ROLL CALL

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1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

4. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS
   1. Harold Renfro - 5 Years
   2. Nathaniel West, Jr. - 20 Years

5. GUEST AND PUBLIC COMMENTS

6. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA

7. OLD BUSINESS

8. NEW BUSINESS
   A. Recommends allowing 3-4 student workers to work between summers as needed.

9. APPROVAL OF MINUTES
A. October 5, 2015 Committee Meeting
B. October 12, 2015 Regular Meeting
C. October 28, 2015 Special Meeting

10. RESOLUTIONS

A. Adopt Resolution canvassing the votes for the Alcohol Consumption Election in District 3.

11. BUDGET AND FINANCE ITEMS

A. Treasurer's Financial Report

B. Recommends paying all approved bills.

12. PERSONNEL ITEMS

A. Recommends authorizing Mr. Brown to attend Local Technical Assistance Program (LTAP) Inspection if Local Bridges and Temporary Traffic Control in Baton Rouge on December 1-3, 2015.

B. Recommends authorizing Mr. Harold Renfro to attend the 58th Annual Meeting of the Louisiana Mosquito Control Association in Lake Charles on November 10-12, 2015.

C. Recommends approving the revised Job Description for the Assistant Road Superintendent and authorize the posting and advertising of said position.

13. ROAD ITEMS

A. Recommends authorizing Cummins Engines for the six (6) Kenworth dump trucks.

B. Recommends authorizing changing the name of Troup Private Drive to Marie Private Drive.

14. ADJOURN
District Attorney, Mr. Gary Evans, was present during the entire meeting.

1. **ADMINISTRATIVE COMMITTEE**

   A. **Call to Order**

   B. **Invocation given by Mr. McDonald**

   C. **Pledge of Allegiance led by Mr. McPhearson**

   D. **Call for Additions and Deletions to the Agenda**

1. Approve accepting Shanee Drive in Gloster into the road system from Alan Lane north approximately 1600 ft.

   **RESULT:** ADOPTED [UNANIMOUS]

   **MOVER:** Ricky McPhearson, District 6

   **SECONDER:** J. O. Burch, District 1C

   **AYES:** Charlie Roberts, J. O. Burch, A. W. McDonald, Greg Baker, Jeff Heard, Ernel E. Jones, Reggie Roe, Ricky McPhearson

   **ABSENT:** B. D. Mitchell, Richard Fuller, Thomas T. Jones

2. Approve bid from Regional Construction to make bridge repairs for the Westdale Plantation Road Off System Bridge and waive the Police Jury Procurement Policy.
E. Guest and Public Comments

1. Ms. Elisia Minton - DeSoto Habilitation Services
Ms. Minton let the Jury know there is a Fish Fry at the annual open house on Friday October 23, 2015.

F. Administrator’s Reports
Mr. Brown discussed his report that was given.

G. Administrative Items

1. Consider approving ordinance to merge precinct 53 & 57 for the spring election.

RESULT: DEFERRED [UNANIMOUS]  Next: 10/12/2015 5:00 PM
MOVER: Jeff Heard, District 4B
SECONDER: Ernel E. Jones, District 4C
AYES: Charlie Roberts, J. O. Burch, A. W. McDonald, Greg Baker,
Jeff Heard, Ernel E. Jones, Reggie Roe, Ricky McPhearson
ABSENT: B. D. Mitchell, Richard Fuller, Thomas T. Jones

2. Adopt a Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a Grant under 49 CFR5311, Non-Urbanized area Formula Program and/or CFR5309 Discretionary Capital Program. (For the Council on Aging Transportation Program) (No Match)

RESULT: ADOPTED [UNANIMOUS]
MOVER: J. O. Burch, District 1C
SECONDER: Ricky McPhearson, District 6
AYES: Charlie Roberts, J. O. Burch, A. W. McDonald, Greg Baker,
Jeff Heard, Ernel E. Jones, Reggie Roe, Ricky McPhearson
ABSENT: B. D. Mitchell, Richard Fuller, Thomas T. Jones

3. Authorize a Resolution approving the issuance, sale and delivery of not exceeding $2,500,000 of Certificates of Indebtedness, Series 2015 of the DeSoto Parish Communications District, State of Louisiana.
H. Motion to Adjourn

Motion to adjourn was made by Mr. Ernel Jones, seconded by Mr. Roberts. Motion carried.

2. BUDGET AND FINANCE COMMITTEE

A. Call to Order

B. Guest and Public Comments

1. Ken Latin - Sci-Port

   Mr. Latin asked the Jury to continue supporting the Sci-Port.

C. Treasurer's Financial Report

   Ms. Gatlin discussed the financial report that was given.

