participation in these items will not exceed the percentages outlined in Article 11. Before final payment is recommended by DOTD, all documentation of pay quantities shall conform to DOTD policies and procedures. The Entity acknowledges, however, that the USDOT will not participate in the cost of those items not constructed in accordance with the approved plans and specifications and in this event the Entity will be obligated to assume full financial responsibility. The Entity shall also submit all final billings for all phases, of work within one year after the completion of final acceptance of the project.

Failure to submit these billings within the specified one year period shall result in the project being closed on all seriously billed amounts and any unbilled cost shall be the responsibility of the Entity.

The Entity shall reimburse the DOTD any and all amounts which may be cited by the USDOT or DOTD due to the Entity’s noncompliance with Federal/State laws and/or regulations. The cited amounts reimbursed by the Entity will be returned to the Entity upon clearance of the citation(s).

Should the Entity fail to reimburse the DOTD any and all cited amounts within a thirty (30) day period after notification, all future payment requests from the Entity will be held until the cited amount is exceeded at which time only the amount over and above the cited amount(s) will be released for payment. Additionally, no new Local Road Safety Program project will be approved until such time as the cited amount is reimbursed to the DOTD.

The participation by the DOTD and the USDOT in the project shall in no way be construed to mean the DOTD or the USDOT a party to the contract between the Entity and its contractor.
ARTICLE VII: COST RECORDS

Th<: Enti the and all others employed by it in connection with this Project shall maintain all books, documents, papers, ac- counting records and other evidence pertaining to costs incurred relative to this Project and shall keep such material available at its offices at all reasonable times during the contract period and for five years from the date of final payment under the Project, for inspection by DOTD and/or Legislative Auditor, the FHWA, or any authorized representative of the Federal Government under Stal<: and federal Regulations effective as of the date of this Agreement and copies thereof shall be furnished if requested.

ARTICLE VIII: CANCELLATION

The terms of this Agreement shall be binding upon the parties hereto until the work has been completed and accepted and all payments required to be made have been made, however this Agreement may be terminated under any or all of the following conditions:

1. By mutual agreement and consent of the parties hereto.

2. By the Entity should it desire to cancel the Project prior to the purchase of the items covered in this Agreement.

3. By DOTD due to the withdrawal or reduction of State or federal funding for the Project.

4. By DOTD for just cause, including but not limited to violation of any provision of this Agreement.

ARTICLE IX: PROJECT RESPONSIBILITY

The DOTD, its officers, engineers and employees will not be required to supervise or perform such other services in connection with the development of this project except as specifically set forth herein; however, the Entity will assume full responsibility for the project development, and will save harmless the DOTD against any loss or damage of any kind incident to or occasioned by deeds undertaken in pursuance of this agreement.

ARTICLE X: COMPLIANCE WITH CIVIL RIGHTS

The Entity agrees not to discriminate in its employment practices, and shall render services under this Contract without regard to race, color, age, religion, sex, national origin, etc., status, political affiliation, or disabilities.

Any act of discrimination committed by the Entity, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

**ARTICLE XI: PUBLIC LIABILITY**

The Entity shall indemnify, save harmless, and defend DOTO against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money growing out of, resulting from, or by reason of any act or omission of the Entity, its agents, servants, independent contractors, or employees while engaged in, about or in connection with the discharge or performance of the terms of this Agreement. Such indemnification shall include reasonable attorney’s fees and court costs. Entity shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

**ARTICLE XII: FINAL INSPECTION AND MAINTENANCE**

Upon purchase and installation of all regulatory and warning signs by the Entity, the DOTO Local Safety Program Manager shall be notified so that a final review and/or inspection can be scheduled.

The Entity assumes responsibility for all maintenance, operation and any other recutting costs, as well as all liability associated with the project contemplated hereunder and the ownership thereof.

**ARTICLE XIII: FEDERAL PROVISIONS**

The Entity agrees that as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth in 23 CFR, Part 630, Subpart C, Appendix A, which is incorporated herein by reference.

