



# DESOTO PARISH POLICE JURY

## DESOTO PARISH POLICE JURY

### AGENDA • FEBRUARY 3, 2020

**Committee Meeting**

**Police Jury Meeting Room**

**5:00 PM**

**101 Franklin Street, Mansfield, LA 71052**

#### **OFFICERS**

Reggie C. Roe, President • Ernel Jones, Vice President  
Steven W. Brown, Administrator • Jodi Zeigler, Secretary • Linda Gatlin, Treasurer

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESIDENT'S REPORT**
- 4. LEGAL COUNSEL'S REPORT**
- 5. ADMINISTRATIVE COMMITTEE**

#### *A. Call to Order*

<i>Juror</i>	<i>Status</i>
B. D. Mitchell, District 1B, Chairman	
Jimmy Holmes, District 1A	
Keith Parker, District 1C	
Nicholas Gasper, District 2	
Greg Baker, District 3	
Richard Fuller, District 4A	
Jeri Burrell, District 4B	
Ernel Jones, District 4C	
Thomas Jones, District 4D	
Reggie Roe, District 5	
Rodriguez Ross, District 6	

#### *B. Call for Additions and Deletions to the Agenda*

#### *C. Guest and Public Comments*

- 1. Judge Amy McCartney – Calming Studio**
- 2. Carl Walters - Outpatient Medical Center**

#### *D. Administrative Items*

1. Authorize the President to sign the annual DOTD Uniform Relocation Assistance and Real Property Acquisition Act Assurance Letter. (Yearly)
2. Discuss how information is getting to the news media (JB)

3. Appoint Ronnie Crews to the Fire District Number 3 Board of Commissioners serving the remaining time of Bob Russell (term expires December of 2020) (GB)

***E. Motion to Adjourn***

**6. BUDGET AND FINANCE COMMITTEE**

***A. Call to Order***

<b><i>Juror</i></b>	<b><i>Status</i></b>
Ernel Jones, District 4C, Chairman	
Greg Baker, District 3	
B. D. Mitchell, District 1B	
Rodriguez Ross, District 6	
Nicholas Gasper, District 2	

***B. Call for Additions and Deletions to the Agenda***

***C. Guest and Public Comments***

***D. Budget and Finance Items***

1. Authorize payment of approved bills
2. Request from DeSoto Athletics for the DeSoto Parish Police Jury to sponsor scholarships for low to moderate income families in the Little League Program. (SB)
3. Amend the Public Works Procurement Policy by increasing the fiscal authority of Department Heads from \$5,000 to \$10,000 for standard projects, without Division Head approval. (SB)

***E. Adjourn***

**7. SOLID WASTE COMMITTEE**

***A. Call to Order***

<b><i>Juror</i></b>	<b><i>Status</i></b>
Greg Baker, District 3, Chairman	
Rodriguez Ross, District 6	
B. D. Mitchell, District 1B	
Richard Fuller, District 4A	
Ernel Jones, District 4C	

***B. Call for Additions and Deletions to the Agenda***

***C. Guest and Public Comments***

***D. Solid Waste Items***

1. Reject bids for Landfill scales, Wheel Wash and Maintenance shed, amend Solid Waste budget to \$650,000 for Wheel Wash and Maintenance Shed and authorize bidding advertisement for the Wheel Wash and Maintenance Shed. (WB)

***E. Adjourn***

**8. PERSONNEL COMMITTEE**

***A. Call to Order***

<b><i>Juror</i></b>	<b><i>Status</i></b>
Jimmy Holmes, District 1A, Chairman	
B. D. Mitchell, District 1B	
Keith Parker, District 1C	
Rodriguez Ross, District 6	
Ernel Jones, District 4C	

***B. Call for Additions and Deletions to the Agenda***

***C. Guest and Public Comments***

***D. Personnel Items***

1. Authorize Wardell Bowie, Bridget Tillman, Edna Stevenson, Willis Sudds, Darien Kelly and Thomas Jones to attend the LSWA on March 18-20 in Lafayette, La. (SW)
2. Authorize extending the contract of Steve Brown and Wardell Bowie for an additional four years (see form attached at Exhibit 1) which shall include a provision that he is eligible for raises and step increases as other employees.

***E. Adjourn***

**9. BUILDING, PROPERTIES, PARKS AND RECREATIONAL COMMITTEE**

***A. Call to Order***

<b><i>Juror</i></b>	<b><i>Status</i></b>
Keith Parker, District 1C, Chairman	
Nick Gasper, District 2	
Rodriguez Ross, District 6	
B. D. Mitchell, District 1B	
Greg Baker, District 3	

***B. Call for Additions and Deletions to the Agenda***

***C. Guest and Public Comments***

***D. Building, Properties, Parks and Recreational Items***

1. Update on sprinkler system at the Jail. (KV)
2. Approve 600 +/- square feet for a Foster Children's Calming Studio in the Southwest Corner of the Courthouse Basement with a budget amendment of up to \$29,000 for remodeling. (The approval of this item will be subject to the 42nd Judicial Court receiving a grant for the specialty fixtures, furnishings and equipment in the Calming Studio)(KP)
3. Authorize \$45,000 for a Feasibility Study (Study and Report) for a new Detention Center and Sheriff's Office, Court Facilities (Judges, Clerk of Court and District Attorney) Tax Assessor, Police Jury Staff, the re-purposing of vacant Police Jury Buildings and other buildings in Mansfield, and the associated due diligence at the site of the former Nabors Trailers Manufacturing facilities, properties generally adjacent to said properties and sites associated with the aforementioned buildings. (KP)

***E. Adjourn***

**10. POLICY AND PROCEDURES COMMITTEE**

***A. Call to Order***

<b><i>Juror</i></b>	<b><i>Status</i></b>
Nicholas Gasper, District 2, Chairman	
B.D. Mitchell, District 1B	
Keith Parker, District 1C	
Thomas Jones, District 4D	
Greg Baker, District 3	

***B. Call for Additions and Deletions to the Agenda***

***C. Guest and Public Comments***

***D. Policy and Procedures Items***

1. Revise the Personnel Manual to provide that the President of the Police Jury, Vice President and Chair of Personnel Committee will prepare evaluations of the employees who report directly to the Police Jury.
2. Revise the Personnel Manual to provide with respect to Section 600, Compensation, that individuals subject to step increases are not required to obtain additional salary approval by the Police Jury.

***E. Adjourn***