1. CALL TO ORDER

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<th>Juror</th>
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<td>Charlie Robert, District 1A</td>
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<td>B. D. Mitchell, District 1B</td>
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<td>J.O. Burch, District 1C</td>
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<td>Thomas Jones, District 4D</td>
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<td>Reggie Roe, District 5</td>
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<td>Rodriguez Ross, District 6</td>
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2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ANNOUNCEMENTS

   A. Notice of Public Meeting

Notice of Public Meeting

Notice is hereby given that at its meeting to be held on Monday, March 13, 2017 at 5:00 p.m. at the Police Jury Room of the Courthouse, 101 Franklin Street, Mansfield, Louisiana, the Police Jury of the Parish of DeSoto, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of DeSoto to authorize the continuation or renewal of an ad valorem tax.

5. GUEST AND PUBLIC COMMENTS

   1. Lendora Baker - Former Caddo Commissioner
   2. Chad Thompson and James Dermody- Southern Cross Electric Transmission Project

6. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA
7. ADMINISTRATOR’S REPORT

8. TREASURER’S FINANCIAL REPORT

9. APPROVAL OF MINUTES
   A. February 6, 2017 - Committee Meeting
   B. February 13, 2017 - Regular Meeting

10. OLD BUSINESS

11. NEW BUSINESS
   A. Authorize a Resolution approving the holding of an election in Fire Protection
      District No. 3 of the Parish of DeSoto, State of Louisiana, on Saturday, October 14,
      2017, to authorize the levy of a Service Charge therein.
   B. Authorize a CEA with the Town of Keachi to do drainage improvements on McCann
      Road with the City paying for the materials.

12. RESOLUTIONS
   A. Recommends authorizing the President to sign a Resolution Adopting a Citizen
      Participation Plan for the CBDG Program for 2018-2019 (Grant)

13. ORDINANCES

14. ADMINISTRATIVE ITEMS
   A. Recommends re-appointing E. R. Scoggins, Benjamin Simon and Paul Holder to the
      Fire District 9 Board of Commissioners. (For a 2 year term)
   B. Recommends awarding low bid for Exterior Slider Doors for Correctional Facility in
      the amount of $38,700. (Securitec, Inc.)
   C. Direct the four (4) Division Managers (Steve, Linda, Amy and Jodi) to meet no less
      than once per month to share ideas and concerns.
   D. Recommends authorizing Michelle Hughes, Roger Foppe' and Butch Hester to
      attend the WAP 2017 HPC National Home Performance Conference and Trade Show
      in Nashville, Tennessee on March 19-22, 2017. (Certification)
   E. Reaffirm authorizing the Administrator to be the Public Information/Relations
      Officer.

15. BUDGET AND FINANCE ITEMS
   A. Recommends authorizing the payment of approved bills.

16. PERSONNEL ITEMS
A. Recommends the President to request an AG opinion on the employees right to privacy versus the public's disclosure requirements associated with a recent public records request (La. RS 42:17 A. (4) Investigative proceedings regarding allegations of misconduct) and ask the District Attorney to review and approve the draft letter of request.

17. ROAD ITEMS

A. Recommends authorizing a CEA with the Town of Keachi to grade, rock and oil Kalmbach Road from La. 5 to the railroad tracks with the town paying for materials.

B. Recommends authorizing the Road Department to work on roads inside St. Mark's Cemetery (off of La. 3015) and St. Elizabeth's Cemetery (off of Bradshaw Road) subject to ownership of the Cemeteries.

C. Recommends authorizing the Administrator to obtain and the President to contract for Engineering Services to prepare record drawings and load ratings for up to three (3) Off System Bridges as required by La. DOTD. West Red Bayou Road Bridge, Power Plant Road Bridge and Johnson Street Bridge (City of Mansfield)

18. ANIMAL & MOSQUITO CONTROL ITEMS

A. Recommends authorizing the Kennel Tech II/ACO's, Shelter/ACO Supervisor and Director to issue citations for Animal Control.

19. SOLID WASTE ITEMS

A. Recommends deferring the award of the low bid (Plum Creek Environmental) for ten (10) Recycling Bins in the amount of $54,980 to research the public bid law.

B. Recommends awarding the low bid (Doggett Machinery Services) for two (2) Articulating Haul Truck Bed Liners in the amount of $40,980.

C. Recommends developing a "Take Pride in DeSoto" litter program.

20. BUILDING AND PROPERTIES ITEMS

A. Recommends approving the building permit fees.

B. Recommends deferring the proposed changes for the 4H Building Facilities Use Agreement to April for further review.

C. Recommends modifying the Archives Building (Old Library) design and construction to accommodate the Louisiana Department of Child and Family Services.

D. Recommends deferring the authorization of a CEA with the City of Mansfield and authorizing Ms. Burrell to ask the City of Mansfield for the two buildings adjacent to the concrete water tanks.

21. ECONOMIC DEVELOPMENT ITEMS
A. Discuss and approve a Resolution of Support for the Southern Cross Electric Transmission Project.

22. ADJOURN
ROLL CALL

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<thead>
<tr>
<th>Attendee Name</th>
<th>Present</th>
<th>Absent</th>
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1. ADMINISTRATIVE COMMITTEE

   A. Call to Order

   B. Invocation given by Ms. Gatlin

   C. Pledge of Allegiance led by Mr. Ross

   D. Call for Additions and Deletions to the Agenda

   Guest and Public Comments:

   E. 2. Human Resource Director - Hostile Work Environment

   Roll Call Vote - Mr. Baker NO

   Item not added.

   E. Guest and Public Comments


      Mr. Edwards is the new Coordinator for Homeland Security.

   F. Administrative Items

   1. Authorize a Resolution to declare various vehicles/equipment as surplus and to be sold at public auction.
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2. Appoint Nancy Spillman to serve on the DeSoto Parish Library Board of Control for the remaining term of Mary Nesbitt. (Term expires 2020)

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3. Appoint Reggie Roe and Jim Davlin to The Coordinating & Development Corporation Board of Directors.

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5. Authorize appointing Steve Tiner and Ross Tilbury to the Fire District 9 Board of Commissioners.
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6. Authorize appointing Tracy Thomas (District 6) to the Fire District 8 Board of Commissioners.

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<tr>
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<td>Greg Baker, District 3</td>
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<td>ABSENT:</td>
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7. Authorize re-appointing William Cunningham (District 4A) to the Fire District 8 Board of Commissioners

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G. Motion to Adjourn

Motion to adjourn was made by Mr. Thomas Jones, seconded by Mr. Fuller. Motion carried.

