1. CALL TO ORDER

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<td>Charlie Robert, District 1A</td>
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<td>B. D. Mitchell, District 1B</td>
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<td>J.O. Burch, District 1C</td>
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<td>Jim &quot;Jimbo&quot; Davlin District 2</td>
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<td>Thomas Jones, District 4D</td>
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<td>Reggie Roe, District 5</td>
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<td>Rodriguez Ross, District 6</td>
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2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS

5. ANNOUNCEMENTS

6. GUEST AND PUBLIC COMMENTS

7. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

8. DEPARTMENT HEAD REPORTS
A. Randi Walding - Airport
B. Fredrick Woodley - Road
C. Lynda Spivey - Community Service
D. Harold Renfro - Animal & Mosquito
E. Wardell Bowie - Solid Waste
F. Kevin Vanzant - Maintenance
G. Amy Shelton - Human Resource

9. APPROVAL OF MINUTES
   A. November 7, 2016 Committee Meeting
   B. November 14, 2016 Regular Meeting

10. OLD BUSINESS
    A. Discuss Building Permits.
    B. Authorize contract with Division of Administration for 2015-16 LGAP Funds. ($7,500 - 4-H Building)

11. NEW BUSINESS

12. RESOLUTIONS
    A. Recommends authorizing a Resolution allowing the installation of traffic generating guide signs to the entrance of Mansfield Mill Road for International Paper.
    B. Recommends adopting a Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under 49 CFR 5311.

13. ORDINANCES

14. ADMINISTRATIVE ITEMS
    B. Recommends appointing members to the DeSoto Parish Planning Commission for 1 year internship followed by subsequent 6 year term. (Effective 1-1-17)
       1. Tim Fuller
       2. Roger Tharpe
       3. Dwayne Spillman
       4. Frederick Fuller
5. Amos Hines

6. Daleon Walraven

C. Recommends appointing a member to the Northwest Louisiana Human Service District to represent DeSoto Parish.

D. Recommends re-appointing Leon Hunt and Samuel Johnson the DeSoto Parish Communications District of Commission (E-911 for a 4 year term)

E. Recommends appointing (2) individuals to the DeSoto Parish Communications District Board of Commissioners (E-911) to replace vacant seats. (Four year term)

   1. Dennis Bell
   2. Fred Jones
   3. Deborah Dees
   4. Will Richardson
   5. Dwayne Spillman

15. BUDGET AND FINANCE ITEMS

   A. Recommends authorizing payment of approved bills.

   B. Recommends approving the 2017 Operating Budget for the DeSoto Parish Library Board of Control.

   C. Recommends selecting for the 2016 Audit (Johnson, Thomas and Cunningham)

16. PERSONNEL ITEMS

   A. Recommends authorizing Amanda Mars to attend the Louisiana Symposium on Recovery and Resilience on December 8, 2017 in Lafayette.

   B. Recommends posting and advertising for Heavy Equipment Operator for Solid Waste Department.

   C. Recommends approving vacation policies.

   D. Recommends approving the updated Policy Manual.


   F. Accept recommendation for termination of Laborer at Landfill.

   G. Recommends posting and advertising for Labor Position at Landfill.

   H. Recommends the Parish Secretary position to be a non-exempt position.

17. ROAD ITEMS
A. Recommends installing one (1) street light on Matilda Street. (District 4-C)

B. Recommends installing two (2) lights on Pea Street. (District 4-B)

18. **ANIMAL ITEMS**

   A. Recommends supporting Amanda Mars' application for appointment to the Louisiana Animal Welfare Commission and reimburse associated travel expenses.

19. **ADJOURN**
District Attorney, Gary Evans, was present during this meeting.

1. ADMINISTRATIVE COMMITTEE

    A. Call to Order
    B. Invocation given by Mr. Jones
    C. Pledge of Allegiance led by Mr. Ross
    D. Call for Additions and Deletions to the Agenda

    1. Authorize hiring a consultant to recommend E-911 Communications Equipment.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Charlie Roberts, District 1A
ABSENT: Richard Fuller

E. Guest and Public Comments

1. Dee Lewis and Raymond Lee - YMCA NWLA
2. Kirsten Howard - Robinson's Rescue
3. Mayor Katherine Freeman - Downtown Beautification
4. Rita Massey - Foster Grandparents
5. Danny Malone - Zoning

F. Administrator's Reports

Mr. Brown presented his report and answered questions posed by individual jurors.

G. Administrative Items

1. Appoint a member to the Northwest Louisiana Human Services District to represent DeSoto Parish.

No action taken

RESULT: DEFERRED [UNANIMOUS] Next: 12/5/2016 5:00 PM
ABSENT: Richard Fuller

2. Authorize the President to sign Ordinance 10 of 2016 granting Panola-Harrison Electric Cooperative, Inc. to supply electric power for a period of ten years.

