



DESOTO PARISH POLICE JURY

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AGENDA • DECEMBER 5, 2016

Personnel Committee Workshop Police Jury Meeting Room

4:45 PM

101 Franklin Street, Mansfield, LA 71052

OFFICERS

Ernel Jones, President • Jim "Jimbo" Davlin, Vice President
Steven W. Brown, Administrator • Jodi Zeigler, Secretary • Linda Gatlin, Treasurer

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLIEGIANCE

IV. ADDITIONS AND DELETIONS

V. GUEST AND PUBLIC COMMENTS

VI. PERSONNEL ITEMS

1. Discuss Vacation Policies (Carry over limits and accrual)
2. Discuss Policy Manual

VII. ADJOURN

Vacation Policy Adopted December 9, 2013

Years of Continuous Service Completed During the Calendar Year	Vacation Allowed
Date of Hire to 12/31	4 hours accrued for each month worked up to 40 hours
Next year to end of 5th year	80 hours
Beginning of 6th year to end of 15th year	120 hours
Beginning 16th year and thereafter	160 hours

Effective: January 1, 2014

Vacation Policy

Vacation will be accrued on a monthly basis during the calendar year.

Years of Continuous Service Completed During the Calendar Year	Vacation Allowed
Date of Hire to 12/31	4 hours accrued for each month worked up to 40 hours
Next year to end of 5th year	80 hours (6.667 hours per month)
Beginning of 6th year to end of 15th year	120 hours (10 hours per month)
Beginning 16th year and thereafter	160 hours (13.333 hours per month)

Effective: January 1, 2017