2. **BUDGET AND FINANCE COMMITTEE**

   A. **Call to Order**
   
   B. **Call for Additions and Deletions to the Agenda NONE**
   
   C. **Guest and Public Comments NONE**
   
   D. **Treasurer's Financial Report**

Ms. Gatlin gave her financial report and answered questions posed by individual jurors.
E. Budget and Finance Items

1. Authorize payment of approved bills.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ernel Jones, District 4C
SECONDER: B. D. Mitchell, District 1B

2. Authorize a $50,000 match for the State of Louisiana’s $50,000 Capital Outlay Grant for improvements at the DeSoto Sports Complex.

RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: Greg Baker, District 3

F. Adjourn

Motion to adjourn was made by Mr. Jones, seconded by Mr. Roberts. Motion carried.

3. ROAD COMMITTEE

A. Call to Order

B. Call for Additions and Deletions to the Agenda

Authorize a CEA with the City of Mansfield to do culvert and ditch work with the City paying for materials. Motion made by Mr. Ross, seconded by Mr. Mitchell. Motion carried.

C. Department Head Report

Mr. Woodley gave his report and answered questions posed by individual jurors.

D. Guest and Public Comments NONE

E. Road Items

1. Authorize a CEA with the City of Mansfield for overlay on Meadow and Francine. (District 4B)
2. Authorize a CEA with the Village of Grand Cane to replace a culvert on Blunt Mill Road

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rodriguez Ross, District 6
SECONDER: B. D. Mitchell, District 1B
AYES: Charlie Roberts, B. D. Mitchell, Ernel Jones, Rodriguez Ross
ABSENT: J. O. Burch

3. Authorize a CEA with the City of Mansfield to do culvert and ditch work with the City paying materials.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rodriguez Ross, District 6
SECONDER: Charlie Roberts, District 1A
AYES: Charlie Roberts, B. D. Mitchell, Ernel Jones, Rodriguez Ross
ABSENT: J. O. Burch

F. Adjourn

Motion to adjourn was made by Mr. Roberts, seconded by Mr. Ross. Motion carried.

4. SOLID WASTE COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda NONE
C. Department Head Report

Mr. Bowie gave his report and answered questions posed by individual jurors.

D. Guest and Public Comments NONE
E. Solid Waste Items

1. Approve the Annual Household Hazardous Waste Collection Day on April 1, 2017.
RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: Charlie Roberts, District 1A

F. Adjourn

Motion to adjourn was made by Mr. Jones, seconded by Mr. Roberts. Motion carried.

5. PERSONNEL COMMITTEE

A. Call to Order

B. Call for Additions and Deletions to the Agenda NONE

C. Department Head Report

Ms. Shelton gave her report and answered questions posed by individual jurors.

D. Guest and Public Comments NONE

E. Personnel Items

1. Authorize Amanda Mars to attend The Road to Resilience Conference in Dallas, Texas on March 9-10, 2017.

RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: Ernel Jones, District 4C
AYES: Charlie Roberts, B. D. Mitchell, Ernel Jones, Jim "Jimbo" Davlin
ABSENT: J. O. Burch


RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: Jim "Jimbo" Davlin, District 2
AYES: Charlie Roberts, B. D. Mitchell, Ernel Jones, Jim "Jimbo" Davlin
ABSENT: J. O. Burch

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ernel Jones, District 4C
SECONDER: Jim "Jimbo" Davlin, District 2
AYES: Charlie Roberts, B. D. Mitchell, Ernel Jones, Jim "Jimbo" Davlin
ABSENT: J. O. Burch

F. Adjourn

Motion to adjourn was made by Mr. Jones, seconded by Mr. Davlin. Motion carried.

6. BUILDING AND PROPERTIES COMMITTEE
   A. Call to Order
   B. Call for Additions and Deletions to the Agenda
   C. Department Head Report
   D. Guest and Public Comments
   E. Building and Properties Items
   F. Adjourn

7. AIRPORT COMMITTEE
   A. Call to Order
   B. Call for Additions and Deletions to the Agenda NONE
   C. Department Head Report

Ms. Walding gave her report and answered questions posed by individual jurors.

   D. Guest and Public Comments
   E. Airport Items
   F. Adjourn

8. ANIMAL & MOSQUITO CONTROL COMMITTEE
   A. Call to Order
   B. Call for Additions and Deletions to the Agenda
   C. Department Head Report

Mr. Renfro gave his report and answered questions posed by individual jurors.
D. Guest and Public Comments
E. Animal & Mosquito Control Items
F. Adjourn

9. INSURANCE COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda
C. Guest and Public Comments
D. Insurance Items
E. Adjourn

10. COMMUNITY SERVICES COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda
C. Department Head Report

Mrs. Spivey gave her report and answered questions posed by individual jurors.

D. Guest and Public Comments
E. Community Services Items
F. Adjourn

11. ZONING COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda
C. Guest and Public Comments
D. Zoning Committee Items
E. Adjourn

12. PUBLIC HOUSING COMMITTEE
A. Call to Order
B. Call for Additions and Deletions to the Agenda
C. Guest and Public Comments
D. Public Housing Item
E. Adjourn

13. PARKS AND RECREATION COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda
C. Guest and Public Comments
D. Parks and Recreation Items
E. Adjourn

14. ECONOMIC DEVELOPMENT COMMITTEE

A. Call to Order
B. Call for Additions and Deletions to the Agenda
C. Guest and Public Comments
D. Economic Development Items
E. Adjourn
ROLL CALL

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<tr>
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1. CALL TO ORDER
2. INVOCATION GIVEN BY MR. ROSS
3. PLEDGE OF ALLEGIANCE LED BY MR. DAVLIN
4. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS
   A. Stanley Woodley - 20 Years of Service
   B. Robert Bratcher - 31 years of Service
5. ANNOUNCEMENTS
   A. Proclamation for Madlyn Muench
6. GUEST AND PUBLIC COMMENTS
   A. Ms. Minton - DeSoto Habilitation Services

   Mr. Davlin asked that she be deferred to the Budget and Finance Committee on March 6, 2017.

   B. Donna Curtis - Shreveport Green

   Ms. Curtis discussed the Household Hazardous Waste Day.
7. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

A. Authorize the President to sign the annual DOTD Uniform Relocation Assistance and Real Property Acquisition Act Assurance Letter.

RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: Jim "Jimbo" Davlin, District 2
ABSENT: J. O. Burch

8. ADMINISTRATOR'S REPORT

Mr. Brown gave his report and answered questions posed by individual jurors.

9. APPROVAL OF MINUTES

Mr. Thomas Jones wanted the January 9, 2017 to reflect the President stated that the Committees will be appointed in a week or two. Motion made by Mr. Ernel Jones, seconded by Mr. Fuller to approve the minutes for January 3, 2017 Committee Meeting, January 9, 2017 Regular Meeting as amended and January 30, 2017 Special Meeting. Motion carried.

A. January 3, 2017 - Committee Meeting
B. January 9, 2017 - Regular Meeting
C. January 30, 2017 - Special Meeting

10. OLD BUSINESS NONE

11. NEW BUSINESS

A. Accept the low bid for Used Motor Grader (Road) and Two (2) Utility Maintenance Vehicles (Solid Waste and Airport)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

B. Authorize a Resolution approving the holding of an election in Waterworks District No. 1 of the Parish of DeSoto, State of Louisiana, on Saturday, April 29, 2017, to authorize the levy of a special tax therein.
C. Discuss grant application and authorize staff to submit said application for a Governmental Assistance Grant (Economic Development Assistant Grant).

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D. Authorize Change Order No. 1 ($983.00) to Boggs & Poole for installing an additional window in the Clerk of Court space (Courthouse; Clerk of Court to pay).

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E. Executive Session in compliance with LA RS 42.17 A. (4); Investigative proceedings regarding allegations of misconduct.

No Action Taken

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F. Motion to reconvene Executive Session
G. Authorize the President to sign the annual DOTD Uniform Relocation Assistance and Real Property Acquisition Act Assurance Letter.

RESULT:ADOPTED [UNANIMOUS]
MOVER:Richard Fuller, District 4A
SECONDER:B. D. Mitchell, District 1B
ABSENT:J. O. Burch

12. RESOLUTIONS

A. Recommends authorizing a Resolution to declare various vehicles/equipment as surplus and to be sold at public auction.

RESULT:ADOPTED [UNANIMOUS]
MOVER:Ernel Jones, District 4C
SECONDER:Rodriguez Ross, District 6
ABSENT:J. O. Burch

13. ORDINANCES NONE

14. ADMINISTRATIVE ITEMS

A. Recommends appointing two (2) representatives to the Board of Directors of The Coordinating & Development Corporation for the 2017 year.

Motion to appoint Mr. Thomas Jones and Mr. Jim Davlin.
B. Recommends authorizing Tracy Thomas (District 6) to the Fire District 8 Board of Commissioners.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Rodriguez Ross, District 6
ABSENT: J. O. Burch

C. Recommends appointing a member to the Fire District 8 Board of Commissioners.

Motion to appoint Mr. Clarence Lancaster to the Fire District 8 Board of Commissioners.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

D. Recommends authorizing Steve Tiner and Ross Tilbury to the Fire District 9 Board of Commissioners.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

F. Recommends appointing Nancy Spillman to serve on the DeSoto Parish Library Board of Control for the remaining term of Mary Nesbitt. (Term expires 2020)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeri Burrell, District 4B
SECONDER: Richard Fuller, District 4A
ABSENT: J. O. Burch

15. BUDGET AND FINANCE ITEMS

A. Recommends authorizing payment of approved bills.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

B. Recommends authorizing a $50,000 match for the State of Louisiana's $50,000 Capital Outlay Grant for improvements at the DeSoto Sports Complex.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

16. PERSONNEL ITEMS

A. Recommends authorizing Amanda Mars to attend The Road to Resilience Conference in Dallas, Texas on March 9-10, 2017.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: B. D. Mitchell, District 1B
ABSENT: J. O. Burch

B. Recommends authorizing Wardell Bowie, Thomas Jones, Bridget Tillman, Edna Stevenson, Darien Kelly and Willis Sudds to attend the Louisiana Solid Waste Association Conference in Lafayette, Louisiana on March 15-17, 2017. (License Certification)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

C. Recommends Authorizing Wardell Bowie, Bridget Tillman and Edna Stevenson to attend the National Expo in New Orleans, Louisiana on May 8-11, 2017.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Rodriguez Ross, District 6
ABSENT: J. O. Burch

17. ROAD ITEMS

A. Recommends authorizing a CEA with the City of Mansfield to do culvert and ditch work on Gibbs Street with the City paying materials.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Rodriguez Ross, District 6
SECONDER: Thomas Jones, District 4D
ABSENT: J. O. Burch

B. Recommends authorizing a CEA with the Village of Grand Cane to replace a culvert on Blunt Mill Road. (District 4B)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rodriguez Ross, District 6
SECONDER: Richard Fuller, District 4A
ABSENT: J. O. Burch

C. Recommends authorizing a CEA with the City of Mansfield for overlay on Meadow and Francine. (District 4B)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeri Burrell, District 4B
SECONDER: Rodriguez Ross, District 6
ABSENT: J. O. Burch

18. SOLID WASTE ITEMS

A. Recommends approving the Annual Household Hazardous Waste Collection Day on April 1, 2017 (Logansport, Grand Cane (Road Department) and Stonewall)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas Jones, District 4D
SECONDER: Jeri Burrell, District 4B
ABSENT: J. O. Burch

19. ADJOURN

Motion to adjourn was made by Mr. Fuller, seconded by Mr. Davlin. Motion carried.
The following resolution was offered by ______________________ and seconded by ______________________:

RESOLUTION

A resolution approving the holding of an election in Fire Protection District No. 3 of the Parish of DeSoto, State of Louisiana, on Saturday, October 14, 2017, to authorize the levy of a Service Charge therein.