RESULT: ADOPTED [UNANIMOUS]
MOVER: J. O. Burch, District 1C
SECONDER: Charlie Roberts, District 1A
ABSENT: Richard Fuller

3. Re-appoint Scotty Osborne and Hannah Huckabee to DeSoto Fire District 2 for a two (2) year term.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Charlie Roberts, District 1A
SECONDER: J. O. Burch, District 1C
Jones, Thomas Jones, Reggie Roe, Jeri Burrell, Jim "Jimbo"
Davlin, Rodriguez Ross
ABSENT: Richard Fuller

4. Re-appoint Bob Russell and Hugh McConnell to the DeSoto Fire District No, 3 for a two (2) year term
RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: J. O. Burch, District 1C
Jones, Thomas Jones, Reggie Roe, Jeri Burrell, Jim "Jimbo"
Davlin, Rodriguez Ross
ABSENT: Richard Fuller

5. Re-appoint Katherine Freeman to the Desoto Parish Library Board of Control for a five (5) year term.
RESULT: ADOPTED [UNANIMOUS]
MOVER: J. O. Burch, District 1C
SECONDER: B. D. Mitchell, District 1B
Jones, Thomas Jones, Reggie Roe, Jeri Burrell, Jim "Jimbo"
Davlin, Rodriguez Ross
ABSENT: Richard Fuller

6. Discuss appointments to the DeSoto Parish Planning Commission.
RESULT: DEFERRED [UNANIMOUS] Next: 12/5/2016 5:00 PM
ABSENT: Richard Fuller

7. Authorize hiring a consultant to recommend E-911 Communications Equipment with funding between E-911, Sheriff Department and EMS.
H. Motion to Adjourn

Motion to adjourn was made by Mr. Ross, seconded by Mr. Baker. Motion carried.

2. BUDGET AND FINANCE COMMITTEE

A. Call to Order

B. Call for Additions and Deletions to the Agenda NONE

C. Guest and Public Comments

1. Tracy Thomas - WebCorp

D. Treasurer's Financial Report

Ms. Gatlin presented the Financial Statements for the period ending September 30, 2016 and answered questions posed by individual jurors.

E. Budget and Finance Items

1. Authorize payment of approved bills.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Charlie Roberts, District 1A
AYES: Charlie Roberts, B. D. Mitchell, J. O. Burch, Thomas Jones, Jim "Jimbo" Davlin

1. Grant $15,000 to Web-Corps, Inc. for end of year expenditures.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: J. O Burch, District 1C
AYES: Charlie Roberts, B. D. Mitchell, J. O. Burch, Thomas Jones, Jim "Jimbo" Davlin

F. Adjourn

Motion to adjourn was made by Mr. Jones, seconded by Mr. Burch. Motion carried.
3. PERSONNEL COMMITTEE

A. Call to Order

B. Call for Additions and Deletions to the Agenda

C. Guest and Public Comments

1. SSA Consultants - Compensation Study

D. Personnel Items

1. Discuss 2016 FLSA Overtime Exemption Rule Changes.
   No action taken


   RESULT: ADOPTED [UNANIMOUS]
   MOVER: Charlie Roberts, District 1A
   SECONDER: B. D. Mitchell, District 1B
   AYES: Charlie Roberts, B. D. Mitchell, Greg Baker, Thomas Jones
   ABSENT: Richard Fuller

3. Authorize hiring Raymond Hester as a Laborer for Solid Waste at $9.50 per hour

   RESULT: ADOPTED [UNANIMOUS]
   MOVER: Greg Baker, District 3
   SECONDER: Charlie Roberts, District 1A
   AYES: Charlie Roberts, B. D. Mitchell, Greg Baker, Thomas Jones
   ABSENT: Richard Fuller

4. Authorize posting and advertising Buildings & Properties Maintenance Technician position

   RESULT: DEFERRED to 2017 [UNANIMOUS]
   MOVER: Greg Baker, District 3
   SECONDER: B. D. Mitchell, District 1B
   AYES: Charlie Roberts, B. D. Mitchell, Greg Baker, Thomas Jones
   ABSENT: Richard Fuller

RESULT: ADOPTED [UNANIMOUS]
MOVED: B. D. Mitchell, District 1B
SECONDER: Greg Baker, District 3
AYES: Charlie Roberts, B. D. Mitchell, Greg Baker, Thomas Jones
ABSENT: Richard Fuller

6. Authorize Harold Renfro to attend the Louisiana Department of Health & Hospitals discussion on Zika Virus on October 31, 2016 in Baton Rouge.

RESULT: ADOPTED [UNANIMOUS]
MOVED: B. D. Mitchell, District 1B
SECONDER: Charlie Roberts, District 1A
AYES: Charlie Roberts, B. D. Mitchell, Greg Baker, Thomas Jones
ABSENT: Richard Fuller

7. Authorize Amanda Mars to attend the Brownfields Convention on November 1-4, 2016 in New Orleans.

RESULT: ADOPTED [UNANIMOUS]
MOVED: Greg Baker, District 3
SECONDER: B. D. Mitchell, District 1B
AYES: Charlie Roberts, B. D. Mitchell, Greg Baker, Thomas Jones
ABSENT: Richard Fuller

8. Authorize Torlyndra Boykins and Roxanna Lloyd to attend the Animal Control Certification Class on November 15-17, 2016 in Tyler, Texas.

RESULT: ADOPTED [UNANIMOUS]
MOVED: B. D. Mitchell, District 1B
SECONDER: Greg Baker, District 3
AYES: Charlie Roberts, B. D. Mitchell, Greg Baker, Thomas Jones
ABSENT: Richard Fuller

E. Adjourn

Motion to adjourn was made by Mr. Baker, seconded by Mr. Roberts. Motion carried.