**ARTICLE XIV: HOUSE BILL 1 COMPLIANCE**

Entity shall fully comply with the provisions of House Bill 1, if applicable, by submitting to DOTO, for approval, the comprehensive budget for the Project showing all anticipated uses of the funds, a proper estimate of the duration of the Project, and a plan showing specific goals and objectives for the use of the appropriated funds, including measures of performance.

Entity understands and agrees that no funds will be transferred to Entity prior to receipt and approval by DOTO of the submissions required by House Bill 1.
IN WITNESS THEREOF, the parties have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

WITNESSES: STATE OF LOUISIANA

DESMO PARISH POLICE JURY

__________________________________________
BY: ______________________________________

Reggie Roe
Typed or Printed amc
Parish President
Title

Taxpayer Identification Number

DUNS Number
20 607 and 20 608


C'DFA Number
31 0006263
VIN Number

WITNESSES: STATE OF LOUISIANA

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

__________________________________________
BY: ______________________________________
Secretary

RECOMMENDED FOR APPROVAL:

__________________________________________
BY: ______________________________________
Division Head
Directions to Linwood Exn
7.5 mi - about 18 mins

Map data ©2011 Google
Directions to Linwood Exn
7.5 mi – about 18 mins
Go to Linwood Exn
7. Rec abut 18 mins
5 m

Save trees. Go green!
Download Google Maps on your phone at google.com/maps

Map data ©2011 Google
Directions to Linwood Exn
7.5 mi - about 18 mins

Map data ©2018 Google
Directions to Linwood Exn
7.5 mi – about 18 mins

Download Google Maps on your phone at...
Directions to Linwood Exn
7.5 mi - about 18 mins

Download Google Maps on your phone at: c:\\\\;
Directions to Linwood Exn
7.5 mi – about 18 mins

Map data ©2011 Google
Directions to Linwood Ben
7.5 mi – about 18 mins
Directions to Linwood Exn
7.5 mi – about 18 mins

Map data ©2011 Google
Directions to Linwood Exn
7.5 mi - about 18 mins

Map data © 2011 Google
Directions to Linwood Exn
7.5 mi - about 18 mins
Directions to Linwood Exn
7.5 mi – about 18 mins
ROLLING OUT WHAT'S NEW

March 22-24, 2016 • Nashville, TN, USA • Music City Center

OPEN TO FIN O:

• Why attending will grow your business
• Who attends
• A complete exhibitor list
• Education conference schedule

Register Now and Save Over 25%

www.worldofasphalt.com
Jodi M. Zeigler

From: Lynda Spivey  
Sent: Wednesday, December 16, 2015 3:33 PM  
To: Jodi M. Zeigler  
Subject: FW: 2016 ACAP Winter Conference  

Jodi,

Please include this information on the January PJ meeting agenda for approval to attend this conference. Lynda Spivey, Jolynn Sims and Ashley Vanzant will be attending.

Thanks,
L Spivey
DPPJ/OCS
Interim Director

From: Larry St Amant  
Sent: Saturday, December 12, 2015 12:08 AM  
To: Jodi  
Cc: Lynda Spivey  
Subject: 2016 ACAP Winter Conference

Jodi,

Please include this information on the January PJ meeting agenda for approval to attend this conference. Lynda Spivey, Jolynn Sims and Ashley Vanzant will be attending.

Thanks,
L Spivey
DPPJ/OCS
Interim Director
Dear Community Action Family,

I invite you to join us in Marksville, February 2-4, for our 2016 ACAP Winter Conference. As we transition to a new state administration, we are "Riding the Wave of Opportunity and Change", and we have planned a conference that will help us make the best of this moment in our state's history. We have a great line-up of state, regional and national partners who will help provide the knowledge and training needed to meet the current and evolving needs of the great people of our state. Joining us at our Winter Conference will be representatives from: The National CAP, CAPLAW, NASCSP, LABEST, ACF, LWC and LHC.

This is a critical time the history of Louisiana and we hope you will take advantage of the training and networking opportunities offered at our 2016 ACAP Winter Conference. Please take a moment today to make your hotel reservations and to submit your conference registration forms.