WHEREAS, the Board of Commissioners of Fire Protection District No. 3 of the Parish of DeSoto, State of Louisiana (the "Governing Authority"), acting as the governing authority of Fire Protection District No. 3 of the Parish of DeSoto, State of Louisiana (the "District"), adopted a resolution on March 7, 2017, calling a special election in the District on Saturday, October 14, 2017, to authorize the levy of a Service Charge therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of DeSoto, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to levy and collect the Service Charge provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to levy and collect the Service Charge provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of DeSoto, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Fire Protection District No. 3 of the Parish of DeSoto, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Saturday, October 14, 2017, at which election there will be submitted the following proposition, to-wit:

PROPOSITION
(SERVICE CHARGE)

Shall Fire Protection District No. 3 of the Parish of DeSoto, State of Louisiana (the "District"), assess and collect an annual service charge of Fifty Dollars ($50.00) from persons owning residential or commercial structures, whether occupied or unoccupied, located wholly or partly within the boundaries of the District (an estimated $160,000 reasonably expected at this time to be collected from the levy of the service charge for an entire year), for a period of ten (10) years, beginning with the year 2018 and ending with the year 2027, which shall be used for the purpose of paying the costs of any fire protection services and emergency services incidental thereto provided by the District, and, for purposes of assessing and collecting said service charge, owners shall be charged for each residential or commercial structure which they own; each housing unit within a multiple dwelling structure shall be considered a separate structure; and a mobile home, as defined in R.S. 9:1149.2, shall be considered a structure, all as provided in R.S.40:1502.16?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to levy and collect the Service Charge provided for therein.
This resolution having been submitted to a vote, the vote thereon was as follows:

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>YEAS:</th>
<th>NAYS:</th>
<th>ABSENT:</th>
<th>ABSTAINING:</th>
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<tr>
<td>Charlie Roberts</td>
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<td>B. D. Mitchell</td>
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<td>Jim “Jimbo” Davlin</td>
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<td>Rodriguez Ross</td>
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And the resolution was declared adopted on this, the 13th day of March, 2017.

/s/ Jodi Zeigler     /s/ Reggie Roe
Secretary           President
STATE OF LOUISIANA

PARISH OF DESOTO

I, the undersigned Secretary of the Police Jury of the Parish of DeSoto, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Police Jury on March 13, 2017, approving the holding of an election in Fire Protection District No. 3 of the Parish of DeSoto, State of Louisiana, to authorize the levy of a Service Charge therein.

IN FAITH WHEREOF, witness my official signature at Mansfield, Louisiana, on this, the 13th day of March, 2017.

_________________________________________________________________
Secretary
RESOLUTION

A RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN FOR THE CDBG PROGRAM

WHEREAS, The DeSoto Parish Police Jury desires to obtain Community Development Block Grant (CDBG) funds to benefit Low and Moderate Income persons; and

WHEREAS, the Louisiana Division of Administration requires that certain citizen participation requirements be met;

NOW, THEREFORE, BE IT RESOLVED that the following Citizen Participation Plan is adopted for use by the DeSoto Parish Police Jury with respect to planning, implementation, and assessment of its CDBG program:

This plan describes how the DeSoto Parish Police Jury intends to involve citizens in the planning, implementation, and assessment of the local Community Development Block Grant Program. Federal and State regulations give ultimate responsibility for the design and implementation of the program to local elected officials and also require that citizens be given an opportunity to serve in a key advisory role to the elected officials. All aspects of citizen participation will be conducted in an open manner with freedom of access to information for all interested persons.

CITIZEN PARTICIPATION PLAN

The DeSoto Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The DeSoto Parish Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the DeSoto Parish Police Jury shall:

1) Provide citizens with reasonable and timely access to local meetings, information and records relating to the state's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;

2) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of
program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;

3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;

4) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;

5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and

6) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances.

Written minutes of the hearings and an attendance roster will be maintained by the DeSoto Parish Police Jury.

PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the DeSoto Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted in parish office buildings office and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

I. APPLICATION

First Notice/Public Hearing

The public hearing to address LCDBG application submittal will be held well in advance of the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:

a) The amount of funds available for proposed community development;

b) The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;

c) The plans of the DeSoto Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the DeSoto Parish Police Jury to persons actually displaced as a result of such activities; and
d) The DeSoto Parish Police Jury prior performance of LCDBG programs funded by the State of Louisiana. In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

DeSoto Parish Police Jury
101 Franklin Street
Mansfield, LA 71052

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided a 3 day notice is received by the DeSoto Parish Police Jury.

Second Notice

Seven calendar days, at a minimum, prior to the deadline for submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:

a) Proposed submittal date of the application;
b) Proposed objectives;
c) Proposed activities;
d) Location of proposed activities;
e) Dollar amount of proposed activities; and
f) Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:"

DeSoto Parish Police Jury
101 Franklin Street
Mansfield, LA 71052

Negative comments received will be forwarded to the state's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

II. AMENDMENTS

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the state without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.
III. GRANTEE PERFORMANCE

The DeSoto Parish Police Jury will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately five to fifteen calendar days prior to the anticipated submittal of close-out documents to the state, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the DeSoto Parish Police Jury LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a three day notice is received by the DeSoto Parish Police Jury.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend.

The hearing will be held no sooner than five calendar days from the publication date of said notice.

CONSIDERATION OF OBJECTION TO APPLICATION

Persons wishing to object to approval of an application by the state may make such objection known to:

Office of Community Development
Division of Administration
Post Office Box 94095
Baton Rouge, Louisiana 70804-90958

The state will consider objections made only on the following grounds:

i. The application description of needs and objectives is plainly inconsistent with available facts and data;

ii. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and

iii. The application does not comply with the requirements set forth in the state's Annual Action Plan or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

BILINGUAL

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the DeSoto Parish Police Jury will provide an interpreter for dissemination of information to them providing the DeSoto Parish Police Jury is given sufficient notification of three day(s).
TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the DeSoto Parish Police Jury to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the DeSoto Parish Police Jury with at least a one week notification. The person who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

TIMELY ACCESS AND ADEQUATE INFORMATION

The DeSoto Parish Police Jury shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at the DeSoto Parish Police Jury, Monday thru Friday, 8:00a.m. to 4:00p.m. Such documents may include the following:

1) All meetings and promotional materials.
2) Records of hearings and meetings.
3) All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
4) Copies of the regulations (final statements) concerning the program.
5) Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of the DeSoto Parish Police Jury to review all complaints received by the DeSoto Parish Police Jury.

SECTION 2

The following procedures will be followed on all complaints received by the DeSoto Parish Police Jury:

1) The complainant shall notify the Parish Clerk of the complaint. The initial complaint may be expressed orally or by written correspondence.
2) The Parish Clerk will notify the President or designated representative of the complaint within two working days.
3) The President or designated representative will investigate the complaint and will report the findings to the Parish Clerk within five working days.

4) The Parish Clerk will notify the complainant of the findings of the President or designated representative in writing or by telephone within two working days.

5) If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Parish Secretary who will forward the complaint and all actions taken by the President or designated representative to the appropriate Parish Police Jury Committee for their review. This will be accomplished within two working days of receipt of the written complaint.