4. ROAD COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda NONE
C. Guest and Public Comments NONE
D. Road Items

1. Discuss upgrades to Grove Hill Road.
Motion was made by Mr. Ross to direct Dolet Hills to reconstruct Grove Hill Road equal to or better than the condition it was in when first closed, seconded by Mr. Mitchell. Motion carried.

RESULT: ADOPTED AS AMENDED [UNANIMOUS]  
MOVER: Rodriguez Ross, District 6  
SECONDER: B. D. Mitchell, District 1B  
ABSENT: Richard Fuller

E. Adjourn

Motion to adjourn was made by Mr. Ross, seconded by Mr. Mitchell.

5. ANIMAL & MOSQUITO CONTROL COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda NONE
C. Guest and Public Comments NONE
D. Animal & Mosquito Control Items

1. Approve low bidders for Insecticides for Mosquito Control.

RESULT: ADOPTED [UNANIMOUS]  
MOVER: J. O. Burch, District 1C  
SECONDER: Charlie Roberts, District 1A  
AYES: Charlie Roberts, J. O. Burch, Jim "Jimbo" Davlin, Rodriguez Ross  
ABSENT: Richard Fuller

E. Adjourn

Motion to adjourn was made by Mr. Burch, seconded by Mr. Davlin. Motion carried.

6. BUILDING AND PROPERTIES COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda NONE
C. Guest and Public Comments NONE
D. Building and Properties Items

1. Discuss partial ownership of the Clista Calhoun Center.  
No action taken
E. Adjourn

Motion to adjourn was made by Mr. Jones, seconded by Mr. Ross. Motion carried.

7. SOLID WASTE COMMITTEE

   A. Call to Order
   B. Call for Additions and Deletions to the Agenda NONE
   C. Guest and Public Comments NONE
   D. Solid Waste Items

   1. Discuss findings on the 92 +/- acres adjacent to Landfill.
      Motion was made to proceed with buying additional landfill property at $2,800 an acre. Mr. Evans offered to do the closing.

      RESULT:   ADOPTED AS AMENDED [UNANIMOUS]
      MOVER:   Reggie Roe, District 5
      SECONDER:   B. D. Mitchell, District 1B

   2. Accept low bidder and waive the procurement policy for extending the Phase II Driveway at the Landfill.

      RESULT:   ADOPTED [UNANIMOUS]
      MOVER:   Thomas Jones, District 4D
      SECONDER:   B. D. Mitchell, District 1B

E. Adjourn

Motion to adjourn was made by Mr. Jones, seconded by Mr. Roe. Motion carried.

8. PUBLIC HOUSING COMMITTEE

   A. Call to Order
   B. Call for Additions and Deletions to the Agenda NONE
   C. Guest and Public Comments NONE
   D. Public Housing Item

   1. Authorize Section 8 Housing Program to require Direct Deposit for rent payments and direct payment to utility companies for all utility reimbursements, effective January 1, 2017.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: B. D. Mitchell, District 1B
AYES: B. D. Mitchell, J. O. Burch, Thomas Jones, Jeri Burrell
ABSENT: Richard Fuller

2. Authorize Section 8 Housing Program Five - Year and Annual Plan.

RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: Thomas Jones, District 4D
AYES: B. D. Mitchell, J. O. Burch, Thomas Jones, Jeri Burrell
ABSENT: Richard Fuller

E. Adjourn

Motion to adjourn was made by Mr. Jones, seconded by Mr. Mitchell. Motion carried.

9. PARKS AND RECREATION COMMITTEE

A. Call to Order

B. Call for Additions and Deletions to the Agenda NONE

C. Guest and Public Comments NONE

D. Parks and Recreation Items

1. Authorize the President to execute a CEA with YMCA NWLA for the use of the Alumni Park.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rodriguez Ross, District 6
SECONDER: Jeri Burrell, District 4B
AYES: J. O. Burch, Greg Baker, Jeri Burrell, Rodriguez Ross
ABSENT: Richard Fuller

2. Discuss creating Parks and Recreations Department.

No action taken.

E. Adjourn

10. AIRPORT COMMITTEE
A. Call to Order  
B. Call for Additions and Deletions to the Agenda  
C. Guest and Public Comments  
D. Airport Items  
E. Adjourn  

11. COMMUNITY SERVICES COMMITTEE  
A. Call to Order  
B. Call for Additions and Deletions to the Agenda  
C. Guest and Public Comments  
D. Community Services Items  
E. Adjourn  

12. INSURANCE COMMITTEE  
A. Call to Order  
B. Call for Additions and Deletions to the Agenda  
C. Guest and Public Comments  
D. Insurance Items  
E. Adjourn  

13. ZONING COMMITTEE  
A. Call to Order  
B. Call for Additions and Deletions to the Agenda  
C. Guest and Public Comments  
D. Zoning Committee Items  
E. Adjourn
ROLL CALL

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Mr. Evans, District Attorney, was present during this meeting.