Sincerely,

Larry St. Amant
Executive Director
2016 ACAP Winter Conference At-A-Glance*

**Tuesday, February 2, 2016**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am - 10:00 am</td>
<td>Registration</td>
</tr>
<tr>
<td>12:00 pm - 4:30 pm</td>
<td>ACAP Board of Directors Meeting</td>
</tr>
<tr>
<td>4:30 pm - 6:00 pm</td>
<td>ACAP Executive Directors Caucus</td>
</tr>
</tbody>
</table>

**Wednesday, February 3, 2016**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 am - 4:30 pm</td>
<td>Registration</td>
</tr>
<tr>
<td>8:30 am - 10:00 am</td>
<td>Opening Plenary</td>
</tr>
<tr>
<td>10:00 am - 11:00 am</td>
<td>Break</td>
</tr>
<tr>
<td>11:45 am - 1:30 pm</td>
<td>Breakout Session I</td>
</tr>
<tr>
<td>1:30 pm - 3:00 pm</td>
<td>Luncheon</td>
</tr>
<tr>
<td>3:00 pm - 3:15 pm</td>
<td>Break</td>
</tr>
<tr>
<td>3:15 pm - 4:45 pm</td>
<td>Breakout Session II</td>
</tr>
<tr>
<td>4:45 pm - 12:00 pm</td>
<td>Breakout Session III</td>
</tr>
</tbody>
</table>

**Thursday, February 4, 2016**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 am - 10:00 am</td>
<td>Breakout Session IV</td>
</tr>
<tr>
<td>10:00 am - 11:30 am</td>
<td>Break</td>
</tr>
<tr>
<td>11:30 am - 1:45 pm</td>
<td>Breakout Session V</td>
</tr>
</tbody>
</table>

*Tentative agenda - additional workshops are being added and some are subject to change.
Mail Registration Form to:
ACAP-LA, Inc.
c/o Vernon CAC
12286 Lake Charles Hwy
Leesville, LA 71446
or Email to: vemoncac1@bellsouth.net
or Fax to: (337) 404-7715

*Note: There is no additional registration fee for conference registrants who wish to participate in the ROMA training workshop.
Submission of the registration implies acknowledgement that the Association of Community Action Partnership of Louisiana may photograph, videotape, and/or audiotape attendees and materials throughout the conference. The productions of such may be freely disseminated for purposes including, but not limited to, future outreach, education and formational efforts.
Conference Registration Form

2016 Winter Conference
Paragon Casino/Resort
711 Paragon Place
Marksville, LA 71351 (318) 240-1059

Agency ____________________________________________

Address ______________________________________________________________________________________

City __________________________ State _____________ Zip Code ________________________

Telephone ___________________ Fax ___________________ Email ____________________________

Registrant Name: ________________________________________________________________

Registrant Name: ________________________________________________________________

Registrant Name: ________________________________________________________________

Registrant Name: ________________________________________________________________

Registrant Name: ________________________________________________________________

Registrant Name: ________________________________________________________________

Registrant Name: ________________________________________________________________

Registrant Name: ________________________________________________________________

CONFERECE REGISTRATION FEES

ACAP Conference Rates:

Early Bird (ends Jan. 11) $190 per person

Late Registration (ends Jan. 29) $225 per person

Onsite (Feb. 2 - Feb. 4) and Non Member $250 per person

NUMBER OF REGISTRANTS: ____________ x Rate ____________

Signature ________________________________________________

(Cancellations must be submitted in writing to ACAP-LA by Jan. 15, 2016)

Mail Registration Form and Purchase Order to:
ACAP-LA, Inc.
c/o Vernon CAC
12286 Lake Charles Hwy
Leesville, LA 71446
or Via email to: vernoncac1@bellsouth.net
or Fax to: (337) 404-7715

Mail Registration Form and Check to:
ACAP-LA, Inc.
c/o LaSalle Community Action
825 Hwy 8
Sicily Island, LA. 71368

Paragon Casino/Resort
Special Conference Room Rates: Single/Double $90+taxes; Atrium Level $110+taxes
Reservation Code: ACA02G Call (800)642-7777 or Fax (318)240-6601 Guaranteed room rate cut-off date: Monday Jan. 11, 2016

STAFF USE ONLY
DATE RECEIVED: _____ / ________ PAYMENT RECEIVED: __ YES __ NO
PO ATTACHED: ___ YES ___ NO  PO# __________ CHECK # __________ O NO
Registration Fees include meal & event tickets for Wednesday & Thursday Breakfast, Wednesday Awards Luncheon, Exhibitor Meet N' Greet/Cook-Off and Thursday Lunch N' Learn.