6) The reviewing Committee will have five working days to review the complaint and forward their decision to the complainant in writing.

7) If the complainant is aggrieved with the decision of the Committee, he must notify the Parish Clerk in writing that he/she desires to be afforded a hearing by the Police Jury. The complainant will be placed on the next regularly scheduled Police Jury meeting agenda. The Parish Clerk will notify the complainant in writing of the date of the hearing.

8) The complainant must bring all relevant data, witnesses, etc., to the hearing. The Police Jury, at the hearing, will review the complaint and forward within five days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Police Jury will inform complainant of an appropriate date to expect a response. Within two working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration
Office of Community Development
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice
Public Protection Division
Post Office Box 94005
Baton Rouge, Louisiana 70804

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

or
Complainant may contact the Louisiana Department of Justice Public Protection Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-5521.

SECTION 4

The Parish Clerk will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the DeSoto Parish Police Jury which are currently adopted, but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of the DeSoto Parish Police Jury's regularly scheduled meetings.

CERTIFICATE

I, Jodi Zeigler, Secretary of the DeSoto Parish Police Jury, hereby certify that the attached constitutes a true and accurate copy of a Resolution, which UPON MOTION of , seconded by , was adopted by the following Yea and Nay vote:

YEA:  
NAY:  
ABSENT:  

and the same was declared adopted by the President on this _ day of ______________________, 2017.

Jodi Zeigler, Secretary  
DeSoto Parish Police Jury, Louisiana
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<tr>
<th>Vendor</th>
<th>Manufacturer</th>
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BID TABULATION

2017 (3) Three Exterior Slider Doors for Correctional Facility

Recommends awarding to low bid

Bid opening by J. Woods and A. Freeman March 3, 2017 @ 2:00 pm
WAP providers and QCI Auditors,

Please read the complete email.

**WAP DISCOUNT CODE: NATWX9C**


The WAP 2017 HPC National Home Performance Conference & Trade Show in Nashville, Tennessee on March 19-22, 2017 is coming up and this would be a great opportunity to ADD\_AQUIRE BPI Continuing Education Credits (CEU’s) for ALL QCI certified auditors! ALL QCI certifications expire after three years and must be renewed or retested to continue having a QCI certification. Without ample CEU’s QCI recertification will require retaking both the QCI written and QCI field exams again. If in the three year period of QCI certification you achieve 24 CEU’s you are exempt from the written exam only.

From the BPI QCI Certification Scheme Handbook:

PAGES 14 and 15 state:

“15. Recertification The certified Quality Control Inspector will be required to renew their certification every three years. The candidate will receive an email notification at 120, 90, 60 and 30 days reminding them their certification will expire. Candidates will be allowed to start the recertification process six (6) months prior to Revised 09/28/2016 Quality Control Inspector Certification Scheme Handbook Document uncontrolled once printed 15 expiration. If recertification is completed more than six (6) months in advance the expiration date will change to the date of last exam. In order to be eligible for recertification, candidates must have accumulated a minimum of 24 qualifying* continuing education units (CEUs) over the three years of certification. When the minimum CEU requirement is met, the candidate must successfully complete the field examination that is current at the time of renewal. QCI candidates who do not meet the CEU requirements must retake the written and field exam that is current at the time of renewal. All QCI candidates must reatten to the Code of Ethics located in the Quality Control Inspector Certification Scheme Handbook (appendix B) to be eligible for recertification. *Qualifying CEUs are defined as any educational trainings/sessions as described in Appendix F of this document (that align with the Functions and Task (knowledge, skills and abilities) section in the certification scheme handbooks. As part of the recertification process BPI will review the certified Quality Control Inspector’s file for any open complaints. The recertification requirements for certified Quality Control Inspectors must be completed prior to reissuance of the certification. Should there be any open complaints at the time of expiration BPI will not award recertification. The certification of the
February 16, 2017

*Via Facsimile (225) 326-6096 and U.S. Mail*
Office of the Attorney General
State of Louisiana
Mr. Jeff Landry
1885 N. 3rd Street, 6th Floor
Baton Rouge, Louisiana 70802

Re: Public Records Request
Complaint of Hostile Work Environment

Dear Mr. Landry:

I am writing to you on behalf of the DeSoto Parish Police Jury and its administrator, Mr. Steve Brown. Mr. Brown received a request from a reporter for a copy of an employee’s memorandum to the Desoto Parish Police Jury of a hostile work environment (“complaint”). The complaint of hostile work environment involves at least one other employee. Further, the employee complains about a letter addressed to the media which the employee claims contains inaccurate information. The complaint contains a number of assertions about alleged acts which the employee contends created a hostile work environment. The DeSoto Parish Police Jury is concerned about releasing this document pursuant to a public records request because of the right to privacy guaranteed by the Louisiana Constitution to employees. The privacy concerns involve not only the employee who made the complaint but also the other employees mentioned in the complaint.

Our counsel has reviewed the following cases which she thinks are relevant to the issue at hand:

*Broderick vs. State of Louisiana, Dept. of Environment, 2000-0156 (La. App. 1 Cir. 5/12/00), 761 So.2d 713;*

*East Bank Consolidated Special Service Fire Protection Dist., and Edward L. Goldman vs. Mikel C. Crossen, 486, 04-838 (La. App. 5 Cir. 12/28/04), 892 So.2d 666; and*
In RE Public Records Request of Catherine Beckett vs. Ronal Serpas and the City of New Orleans, 2012-1349 (La. App. 4 Cir. 3/20/13), 112 So.3d 348.

We are seeking your opinion on whether or not we should release the employee’s complaint pursuant to a public records request.

Thank you for your assistance with this matter.

Very Truly Yours,

Reggie C. Roe, President of the Desoto Parish Police Jury
December 17, 2010
Opinion 10-0201

Mr. Bill Robertson, Mayor
City of Minden
520 Broadway
P.O. Box 580
Minden, LA 71058

Dear Mr. Robertson:

Your request for an Attorney General’s Opinion has been assigned to me for research and reply. On behalf of the City of Minden, you have asked for our opinion on the following question:

Can the City of Minden provide services, i.e. road repairs, to a private or church-owned cemetery?