1. CALL TO ORDER
2. INVOCATION GIVEN BY LINDA GATLIN
3. PLEDGE OF ALLEGIANCE LED BY JERI BURRELL
4. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS
   A. Annie Morris - 5 Years
   B. John Sudds - 5 Years
   C. Kim S. Foshee - 10 Years
   D. Marilyn Smith - 15 Years
5. ANNOUNCEMENTS
6. GUEST AND PUBLIC COMMENTS
7. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA
   1. Authorize the President to sign Change Order No. 1 for the LCDBG Wastewater Collection System Improvements ($166.70)
RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Thomas Jones, District 4D

8. LEGAL COUNSEL’S REPORT NONE

9. DEPARTMENT HEAD REPORTS
Deferred to December 12, 2016 meeting.

   A. Randi Walding - Airport
   B. Fredrick Woodley - Road
   C. Lynda Spivey - Community Service
   D. Harold Renfro - Animal & Mosquito
   E. Wardell Bowie - Solid Waste
   F. Kevin Vanzant - Maintenance
   G. Amy Shelton - Human Resource

10. APPROVAL OF MINUTES
Motion to approve minutes was made by Mr. Burch, seconded by Mr. Mitchell. Motion carried.

   A. October 3, 2016 Special Meeting
   B. October 3, 2016 Committee Meeting
   C. October 10, 2016 Public Meeting
   D. October 10, 2016 Regular Meeting

11. OLD BUSINESS
   A. Recommends appointing Donnie Fisher and Deborah Dees to the DeSoto Parish Communications District Board of Commissioners (E-911) to replace vacant seats. (Four year terms)
RESULT: DEFERRED [UNANIMOUS] NEXT 12/5/2016 5:00PM
MOVER: B. D. Mitchell, District 1B
SECONDER: Charlie Roberts, District 1A

B. Authorize the President to sign Change Order No. 1 for the LCDBG Wastewater Collection System Improvements. ($166.70)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Jim "Jimbo" Davlin, District 2

12. NEW BUSINESS

A. Authorize the President to sign a Resolution approving the issuance, sale and delivery of not exceeding $2,310,000 of Taxable Water Revenue Bonds of Waterworks District No. 1 of the Parish of DeSoto, State of Louisiana.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Jeri Burrell, District 4B

B. Authorize Road Department employee, William Newton, to move from Operator to Heavy Equipment Operator at $14.00 per hour.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Rodriguez Ross, District 6

C. Discuss and approve Health Insurance for 2017. Recommend United Health Care & 80/20 split with employer/employee.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Charlie Roberts, District 1A
SECONDER: Thomas Jones, District 4D

13. RESOLUTIONS

14. ORDINANCES

A. Recommends authorizing the President to sign Ordinance 10 of 2016 granting Panola-Harrison Electric Cooperative, Inc. to supply electric power for a period of ten years.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Reggie Roe, District 5
SECONDER: Charlie Roberts, District 1A

15. ADMINISTRATIVE ITEMS

A. Recommends appointing a member to the Northwest Louisiana Human Service District to represent DeSoto Parish.

RESULT: DEFERRED [UNANIMOUS] NEXT: 12/5/2016 5:00 PM
MOVER: Thomas Jones, District 4D
SECONDER: Charlie Roberts, District 1A

B. Recommends re-appointing Scotty Osborn and Hannah Huckabay to DeSoto Fire District 2 for a two (2) year term.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Charlie Roberts, District 1A
SECONDER: J. O. Burch, District 1C

C. Recommends re-appointing Bob Russell and Hugh McConnell to the DeSoto Fire District No. 3 for a two (2) year term.
D. Recommends re-appointing Katherine Freeman to the DeSoto Parish Library Board of Control for a five (5) year term.

RESULT: ADOPTED [UNANIMOUS]  
MOVER: J. O. Burch, District 1C  
SECONDER: Rodriguez Ross, District 6  

E. Recommends authorizing Administrator to hire a consultant to recommend E-911 Communications Equipment with funding provided by E-911, Sheriff Department and EMS.

RESULT: ADOPTED [UNANIMOUS]  
MOVER: B. D. Mitchell, District 1B  
SECONDER: J. O. Burch, District 1C  

16. BUDGET AND FINANCE ITEMS

A. Recommends payment of approved bills.

RESULT: ADOPTED [UNANIMOUS]  
MOVER: Richard Fuller, District 4A  
SECONDER: Greg Baker, District 3  

B. Recommends granting $15,000 to Web-Corps, Inc. for end of year expenditures.
17. PERSONNEL ITEMS

A. Recommends approving the Buildings & Properties Maintenance Superintendent, Assistant Maintenance Superintendent and Maintenance Technician job descriptions.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Jeri Burrell, District 4B

B. Recommends hiring Raymond Hester as a Laborer for Solid Waste at $9.50 per hour.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Jeri Burrell, District 4B


RESULT: ADOPTED [UNANIMOUS]
MOVER: J. O. Burch, District 1C
SECONDER: Richard Fuller, District 4A

D. Recommends ratifying Harold Renfro’s attendance at the Louisiana Department of Health & Hospitals discussion on Zika Virus on October 31, 2016 in Baton Rouge.
E. Recommends ratifying Amanda Mars’ attendance at the Brownfields Convention on November 1-4, 2016 in New Orleans

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rodriguez Ross, District 6
SECONDER: Richard Fuller, District 4A