Check all that you will be attending:

- Participating Society Member: $200
- Non-Member: $300
- Student: $30
- Cook-Off Team Entry Fee: $100

**Total fees remitted = ________**

NAME: ___________________________ REG.GRADE: PE EI PLS________

COMPANY NAME: ___________________________

ADDRESS: ___________________________

CITY/STATE/ZIP: ___________________________

PHONE: ___________________________ FAX: ___________________________ E-MAIL: ___________________________

**PLEASE CHECK:** VISA____ MASTERCARD____ DISCOVER____ ___________ EXP. DATE: ______ SIGNATURE: ___________________________

(WE DO NOT ACCEPT AMERICAN EXPRESS)

Please circle all technical societies you belong to. If any are not listed, please write them in the blanks. No society membership is required to attend.

A CEC/L AEE AIAA AICHE API ASABE ASCE ASHRAE ASME CSI IEEE JES ISA ITIE
LEF LES LSPS SPE SWE NSPE OTHER SOCIETY: _______ _______ _______

For overnight accommodation call the Double Tree by Hilton Lafayette at 1-800-222-TREE. The location is 1521 W. Pinhook Rd., Lafayette, LA 70503. The special conference rate is $129.00 per room. You must state that you are attending the JESC to receive rate.

**Hotel reservation deadline is January 08, 2016.**

Please fill out the registration form and mail with a check to:

Louisiana Engineering Society
9643 Brookline Ave., Ste. 116
Baton Rouge, LA 70809

Fax or Email with credit card:
(225) 924-2049
les@les-state.org
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, JANUARY 19th</td>
<td></td>
</tr>
<tr>
<td>6:00 pm-8:00 pm</td>
<td>LES &amp; LEF Board Meetings - Ashland Room</td>
</tr>
<tr>
<td>7:00 am-4:30 pm</td>
<td>Registration</td>
</tr>
<tr>
<td>7:00 am-9:00 am</td>
<td>Continental Breakfast</td>
</tr>
<tr>
<td>8:00 am - 5:00 pm</td>
<td>LAPELS Board Meeting</td>
</tr>
<tr>
<td>Wednesday, JANUARY 20th</td>
<td></td>
</tr>
<tr>
<td>8:00 AM - 8:50 AM</td>
<td>Rhett Sloan, RLS&lt;br&gt;Applying the ASCE's Standard Guideline for the Collection &amp; Depiction of Existing Subsurface Study and Utility Data (CI/ASCE: Protection Design Projects)</td>
</tr>
<tr>
<td>9:00 AM - 9:50 AM</td>
<td>Randy Haynie &lt;br&gt;How to Effectively Communicate with Your Legislator</td>
</tr>
<tr>
<td>9:50 AM - 10:10 AM</td>
<td>Wyatt Sanders &lt;br&gt;You Want Me to Sign What?</td>
</tr>
<tr>
<td>12:00 PM - 1:30 PM</td>
<td>Glenn A. Turner, PE&lt;br&gt;Formation of Disinfection Byproducts in Groundwater - The Supplied Public Water Systems in Economic Environmental Louisiana</td>
</tr>
<tr>
<td>2:30 PM - 3:20 PM</td>
<td>Exhibit Hall</td>
</tr>
<tr>
<td>3:20 PM - 3:40 PM</td>
<td>BREAK IN EXHIBIT HALL - SALON A &amp; D</td>
</tr>
<tr>
<td>3:45 PM - 4:35 PM</td>
<td>Ethics&lt;br&gt;Glenn Kent, PLS</td>
</tr>
<tr>
<td>5:00 - Till</td>
<td>EXHIBITOR MEET &amp; GREET &amp; COOK-OFF EVENT</td>
</tr>
<tr>
<td>Time</td>
<td>Room</td>
</tr>
<tr>
<td>--------------</td>
<td>------------</td>
</tr>
<tr>
<td>7:00 AM-9:00 AM</td>
<td></td>
</tr>
<tr>
<td>7:30 AM-12:30 PM</td>
<td></td>
</tr>
<tr>
<td>7:30 AM-12:30 PM</td>
<td></td>
</tr>
<tr>
<td>8:00 AM - 8:50 AM</td>
<td>ROOM 1</td>
</tr>
<tr>
<td>8:00 AM - 8:50 AM</td>
<td>SALON B</td>
</tr>
<tr>
<td>8:00 AM - 8:50 AM</td>
<td>SALON C</td>
</tr>
<tr>
<td>8:00 AM - 8:50 AM</td>
<td>SALONE</td>
</tr>
<tr>
<td>8:00 AM - 8:50 AM</td>
<td>SALON F</td>
</tr>
<tr>
<td>9:00 AM - 9:50 AM</td>
<td></td>
</tr>
<tr>
<td>9:00 AM - 9:50 AM</td>
<td></td>
</tr>
<tr>
<td>9:00 AM - 9:50 AM</td>
<td></td>
</tr>
<tr>
<td>9:00 AM - 9:50 AM</td>
<td></td>
</tr>
<tr>
<td>9:50 AM - 10:30 AM</td>
<td></td>
</tr>
<tr>
<td>10:30 AM - 11:20 AM</td>
<td></td>
</tr>
<tr>
<td>10:30 AM - 11:20 AM</td>
<td></td>
</tr>
<tr>
<td>10:30 AM - 11:20 AM</td>
<td></td>
</tr>
<tr>
<td>10:30 AM - 11:20 AM</td>
<td></td>
</tr>
<tr>
<td>11:20 AM - 11:45 AM</td>
<td></td>
</tr>
<tr>
<td>12:00 PM - 1:00 PM</td>
<td></td>
</tr>
<tr>
<td>1:00 PM - 2:00 PM</td>
<td></td>
</tr>
<tr>
<td>2:00 PM - 3:00 PM</td>
<td></td>
</tr>
</tbody>
</table>
REGISTRATION FORM