In general terms, our office has consistently opined that public funds and/or equipment may not be used to repair private property. See Attorney General Opinion Nos. 87-464, 05-0299, 08-0109. For example, Attorney General Opinion No. 05-0299 opined that a Parish may not repair roads on private property used primarily for the benefit of private individuals. Similarly, Attorney General Opinion No. 08-0109 concluded that the use of parish prisoners to clean private property would be tantamount to a prohibited donation and such activities are not permissible under Louisiana law. Both of these opinions refer to and rely on the prohibition against the gratuitous alienation of public property mandated by Louisiana Constitution Article VII, Section 14. In accord with these prior opinions, it is our current opinion that the City of Minden may not use public funds and/or resources to repair private roads leading to a private or church-owned cemetery.

Although it is our opinion that it would be a violation of La. Const. Art. VII, Sec. 14(A) for the City of Minden to provide funds or labor for the repair or maintenance of a private cemetery road, it would be permissible for the public entity to maintain the road under one scenario; that being a dedication of the road to a public use. Our office has previously opined that it is permissible for a public entity to maintain a roadway that traverses private property when that road
has been dedicated to a public use by the private landowner. See e.g., La. Atty. Gen. Op. Nos. 08-0232; 08-0334. In order to determine whether such maintenance satisfies the limitations of La. Const. Art. VII, Sec. 14, there must simply be a demonstrable public purpose that is served by the maintenance. La. Atty. Gen. Op. No. 08-0334.

We trust this adequately responds to your request. However, if our office can be of further assistance, please do not hesitate to contact us.

Yours very truly,

JAMES D. "BUDDY" CALDWELL
ATTORNEY GENERAL

BY: [Signature]

MICHAEL J. VALLAN
Assistant Attorney General

JDC/MJV/cah
July 13, 2016

Desoto Parish Police Jury
101 Franklin St.
Mansfield, LA 71052

Dear Mr. Brown,

The Johnson St. Bridge located 0.5 miles east of LA513 in Mansfield, LA (structure # P1632019934201) is owned by the City of Mansfield. DOTD holds Desoto Parish Police Jury ultimately responsible to comply with National Bridge Inspection Standards (NBIS) for this structure as part of the off-system bridge program. The parish may perform required maintenance or inspection to the bridge as part of an agreement made with the owner or in the case where the owner cannot perform this work.

Thank you,

Joshua D. Bedgood, P.E.
District 04 Bridge Engineer

cc: Keith Tindell
### BID TABULATION

2017 (10) Recycling Bins for Solid Waste Department

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</table>

**Recommends accessories to low bid**

- 45-60 Days ARO or sooner
- 30-YD Total Rec. Roll Off
- 35 YD or 35 YD for 5 Full Loads
- 1 Load in 4 weeks; 2 Loads every 2 weeks; first 2 loads
- Plume Waste Containers
- Plume Creek Environmental
- Wastegrip
- Steelgrip Manufacturing Company

*Bid opening by Y. Woods and A. Freeman, March 3, 2017 @ 2:00 pm*
<table>
<thead>
<tr>
<th>Bid Opening Date</th>
<th>Vendor</th>
<th>Manufacturer</th>
<th>Model</th>
<th>Delivery Date</th>
<th>Delivery Cost</th>
<th>ASAP</th>
<th>Included In Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/1/2021</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

BID TABULATION

2017 (2) Two Articulating Haul Truck Bed Liners for Solid Waste Department

Recommend awarding low bid
## Proposed Permit Fees

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addition - Residential</td>
<td>$135</td>
</tr>
<tr>
<td>Addition - Commercial</td>
<td>$185</td>
</tr>
<tr>
<td>Camp</td>
<td>$50</td>
</tr>
<tr>
<td>Camp with Electricity</td>
<td>$75</td>
</tr>
<tr>
<td>Camp with Electricity and Plumbing</td>
<td>$100</td>
</tr>
<tr>
<td>Detached Building - Residential</td>
<td>$75</td>
</tr>
<tr>
<td>Detached Building - Residential with Electricity</td>
<td>$100</td>
</tr>
<tr>
<td>Detached Building - Residential with Electricity and Plumbing</td>
<td>$135</td>
</tr>
<tr>
<td>Detached Building - Commercial</td>
<td>$185</td>
</tr>
<tr>
<td>Electrical Reconnect - Residential</td>
<td>$30</td>
</tr>
<tr>
<td>Electrical Reconnect - Commercial</td>
<td>$75</td>
</tr>
<tr>
<td>Electrical Trade - Residential</td>
<td>$80</td>
</tr>
<tr>
<td>Electrical Trade - Commercial</td>
<td>$105</td>
</tr>
<tr>
<td>Farm Structure</td>
<td>$50</td>
</tr>
<tr>
<td>Farm Structure - with Electricity</td>
<td>$75</td>
</tr>
<tr>
<td>Farm Structure - with Electricity and Plumbing</td>
<td>$100</td>
</tr>
<tr>
<td>Mechanical - Residential</td>
<td>$80</td>
</tr>
<tr>
<td>Mechanical - Commercial</td>
<td>$105</td>
</tr>
<tr>
<td>New Construction - Residential</td>
<td>$135</td>
</tr>
<tr>
<td>New Construction - Commercial</td>
<td>$185</td>
</tr>
<tr>
<td>Plumbing - Residential</td>
<td>$80</td>
</tr>
<tr>
<td>Plumbing - Commercial</td>
<td>$105</td>
</tr>
<tr>
<td>Remodeling - Residential</td>
<td>$135</td>
</tr>
<tr>
<td>Remodeling - Commercial</td>
<td>$185</td>
</tr>
<tr>
<td>Swimming Pool</td>
<td>$135</td>
</tr>
<tr>
<td>Manufactured Home</td>
<td>$135</td>
</tr>
<tr>
<td>Modular - Residential</td>
<td>$135</td>
</tr>
<tr>
<td>Modular - Commercial</td>
<td>$185</td>
</tr>
</tbody>
</table>