F. Recommends authorizing Torlyndra Boykins and Roxanna Lloyd to attend the Animal Control Certification Class on November 15-17, 2016 in Tyler, Texas.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: J. O. Burch, District 1C

18. ROAD ITEMS

A. Recommends Dolet Hills reconstruct Grove Hill Road equal to or better than the condition it was in when first closed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rodriguez Ross, District 6
SECONDER: Jeri Burrell, District 4B

19. ANIMAL & MOSQUITO CONTROL ITEMS

A. Recommends approving low bidders for Insecticides for Mosquito Control.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Jim "Jimbo" Davlin, District 2

20. SOLID WASTE ITEMS

1. Recommends accepting the low bidder and waive the procurement policy for extending the Phase II Driveway at the Landfill.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Jeri Burrell, District 4B

2. Recommends proceeding to buy additional landfill property at $2,800 an acre.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Reggie Roe, District 5
SECONDER: Rodriguez Ross, District 6

21. PUBLIC HOUSING ITEM

1. Recommends Section 8 Housing Program to require Direct Deposit for rent payments and direct payment to utility companies for all utility reimbursements, effective January 1, 2017.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Rodriguez Ross, District 6

2. Recommends approving Section 8 Housing Program Five-Year and Annual Plan.
22. PARKS AND RECREATION ITEMS

1. Recommends the President to execute a CEA with YMCA NWLA for the use of the Alumni Park.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Rodriguez Ross, District 6

23. ADJOURN

Motion to adjourn was made by Thomas Jones, seconded by Jeri Burrell. Motion carried.
November 15, 2016

The Honorable Ernel Jones  
President, DeSoto Parish Police Jury  
101 Franklin Street  
Mansfield, Louisiana 71052

Dear Mr. Jones:

I am happy to inform you that I have approved the FY 2015-2016 Louisiana Local Government Assistance Program (LGAP) program application for the DeSoto Parish Police Jury in an amount up to $7,500.00. These funds will be used to make roof repairs to the David B. Means Memorial Building.

The DeSoto Parish Police Jury will be authorized to expend funds when the contract has been countersigned by our office. An electronic copy of the grant contract will be emailed to your office. The contract will be dated by this office once fully executed.

Congratulations, and I wish you every success in implementing your project. If you have any questions relative to the LGAP requirements, please do not hesitate to call my office or the Office of Community Development at (225) 342-7412.

Sincerely,

[Signature]

John Bel Edwards  
Governor

JBE:tw

Cc: Mr. Jay Dardenne, Commissioner of Administration  
The Honorable John Milkovich, State Senator  
The Honorable Lawrence A. "Larry" Bagley, State Representative  
Ms. Traci M. Watts, Assistant Director
LOCAL GOVERNMENT INFORMATION

Name ____________________________
Mailing Address ________________________________
City ___________________ State ___________ Zip Code ____________

DESIGNATED GOVERNMENT OFFICIAL CONTACT INFORMATION (OWNER)
(Submit Power of Attorney documentation stating this person has the authority to enter into a legally-binding agreement on behalf of the local government).

Name ____________________________
Title ____________________________
Phone ____________________________ Fax ____________
Email ____________________________

DESIGNATED CONTACT INFORMATION (if different from above)

Name ____________________________
Title ____________________________
Phone ____________________________ Fax ____________
Email ____________________________

LOCATION INFORMATION OF THE DEVICE
Attach map with location identified along with approximate distance

City MANSFIELD, LA Parish DESOTO
State Route 509 (4 miles)
Latitude 32° 7' 25" N Longitude 63° 36' 22" W

State Route 509 (3 miles)
Latitude 32° 8' 5" N Longitude 93° 36' 22" W

STATE ROUTE ____________________________ (if more than 6 locations, attach additional sheets.)

ATTACH THE FOLLOWING:
1. □ A map illustrating where the sign(s) will be placed
2. □ Unanimously passed resolution allowing sign
3. □ Shop drawings illustrating the size of sign, lettering height, font, color, legend type of material (sheeting) to be used and type of support

I certify that the information contained herein is true, complete, and correct to the best of my knowledge. I understand that if any information contained herein is found to be falsified, this request and any permit issued based on this information shall be voided.

Signature of Owner ____________________________ Date ____________

Return Completed Form to the District Permit Specialist at the DOTD District Office where subject property is located.
LOCAL GOVERNMENT INFORMATION

Name ___________________________________________
Mailing Address __________________________________________
City __________________________ State ______ Zip Code ______

DESIGNATED GOVERNMENT OFFICIAL CONTACT INFORMATION (OWNER)
(Submit Power of Attorney documentation stating this person has the authority to enter into a legallybinding agreement on behalf of the local government)

Name ___________________________________________
Title ___________________________________________
Phone __________________________ Fax ______
Email ___________________________________________

DESIGNATED CONTACT INFORMATION (if different from above)

Name ___________________________________________
Title ___________________________________________
Phone __________________________ Fax ______
Email ___________________________________________

LOCATION INFORMATION OF THE DEVICE

Attach map with location identified along with approximate distance

City __________________________ Parish __________________________
State Route __________________________ ( )
Latitude ___________ Longitude ___________
State Route __________________________ ( )
Latitude ___________ Longitude ___________
State Route __________________________ ( )
Latitude ___________ Longitude ___________
State Route __________________________ ( )
Latitude ___________ Longitude ___________
State Route __________________________ ( )
Latitude ___________ Longitude ___________
State Route __________________________ ( )
Latitude ___________ Longitude ___________
State Route __________________________ ( )
Latitude ___________ Longitude ___________

LATITUDE ___________________________ LONGITUDE ____________________
(If more than 6 locations, attach additional sheets.)

