



# DESOTO PARISH POLICE JURY

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### AGENDA • FEBRUARY 10, 2020

Regular Meeting

Police Jury Meeting Room

5:00 PM

101 Franklin Street, Mansfield, LA 71052

#### 1. CALL TO ORDER

<b><i>Juror</i></b>	<b><i>Status</i></b>
Jimmy Holmes, District 1A	
B. D. Mitchell, District 1B	
Keith Parker, District 1C	
Nicholas Gasper, District 2	
Greg Baker, District 3	
Richard Fuller, District 4A	
Jeri Burrell, District 4B	
Ernel Jones, District 4C	
Thomas Jones, District 4D	
Reggie Roe, District 5	
Rodriguez Ross, District 6	

#### 2. INVOCATION

#### 3. PLEDGE OF ALLEGIANCE

#### 4. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS

***A. Anthony Davis – Achievements for Rodeo***

***B. David Adkinson – 40 Year***

#### 5. ANNOUNCEMENTS

A. The Annual Employee Appreciation Lunch will be held on April 9, 2020 at the 4H Building.

B. The Annual Household Hazardous Waste Collection Day will be on March 14, 2020.

#### 6. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

#### 7. GUEST AND PUBLIC COMMENTS

A. Dean Elston – Webb Industrial Park Roads

#### 8. PRESIDENT'S REPORT

#### 9. COUNSEL'S REPORT

#### 10. ADMINISTRATOR'S REPORT

#### 11. TREASURER'S FINANCIAL REPORT

#### 12. APPROVAL OF MINUTES

- A. January 13, 2020 – Public Hearing***
- B. January 13, 2020 - Regular Meeting***
- C. February 3, 2020 - Committee Meeting***

**13. OLD BUSINESS****14. NEW BUSINESS**

- A. Appoint Webster Crowder to the DeSoto Fire District No. 2 Board of Commissioners serving the remaining term of Hannah Huckabay. (expires December 2020)
- B. Authorize the repair of roads in the Webb Industrial Park, excluding Parks Road (DOTD), to preserve and increase jobs at the Park.

**15. RESOLUTIONS****16. ORDINANCES****17. ADMINISTRATIVE ITEMS**

- A. Recommends authorizing the President to sign the annual DOTD Uniform Relocation Assistance and Real Property Acquisition Act Assurance Letter.
- B. Recommends appointing Ronnie Crews to the Fire District No. 3 Board of Commissioners serving the remaining time of Bob Russell (term expires December of 2020)

**18. BUDGET AND FINANCE ITEMS**

- A. Recommends authorizing the payment of approved bills.
- B. Recommends amending the Public Works Procurement Policy by increasing the fiscal authority of Department Heads from \$5,000 to \$10,000 for standard projects, without Division Head approval.

**19. PERSONNEL ITEMS**

- A. Recommends authorizing Wardell Bowie, Bridget Tillman, Edna Stevenson, Willis Sudds and Darien Kelly to attend the LSWA on March 18-20, 2020 in Lafayette, La.
- B. Recommends authorizing extending the contract of Steve Brown and Wardell Bowie for an additional four years (see form attached) which shall include a provision that they are eligible for raises and step increases as other employees.
- C. Recommends authorizing Edna Stevenson and Cynthia Cruse to attend the Keep America Beautiful Conference in Memphis, TN on February 11-14, 2020.

**20. SOLID WASTE ITEMS**

- A. Recommends rejecting bids for Landfill Scales, Wheel Wash and Maintenance Shed for cost and amend Solid Waste budget to \$650,000 for Wheel Wash and Maintenance Shed and authorize bidding advertisement for the Wheel Wash and Maintenance Shed.

## **21. BUILDING, PROPERTIES, PARKS AND RECREATIONAL ITEMS**

- A. Recommends approving 600 +/- square feet for a Foster Children's Calming Studio in the Southwest Corner of the Courthouse Basement with a budget amendment of up to \$29,000 for remodeling. (The approval of this item will be subject to the 42<sup>nd</sup> Judicial Court receiving a grant for the specialty fixtures, furnishings and equipment in the Calming Studio)
- B. Recommends authorizing \$45,000 for a Feasibility Study for a new Detention Center and Sheriff's Office, Court Facilities (Judges, Clerk of Court and District Attorney) Tax Assessor, Police Jury Staff, the re-purposing of vacant Police Jury Buildings and other Buildings in Mansfield, and the associated due diligence at the site of the former Nabors Trailers Manufacturing facilities, properties generally adjacent to said properties and sites associated with the aforementioned buildings.

## **22. POLICY AND PROCEDURES ITEMS**

- A. Recommends revising the Personnel Manual to provide that the President of the Police Jury, Vice President and Chairman of Personnel Committee will prepare evaluations of the employees who report directly to the Police Jury.
- B. Recommends revising the Personnel Manual to provide with respect to Section 600, Compensation, that individuals subject to step increases are not required to obtain additional salary approval by the Police Jury.

## **21. ADJOURN**