(Waivable for low income)
<table>
<thead>
<tr>
<th>Service Type</th>
<th>Number Of Permits Issued 2016</th>
<th>Proposed Fee</th>
<th>Estimation of Proposed Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Trade</td>
<td>167</td>
<td>80</td>
<td>13360</td>
</tr>
<tr>
<td>Reconnect</td>
<td>56</td>
<td>30</td>
<td>1680</td>
</tr>
<tr>
<td>Manufactured Home</td>
<td>106</td>
<td>135</td>
<td>14310</td>
</tr>
<tr>
<td>Detached Building</td>
<td>9</td>
<td>100</td>
<td>900</td>
</tr>
<tr>
<td>New Construction</td>
<td>70</td>
<td>135</td>
<td>9450</td>
</tr>
<tr>
<td>Addition</td>
<td>4</td>
<td>135</td>
<td>540</td>
</tr>
<tr>
<td>Swimming Pool</td>
<td>5</td>
<td>135</td>
<td>675</td>
</tr>
<tr>
<td>Farm</td>
<td>9</td>
<td>50</td>
<td>450</td>
</tr>
<tr>
<td>Camp</td>
<td>2</td>
<td>50</td>
<td>100</td>
</tr>
<tr>
<td>Remodel</td>
<td>1</td>
<td>135</td>
<td>135</td>
</tr>
<tr>
<td>Mechanical</td>
<td>2</td>
<td>80</td>
<td>160</td>
</tr>
<tr>
<td>Plumbing</td>
<td>2</td>
<td>80</td>
<td>160</td>
</tr>
<tr>
<td>Modular</td>
<td>2</td>
<td>135</td>
<td>270</td>
</tr>
</tbody>
</table>

$ 42,190.00
1. The DeSoto Parish Police Jury, as the owner and operator of the Parish 4-H Exhibition Facility, hereby establishes the following policies for the use of the facility.

2. The day-to-day management of the DeSoto Parish Police Jury's 4-H Exhibition Facility will be performed by the Parish Administrator or his/her designee. The Jury's Building & Property Committee is responsible for recommending policy changes to the Jury. The Police Jury may modify this policy at any time upon recommendation by the Building and Property Committee.

3. The Jury's staff will maintain a master schedule of events for the facility. Users will be accommodated on a first-come, first-served basis no more than one (1) year in advance. The User's preferred date(s) may not conflict with 4-H Extension Office sponsored events. The official 4-H calendar of events is published in January of each year. Additionally, no event will be confirmed as scheduled by staff until all requirements of this policy are met. An organization may place their request for a date already scheduled for another User and the staff will notify said organization(s) of a cancellation by the scheduled User on a first-come, first-served basis. Any User who cancels an event less than 30 days before said event will forfeit its deposit unless the cancellation was caused by an Act of God (e.g. ice storm). In such case, the User may reschedule the event or request a refund.

4. The person, agency or group (User) desiring to use the 4-H Exhibition Facility shall provide the central office of the Police Jury with a complete application form (attached) stating the group name, person in charge, address, telephone number, certificate of liability insurance (minimum $1,000,000), copy of valid driver's license, assurance of clean-up after the event, and any other requirements of the Police Jury.

5. The person, agency or group (User) desiring to use the 4-H Exhibition Facility shall submit a refundable deposit of $300.00. This $300.00 deposit shall be returned to the User of the facility within five (5) business days of all facility keys being returned to the Extension Office and a satisfactory inspection of the facility by Jury staff.

6. The person, agency or group (User) desiring to use the 4-H Exhibition Facility shall be charged a User fee of $150.00 per day (24 hours from the beginning of the event, excluding set-up time) to cover expenses of utilities, depreciation and inspection. The User fee will be waived if the event is sponsored by a non-profit organization or a resident of DeSoto Parish and DeSoto Parish residents will constitute a majority of the attendees. The burden of proof for these restrictions rests with the User.

7. Upon receiving confirmation of their scheduled event the person, agency, or group (User) shall contact the 4-H Extension Office (318-872-0533) to arrange for access to the facility. Door keys will be provided to the User not more than one (1) business day before the event. The User shall return said keys not more than one (1) business day after the event. Arrangements for access to the building more than one (1) business day before or after the event can be made directly with the 4-H Extension Office.

8. When the keys are returned to the 4-H Extension Office, the User's representative will affirm that the facility is in its pre-event condition and that no damage was done to the facility. Each User shall be responsible for any damage done to the facility during the User's scheduled event. The User shall, at the direction of the Jury staff, either be charged for necessary repairs or shall have the repairs made in accordance with Police Jury construction standards. A designated employee of the Police Jury
shall inspect the facility after each use and determine if any repairs and/or additional clean-up is required. If the inspection finds that the facility has been left in satisfactory condition, a refund of the deposit will be made not more than five (5) business days after the keys are returned.

9. No person, agency, or group (User) or vendor shall sell food, beverage, merchandise, or services during their event unless so indicated on the event application form. If said items are sold, each User/vendor shall contact the DeSoto Parish Sales and Use Tax Commission about sales tax collections and obtain an occupational license (fee determined by the State of Louisiana) from the Jury. (The occupational license for non-profits is provided by the Police Jury at no cost. However, an annual exemption from the collection of Louisiana Sales Taxes at certain fundraising events must be obtained by application to the Louisiana Department of Revenue.) Additionally, if alcoholic beverages are sold, the vendor must obtain a liquor license from the State of Louisiana for such sales.

10. Security personnel are required for events held after 5:00 p.m. on weekdays, any time on weekends, and any time alcohol is consumed (whether sold or not) in accordance with the following table:

<table>
<thead>
<tr>
<th># Attendees</th>
<th>Conditions</th>
<th># Officers/Guard</th>
</tr>
</thead>
<tbody>
<tr>
<td>≤ 100</td>
<td>Alcohol</td>
<td>2</td>
</tr>
<tr>
<td>≤ 100</td>
<td>No Alcohol</td>
<td>0</td>
</tr>
<tr>
<td>101-150</td>
<td>Alcohol</td>
<td>3</td>
</tr>
<tr>
<td>101-150</td>
<td>No Alcohol</td>
<td>2</td>
</tr>
<tr>
<td>151-200</td>
<td>Alcohol</td>
<td>4</td>
</tr>
<tr>
<td>151-200</td>
<td>No Alcohol</td>
<td>2</td>
</tr>
<tr>
<td>201-250</td>
<td>Alcohol</td>
<td>5</td>
</tr>
<tr>
<td>201-250</td>
<td>No Alcohol</td>
<td>3</td>
</tr>
<tr>
<td>&gt; 250</td>
<td>With or Without Alcohol</td>
<td>*</td>
</tr>
</tbody>
</table>

*Due to Louisiana State Fire Marshal restrictions, any event anticipating more than 250 attendees shall provide an "event floor plan" to the Parish Engineer for approval of means of egress and number of officers/guards.

Security personnel may be arranged with any DeSoto Parish law enforcement officer, Louisiana State Police officer, or security guard licensed by the Louisiana Board of Private Security Examiners. Appropriate documentation shall be provided to the Police Jury by the User for confirmation of said credentials for the appropriate number of officers/guards. If at any time during the event an appropriate number of officers/guards is not maintained, the event shall cease operations until said number is obtained.