ATTACH THE FOLLOWING:

1. □ A map illustrating where the sign(s) will be placed
2. □ Unanimously passed resolution allowing sign
3. □ Shop drawings illustrating the size of sign, lettering height, font, color, legend type of material (sheeting) to be used and type of support

I certify that the information contained herein is true, complete, and correct to the best of my knowledge. I understand that if any information contained herein is found to be falsified, this request and any permit issued based on this information shall be voided.

Signature of Owner __________________________ Date __________

Return Completed Form to the District Permit Specialist at the DOTD District Office where subject property is located.
Non-Interstate Highway Traffic Generator Criteria (Only facilities listed in chart will qualify for a sign.)

<table>
<thead>
<tr>
<th>Classification</th>
<th>Criteria</th>
<th>Color</th>
<th>Sign Supplied By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation Facilities</td>
<td>Provide 2 scheduled movements (one way) per day, such as RR stations, bus stations &amp; commercial airports.</td>
<td>Green</td>
<td>Permit</td>
</tr>
</tbody>
</table>
| Educational Institutions & Non-Professional Sports facilities | 1. Post high-school institutions which own their facilities or have a long term lease (at least 10 years) having a minimum of 1,000 full time students or part-time students where everyday at least 500 students must attend a class located on the signed campus grounds. 
2. State schools for special education such as Louisiana School for the Deaf & Louisiana School for the Visually Impaired. 
3. Public or private schools or non-professional sports facilities that have a football stadium, soccer fields, baseball fields, track or gymnasium where at least 4 events are held each year at the signed campus with rival teams from out of town. 
4. Public or private schools that host at least 4 educational competitions each year with at least 5 schools from out of town participating. | Green | 1. Permit       |
|                                     |                                                                        |       | 2. DOTD         |
|                                     |                                                                        |       | 3. Permit       |
|                                     |                                                                        |       | 4. Permit       |
| Correctional Institutions           | Federal or state operated facilities such as correctional centers, youth camps or prisons                          | Green | DOTD           |
| Health Care Facilities              | 1. State or federally owned, operated and/or maintained medical facilities categorized as a primary or secondary care facility such as Earl K Long Medical Center or Alexandria VA Medical Center. 
2. State or federally owned, operated and/or maintained mental health facilities such as Southeast Louisiana Hospital or Greenwell Springs Hospital. | Green | DOTD           |
| Large Traffic Generating Entertainment Areas | 1. Signings shall lead to parking areas. 
2. Minimum of 500,000 attendees per year in facilities such as arenas, auditoriums, convention halls, stadiums, fairgrounds or racetracks. | Green | Permit       |
| Governmental Facilities             | Any building complex housing a local, state or federal governmental agency that is open 8 hours a day for at least 5 days a week & has at least 12 public meetings per year or is open for public business such as military bases, courthouses, police stations, locations of the Department of Motor Vehicles or libraries. | Green | State Owned – DOTD Other – Permit |
| Parking Facilities                  | 1. Open to the public 
2. Located no more than 4 blocks off the marked route 
3. Minimum of 400 parking spaces | Green | Permit       |
| Recreational Facilities             | (Signs shall lead only to the headquarters buildings for National Parks & National Forests.) 1. Open to the public at least 8 months out of the year. 
2. Governmentally owned such as wildlife management or refuge areas, national forests or parks, state parks, lakes, beaches or dams. | Brown | State & Federally Owned – DOTD Other – Permit |
| Historical Facilities, State or Federally Owned | 1. Open to the public for 8 hours a day for at least 5 days a week with advertised hours of operation (if seasonal – open for at least 8 months). 
2. At least 3000 visitors per year. | Brown | DOTD       |
| National Cemeteries, State or Federal Historical Sites | 1. Open to the public. 
2. If a historical site, then shall be on historical registry. | Brown | DOTD       |

Note: If a facility is not on this list, they should apply for Tourist Oriented Directional Signs (TODS).

**Guide Sign Design:**
The guide signs are standard highway signs and shall be designed as follows:

1. The signs shall be made with background reflective sheeting in the color specified in Figure 2D.6.1. The primary legend in white reflective sheeting in a standard font.
2. Signs within the clear zone shall be installed on breakaway posts or shall be installed behind existing guardrail. Breakaway posts shall be AASHTO approved.
3. The signs shall contain no commercial advertising or sponsorship.
4. Minimum letter heights for capital and lower case letters for the primary message are:
   a. two lane roadways – 4 to 6 inch lettering spaced 3 inches apart
   b. multilane roadways, 45 mph or less - 4 to 6 inch lettering spaced 3 inches apart
   c. multilane roadways, 50 mph or greater – 6 to 8 inch lettering spaced 4.5 inches apart
   d. control of access roadways – 8 to 13 inch lettering spaced 4.5 inches apart