Paragon Casino Resort; 711 Paragon Place; Marksville, LA 71351; 1.800.642.7777

PLEASE PRINT CLEARLY

NAME

MAILING ADDRESS

CITY __________________________ STATE ___ ZIP CODE ___

TELEPHONE ______________________________

E-MAIL ADDRESS ______________________________

NAME OF EMPLOYER ______________________________

WORK TELEPHONE ______________________________

Please check all that apply to you:

✓ Enclosed is my conference registration fee of $75.00 payable to LAYMA
✓ I will be taking exams to become certified
✓ I am attending the conference to recertify

If you will be taking the LOAF exams, the exam fee is separate and is payable by check or money order only to LOAF. PLEASE DO NOT COMBINE THE EXAM FEE WITH THE $75.00 REGISTRATION FEE!

Mail this completed form along with a check or money order (no cash) payable to LAVMA to the following address:

LAVMA
PO BOX 32
SAINT GABRIEL LA 70776-0032

NOTE: Contact Rick Bayhi at: 225.642.8752 or: rbayhi@lavma.org for any additional information
2016 Conference Agenda

Tuesday, Feb. 2nd.

7:30
7.30: Louisiana Finance & Financial Management Session.

10:00
10:00: Fall 2015 Certification.

10:00: Life Trends Award.

12:15
12:15: Fall 2015 Conference Registration.

1:00
1:00: Fall 2015 Conference Exhibitors - Lifetime Recognition Award.

5:30
5:30: Fall 2015 Conference Exhibitors - Special Recognition Award.

Wednesday, Feb. 3rd.

8:00
8:00: Welcome Remarks.

8:35
8:35: LSU AgCenter, Twc.P&H Anti-Hill Program: Fall 2015.

9:30

10:00
10:00: BRFAK & EXHIBITOR VISITS.

10:20
10:20: Breakfast.

11:10
11:10: Rbd.: 11:10, USDA-ARL, USDA-ARC, USDA-APHIS.

11:45
11:45: Lunch.

12:10
12:10: Lunch:

1:10
1:10: Lunch:

2:30
2:30: Lunch:

3:15
3:15: Lunch:

http://lavma.org/conference/2016-conference-agenda/