11. Official 4-H sponsored events are exempt from the refundable deposit, User fee, and certificate of liability insurance. Additionally, as the primary building tenant, the 4-H Extension office is a keeper of the master building key.

12. Each prospective User will be provided with an application and a copy of this policy by the Jury staff.

13. Non-profit organizations must provide appropriate US Internal Revenue Service and/or LA Department of Revenue documents prior to receiving confirmation of the scheduled event.

14. Confirmed Users are entitled to the use of specified areas inside the building and parking areas outside the building. Other areas outside the building and in proximity to said building are generally available to the User if pre-approved by Jury staff.

15. Tables and chairs may be rented from the 4-H Extension Office for a fee. Contact said office directly at (318) 872-0533.
I have read and understand the Desoto Parish Police Jury Policy for use of the David Means 4-H facility. Please sign below:

________________________________________________________________________ Date __________________________
DESO TO PARISH 4-H EXHIBITION FACILITY
APPLICATION FOR USE

Return to:
DeSoto Parish Police Jury
P.O. Box 896
Mansfield, LA 71052

Group Name: ___________________________ Date: ___________________________
Mailing Address: ___________________________
City, State, Zip: ___________________________ Telephone: ___________________________

Person Responsible: ___________________________ Age: ___________________________
*Must be at least 25 years old.
*Must provide copy of Drivers License.

Mailing Address: ___________________________
City, State, Zip: ___________________________ Telephone: ___________________________

Purpose: Describe in detail the event or activity that will be held in the 4-H Exhibition Facility. The DeSoto Parish Police Jury reserves the right to deny certain types of functions.

Event Name: ___________________________
______________________________

Number of Attendees anticipated: ___________________________
Date(s) & hours requested for use of facility: ___________________________

Is your group a non-profit organization? Yes □ No □
Will admission be charged? Yes □ No □
Will food be served? Yes □ No □
Will non-alcoholic beverages be served? Yes □ No □
If food is served, will the food be for sale? Yes □ No □
If non-alcoholic beverages are served, will the beverages be for sale? Yes □ No □
Will alcoholic beverages be served? Yes □ No □

The undersigned, representing the reserving group, agrees to assume the responsibility for clean-up and repairs that result from use of the facility. The undersigned further agrees that the security deposit may be used to correct problems resulting from the reserving group’s use of the facility if so required by the Police Jury. The security deposit held by the Police Jury will be returned after an inspection by a designated Police Jury employee has confirmed that the facility is in pre-event condition.

For Office Use Only

Group Representative

Security Deposit ($300.00) Attached? Yes □ No □
User Fee ($150.00 per day) Attached? Yes □ No □
Certificate of Liability Insurance Attached? Yes □ No □

Revision Date: 3/01/2012

Approved By ___________________________ Date ___________________________
To rent 4-H building Desoto Parish Police Jury requires you to provide the following:

A completed Application
Desoto Parish 4-H Exhibition Facility Policy with Renters signature and date at bottom.
Copy of valid Driver’s License
Deposit of 300.00 (must have deposit to hold date)
- Payment Type (office use only)
  Deposit
    Deposit # __________ Deposit Date __________
  Credit Card
    Credit Card Date __________
User Fee (due 15 days prior to event date) due by __________
  o NON-PROFIT EXEMPT FROM USER FEE
- Payment Type (office use only)
  Deposit
    Deposit # __________ Deposit Date __________
  Credit Card
    Credit Card Date __________
Receipt from sheriff’s office for security (must provide 7 days prior to event date) security guards are $25.00 or $30 per guard per hour.
Certificate of Liability (minimum of 1,000,000)
Return Deposit (office use only)
  Refund date __________ Check # __________

*Tables and chairs can be rented from the 4-H Extension Office for a fee. For more information call 318-872-0533.
The following resolution was offered by _______________ and seconded by _______________

A RESOLUTION SUPPORTING THE SOUTHERN CROSS TRANSMISSION PROJECT.

WHEREAS, in March 2017, the Police Jurors of DeSoto Parish, Louisiana were informed of a potential economic development project under development by Southern Cross Transmission LLC called the Southern Cross Transmission Project (the “Project”); and

WHEREAS, the purpose of the Project is to create approximately 2000 Megawatt (MW) electric transmission facility that will link abundant and cost-effective renewable wind energy in Texas to the transmission grid and customers in the Southeastern United States; and

WHEREAS, the Project will consist of two converter stations, one located in DeSoto Parish, Louisiana and the other located in Mississippi, to convert alternating current (AC) power to direct current (DC) power and approximately 400 miles of high-voltage, direct current (HVDC) transmission lines across Louisiana and Mississippi, with approximately 200 miles in Louisiana; and

WHEREAS, economic development is a key factor in the future growth of Louisiana and DeSoto Parish, the construction of the Project will enable the state and DeSoto Parish to improve the quality of life for the citizens of DeSoto Parish by generating jobs and additional long-term revenue streams; and

WHEREAS, while the total economic impact in Louisiana is estimated to be more than $2 billion dollars over 30 years; during the development and construction phase, approximately $360 million dollars will be invested in DeSoto Parish, including approximately $300 Million for the converter station and approximately $2 million per mile of HVDC transmission lines; and

WHEREAS, the Project will greatly improve tax income for DeSoto Parish, including increased payments of local sales and use taxes, and ad valorem property taxes; and

WHEREAS, the Project will also add another source of power in the Southeast region and will bring environmental benefits; and

WHEREAS, the Project will help further the development and implementation of new generation facilities which produce no emissions and use no water in their operation – thus conserving water resources for key industries such as timber and agriculture; and

WHEREAS, it is in the best interest of DeSoto Parish to promote the planning process that encompasses the identified study area corridor;
NOW THEREFORE BE IT RESOLVED that the DeSoto Parish Police Jury acknowledges the substantial economic benefits that the Southern Cross Transmission Project will bring to the residents of DeSoto Parish and declares its support of the Southern Cross Transmission Project.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS:  YEAS:  NAYS:  ABSENT:  ABSTAINING:

Charlie Roberts  
B. D. Mitchell  
Jarrell Burch  
Greg Baker  
Richard Fuller  
Ernel Jones  
Thomas Jones  
Reggie Roe  
Jeri Burrell  
Jim "Jimbo" Davlin  
Rodriguez Ross  

And the resolution was declared adopted on this, the 13th day of March, 2017.

/s/ Jodi Zeigler  
Secretary  

/s/ Reggie Roe  
President