2 of 3
DEPARTMENT OF TRANSPORTATION & DEVELOPMENT USE ONLY

Date Request Received __________________________ Date Owner Contacted __________________________
(Owner should be contacted within 14 business days of date request is received.)
District __________________________ Request Processed By __________________________ (District Permit Specialist)

District Personnel to Review

District Traffic Operations Engineer (Print & Initial) __________________________ Date __________________________
Phone # __________________________ email: __________________________

Area Engineer (Print & Initial) __________________________ Date __________________________
Phone # __________________________ email: __________________________

Date Traffic Engineering Management Section Received __________________________

Headquarter Personnel to Review

Traffic Engineering Management Administrator (Print & Initial) __________________________ Date __________________________
Phone # __________________________ email: __________________________

Notification of Receipt Sent to Applicant by __________________________ Date __________________________
(with or without comments or resubmission instructions)

Denial Letter Sent to Applicant by __________________________ Date __________________________
AUTHORIZING RESOLUTION

NOTE: The following resolution should be passed by an applicant's governing body and submitted with each application for Rural Public Transit operating or capital assistance.

Resolution No.__________

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under 49 CFR 5311, Non-Urbanized Area Formula Program and/or 49 CFR 5309, Discretionary Capital Program.

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by __________________________:

(Aplicant)

1. That the (Title of Authorized Representative)______________________________________________ is authorized to execute and file an application on behalf of __________________________(Applicant)__________________________ with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to the Rural Public Transit Program, 49 CFR 5311 and/or the Discretionary Capital Program, 49 CFR 5309.

2. That the (Title of Authorized Representative)______________________________________________ is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.

3. That the (Title of Authorized Representative)______________________________________________ is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.
4. That the ________________ (Title of Authorized Representative) ________________ is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.

5. That the ________________ (Title of Authorized Representative) ________________ is authorized to execute grant contract agreements on behalf of ________________ (legal applicant name) ________________ with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting ________________ (Title of Officer) ________________ of the ________________ (Applicant Organization) ________________ certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the ________________ (Applicant) ________________ held on ________________, 20__.

If applicant has an official seal, impress here.

(Signature of Recording Officer) ____________________________

(Title of Recording Officer) ____________________________

(Date) ____________________________
DeSoto Parish Planning Commission

BOARD MEMBERS:

Mrs. Carolyn Brown, President
878 Marshall Road
Keatchie, LA 71046
933-8100 or 455-7189

Mrs. Hope Calhoun
P. O. Box 112
Mansfield, LA 71052
872-4895

Mr. Ron Dill
1617 Smithport Lake Road
Mansfield, LA 71052
872-4792

Mr. Aaron Edwards
P. O. Box 222
Gloster, LA 71030
933-8664 or 453-6237

Mr. R.T. Montcalm
P. O. Box 865
Mansfield, LA 71052
872-2728

Mr. Frances Thornton
108 RV Lane
Mansfield, LA 71078
925-8760

Mrs. Willie V. Thomas
525 Jacobs Street
Mansfield, LA 71052
872-1358

Mrs. Elaine Whitten
1926 Bethel Road
Logansport, LA 71049
697-4693

Vacant Position

Yellow – Willing to step down
Pink – Willing to stay on
Blue – Consistently misses meetings
Green – No appointee in this position
## Approved 2017 Operating Budget

**Presented to DeSoto Parish Library Board of Control**  
**November 17, 2016**

### Revenues

<table>
<thead>
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<th>Revenues</th>
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<th>Budget 2017</th>
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### Expenses

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**Legend**
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<td>Copy Machines</td>
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Total: 15,515,780.00  15,850,420.71

Projected Operating Expenses: 2,351,722.00  2,126,891.13
The Office of Community Development is in control of the symposium and the final schedule of speakers, presentations and workshops. The final agenda and activation of the registration link is overdue but will hopefully be made available tomorrow.

Based on my knowledge of the draft symposium agenda, the 200 available slots will be filled quickly and OCD will have some system for prioritizing the first-come-first served sign-up process. The morning will feature speakers who have extensive experience with maximizing the challenges and opportunities of devastating flood events like ours. The afternoon will feature two workshop threads that focus on funding, permitting, CRS, mitigation, basin-wide water management, and federal grant applications that are somewhat beyond "standard" flood/disaster programs.

The full day of programmed information is closed with a meet and greet information sharing and discussion group event that has a bit of wine and cheese snack and libation. There are about 20 event co-sponsors from local, state, and national governmental and planning associations participating.

It has enough buzz that the Legislative Auditor wants to send 4 auditors. Hope we can let you know more by mid-day Tuesday.

---

Brett,

Do you have a list of workshops/presentations or an agenda for the above referenced event. Needing more information to determine who, if anyone, from the Police Jury we should send.

Thank you,

Amanda Mars
Administrator's Assistant

DeSoto Parish Police Jury
101 Franklin St.
Mansfield, LA 71052
318-584-1375 (c)
318-872-0738 (o)
Volume 2, Issue 48  
November 30, 2016
The next LMA Executive Board Meeting will be Wednesday, December 14th.

Upcoming Events

Registration Now Open for the Symposium in Lafayette

You and the key staff from your local government are invited to attend the Louisiana Symposium on Recovery and Resilience, an event designed to provide parishes and municipalities that were impacted by the 2016 flooding with an opportunity to learn and share best practices and tools on risk reduction and long-term community planning and recovery.

This no-cost event will include a full day of presentations and workshops with lunch provided. Space is limited and registration is first come, first serve.

Small breakout sessions, reflecting the state’s structure around the National Disaster Recovery Framework, will include the following topics:

- Community Planning & Capacity Building
- The Economics of Recovery & Business Issues
- Health & Social Services Needs relative to the Health, Independence & Well-being of the Whole Community
- Housing: Successful Planning & Design for Resilient Communities & Neighborhoods
- Infrastructure Systems: Public Facilities & Infrastructure
- Natural and Cultural Resources & Mitigation of The Floodplains
- Philanthropic & Non-Profit Resources: Other Pieces of the Funding Puzzle

The symposium will be held at LITE Louisiana Immersive Technologies  Enterprise, 537
Busy Today? How about Tomorrow?

In conjunction with the Louisiana Symposium, OCD-DRU will be presenting a webinar in promulgating the Recovery Task Force Community Development Block Grant (CDBG) Action Plan. Today, Wednesday, November 30th from 3:00-4:00 p.m. you can attend a webinar that will explain eligibility requirements and the application process of the $437.8 million Community Development Block Grant-Disaster Recovery funding that will be disbursed. Click here to register.

If you are unable to tune-in this afternoon please consider attending the repeat session on Thursday, December 1st from 11:00 a.m. to 12:00 p.m. Click here to register.

Please note that although all LMA members are invited to attend either webinar, grant funding is only potentially available to municipalities in the parishes declared disaster areas.

Mark Your Calendars

Other Great News

LMA Officers and Members Visit NLC

The National League of Cities (NLC) held its annual City Summit this year in Pittsburgh from November 16th to 19th. 45 elected and appointed officials including LMA Executive Officers, President Barney Arceneaux, First Vice President Lawrence Henagan, and Second Vice President Harry Lewis, attended the event with Interim Executive Director John Gallagher.

Attendees participated in a number of workshops on a variety of issues including water infrastructure, drone regulation, and emerging technologies such as driverless cars.

Attendees of the Friday Morning General Session were treated to an entertaining and inspirational talk about the importance of hometown roots from Shreveport native and NFL Pro Football Hall of Famer Terry Bradshaw. Bradshaw won four Super Bowls as quarterback for the Pittsburgh Steelers and appears on the Fox NFL Sunday pregame show.

The NLC General Business Meeting wrapped up the week by passing a number of resolutions, including two LMA supported resolutions. The first, asking Congress in 2017 to reauthorize the National Flood Insurance Program (NFIP) to assist in keeping flood insurance rates affordable. The second, urging the federal government to amend the current laws related to the de-obligation of disaster funds distributed to local governments
for disaster relief.

The NLC Congressional City Conference will be held March 11th to 15th in the nation's capital. Visit www.nlc.org for more information.

LaMATS Seeks City Procurement Preference, Pain Points

Got Procurement Power? A new survey from LaMATS asks municipal procurement officers for advice and information regarding favored commodity purchases and bidding procedures. The short survey, available at the LaMATS website through November 30, will help build a unique member service that streamlines bulk purchases and achieves significant cost savings on a range of in-demand goods and equipment. All city officials responsible for procurement are encouraged to participate in the survey.

Called the LaMATS Bid Board, the soon-to-launch online procurement and reverse auction site was approved for development as an LMA member service by LaMATS's governing body at a recent meeting. During his presentation to the Board, LaMATS Executive Director, Cliff Palmer, said the Louisiana Legislature continues to encourage local governments to embrace electronic procurement platforms, noting 2016 legislation that mandates secure bidding portals be available to municipalities over a certain population.

"We want all our members to benefit from this powerful new technology," said Palmer. "We believe the Bid Board will be a big win for members, vendors and citizens alike."

For more information and to complete the brief member survey of purchasing preferences, visit: www.lamats.net/bidboard

State and Other News

Other News

- LCTCS, SUS to Announce Historic Transfer Agreement - between the Louisiana Community and Technical College System and Southern University System.

Legislative Committee Meetings

- Governor’s Task Force on Transportation Infrastructure Investment Thurs. 12/1 at 9:00 a.m.
- House Committee on Appropriations Tues. 12/6 at 9:00 a.m.
- State Board of Elections Supervisors Tues. 12/6 at 2:00 p.m.
- House Committee on Appropriations Wed. 12/7 9 a.m.
- Senate Committee on Judiciary Thurs. 12/8 at 10:00 a.m.
- Joint Committee on Governmental Affairs Thurs. 12/8 at 1:00 p.m.

Stay in Touch

Follow Us on Social
We want to hear from you! If you would like for us to feature a story on your municipality in the LMA e-newsletter or in the LMA monthly newspaper publication, please contact LMA Communications Director Kelly Drone.

To unsubscribe from this mailing, email Kelly Drone at kelly@lma.org.

LMA | 700 North 10th Street | Baton Rouge, LA 70802
phone: 225-344-5001 | fax: 225-344-3057
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