D. Budget and Finance Items

   1. Authorize the payment of approved bills.

      RESULT: ADOPTED [UNANIMOUS]
      MOVER: A. W. McDonald, District 2
      SECONDER: Greg Baker, District 3
      AYES: Charlie Roberts, A. W. McDonald, Greg Baker, Ernel E. Jones
      ABSENT: Thomas T. Jones

   2. Authorize the Treasurer to transfer funds from the Airport Money Market Account for Airport Operations.

      RESULT: ADOPTED [UNANIMOUS]
      MOVER: A. W. McDonald, District 2
      SECONDER: Greg Baker, District 3
      AYES: Charlie Roberts, A. W. McDonald, Greg Baker, Ernel E. Jones
      ABSENT: Thomas T. Jones

E. Adjourn

   Motion to adjourn was made by Mr. McDonald, seconded by Mr. Roberts. Motion carried.

3. PERSONNEL COMMITTEE
A. Call to Order

B. Guest and Public Comments: NONE

C. Personnel Items

1. Appoint Mrs. Linda Spivey to Interim OCS Director.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Heard, District 4B
SECONDER: Charlie Roberts, District 1A
AYES: Charlie Roberts, Greg Baker, Jeff Heard, Ricky McPhearson
ABSENT: Thomas T. Jones

2. Authorize a pay increase for the Interim OCS Director.

RESULT: DEFERRED [UNANIMOUS]
MOVER: Charlie Roberts, District 1A
SECONDER: Ricky McPhearson, District 6
AYES: Charlie Roberts, Greg Baker, Jeff Heard, Ricky McPhearson
ABSENT: Thomas T. Jones

D. Adjourn

Motion to adjourn was made by Mr. Heard, seconded by Mr. McPhearson. Motion carried.

4. AIRPORT COMMITTEE

A. Call to Order

B. Guest and Public Comments: NONE

C. Airport Items

1. Adopt Resolution for a five (5) year Captial Improvement Plan.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Ernel E. Jones, District 4C
AYES: J. O. Burch, Greg Baker, Jeff Heard, Ernel E. Jones
ABSENT: Thomas T. Jones

D. Adjourn

Motion to adjourn was made by Mr. Baker, seconded by Mr. Burch. Motion carried.

5. ROAD COMMITTEE
A. Call to Order

B. Guest and Public Comments NONE

C. Road Items

1. Adopt the Annual Bridge Certification Resolution.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Charlie Roberts, District 1A
AYES: Charlie Roberts, J. O. Burch, Greg Baker, Ricky McPhearson
ABSENT: Richard Fuller

2. Consider an Ordinance establishing Legal Load Limits on Parish Owned and Maintained Bridges.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ricky McPhearson, District 6
SECONDER: Greg Baker, District 3
AYES: Charlie Roberts, J. O. Burch, Greg Baker, Ricky McPhearson
ABSENT: Richard Fuller

3. Authorize the low bid for six (6) 14 yard Dump Trucks.

RESULT: DEFERRED [UNANIMOUS]  Next: 10/12/2015 5:00 PM
MOVER: Charlie Roberts, District 1A
SECONDER: Ricky McPhearson, District 6
AYES: Charlie Roberts, J. O. Burch, Greg Baker, Ricky McPhearson
ABSENT: Richard Fuller

4. Approve the renaming of Ferguson Road (off of Highway 191 near the fire station) to B. W. Ferguson Road. (District 1-C)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Charlie Roberts, District 1A
SECONDER: Greg Baker, District 3
AYES: Charlie Roberts, J. O. Burch, Greg Baker, Ricky McPhearson
ABSENT: Richard Fuller

5. Authorize an Ordinance establishing a 15 mph speed limit on Shanee Drive in Gloster.
6. Approve accepting Shanee Drive in Gloster into the road system from Alan Lane north approximately 1600 ft.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Ricky McPhearson, District 6
AYES: Charlie Roberts, J. O. Burch, Greg Baker, Ricky McPhearson
ABSENT: Richard Fuller

7. Approve bid from Regional Construction to make bridge repairs for the Westdale Plantation Road Off System Bridge and waive the Police Jury Procurement Policy.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Charlie Roberts, District 1A
SECONDER: Greg Baker, District 3
AYES: Charlie Roberts, J. O. Burch, Greg Baker, Ricky McPhearson
ABSENT: Richard Fuller

D. Adjourn

Motion to adjourn was made by Mr. McPhearson, seconded by Mr. Roberts. Motion carried.
ROLL CALL

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District Attorney, Mr. Gary Evans, was present during the entire meeting.

1. INVOCATION GIVEN BY MR. FULLER.

2. PLEDGE OF ALLEGIANCE LED BY MR. MITCHELL

3. ANNOUNCEMENTS

Charlie's Cafe' 171 will be donating 10% of all proceeds on Friday, October 16, 2015 to the DeSoto Parish Animal Services. Harold wanted to extend an invitation to all DPPJ employees to come participate.

4. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS

   A. Richard Caldwell - 5 Year
   B. Wilbert Cooper - 5 Year
   C. Cherron Roseborough-Wilson - 5 Year
   D. Willis Sudds - 10 Year

5. GUEST AND PUBLIC COMMENTS

   Sister Sharon asked the Police Jury to consider accepting Shanee Drive in Gloster into the road system.

6. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA
A. Authorize Mr. Marvin Cooper to attend Louisiana Local Technical Assistance Program in Lake Charles on October 13-15, 2015.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Heard, District 4B
SECONDER: J. O. Burch, District 1C

B. Authorize the Electric Company to install a street light on Francis Street in Mansfield (District 4B)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Thomas T. Jones, District 4D

7. APPROVAL OF MINUTES

1. September 8, 2015 Committee Meeting

Motion made by Mr. McDonald, seconded by Mr. Thomas Jones. Motion carried.

2. September 14, 2015 Public Hearing

Motion made by Mr. McDonald, seconded by Mr. Thomas Jones. Motion carried.

3. September 14, 2015 Regular Meeting

Motion made by Mr. McDonald, seconded by Mr. Thomas Jones. Motion carried.

8. OLD BUSINESS

A. Accept the low bid for the Weatherization Program: General Weatherization Labor, Insulation Labor, Plumbing Labor, Electrical Labor, HVAC Labor & Weatherization Materials & Supplies.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Ernel E. Jones, District 4C

9. NEW BUSINESS
A. Authorize the President or Administrator to execute an agreement with the DeSoto Parish School Board allowing Animal Services to hold "Kiss The Pig" contests at DeSoto Parish Schools.

RESULT: ADOPTED [10 TO 1]
MOVER: Ricky McPhearson, District 6
SECONDER: Jeff Heard, District 4B
NAYS: Richard Fuller

B. Authorize the Electric Company to install a street light on Francis Street in Mansfield (District 4B)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Heard, District 4B
SECONDER: Ricky McPhearson, District 6

C. Authorize Mr. Marvin Cooper to attend Louisiana Local Technical Assistance Program in Lake Charles on October 13-15, 2015.

RESULT: ADOPTED [UNANIMOUS]
MOVER: B. D. Mitchell, District 1B
SECONDER: J. O. Burch, District 1C

10. ORDINANCES

A. Recommends approving Ordinance 13 of 2015 establishing a 15 mph speed limit on Shanee Drive in Gloster.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Greg Baker, District 3

B. Recommends approving Ordinance 14 of 2015 to merge precincts 53 & 57 for the spring election.
C. Recommends Approving Ordinance 15 of 2015 establishing Legal Load Limits on Parish Owned and Maintained Bridges.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Thomas T. Jones, District 4D

11. RESOLUTIONS

A. Recommends adopting a Resolution for a five (5) year Capital Improvement Plan (Airport)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Heard, District 4B
SECONDER: Greg Baker, District 3

B. Recommends adopting a Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a Grant under 49 CFR 5311, Non-Urbanized Area Formula Program and/or 49 CFR 5309, Discretionary Capital Program. (No Match)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas T. Jones, District 4D
SECONDER: A. W. McDonald, District 2

C. Recommends adopting the Annual Bridge Certification Resolution.
RESULT: ADOPTED [UNANIMOUS]
MOVER: J. O. Burch, District 1C
SECONDER: A. W. McDonald, District 2

12. BUDGET AND FINANCE COMMITTEE

A. Recommends authorizing the payment of approved bills.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas T. Jones, District 4D
SECONDER: Charlie Roberts, District 1A

B. Recommends approving the Treasurer's report as given in the Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: A. W. McDonald, District 2
SECONDER: Greg Baker, District 3

C. Recommends authorizing the Treasurer to transfer funds from the Airport Money Mutual Market Account for Airport Operations.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Heard, District 4B
SECONDER: Thomas T. Jones, District 4D

13. PERSONNEL COMMITTEE

A. Recommends appointing Mrs. Linda Spivey to Interim OCS Director.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Thomas T. Jones, District 4D
SECONDER: Richard Fuller, District 4A

B. Authorize a pay increase for the Interim OCS Director.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: A. W. McDonald, District 2

14. ROAD COMMITTEE
A. Recommends approving bid from Regional Construction to make bridge repairs for the Westdale Plantation Road Off System Bridge and waiving the Police Jury Procurement Policy.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Ricky McPhearson, District 6

B. Recommends accepting Shanee Drive (in Gloster) into the road system from Alan Lane north approximately 1600 ft.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Thomas T. Jones, District 4D

C. Authorize the low bid for six (6) 14 yard Dump Trucks.
D. Recommends renaming of Ferguson Road (off of Highway 191 near the fire station) to B. W. Ferguson Road. (District 1-C)

RESULT: ADOPTEO [UNANIMOUS]
MOVER: Thomas T. Jones, District 4D
SECONDER: Ricky McPhearson, District 6

15. ADJOURN

Motion to adjourn was made by Mr. McDonald, seconded by Mr. Mitchell. Motion carried.
I. CALL TO ORDER

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District Attorney, Gary Evans, was not present during the meeting.

II. INVOCATION GIVEN BY MR. THOMAS JONES

III. PLEDGE OF ALLEGIANCE LED BY MR. ENNEL JONES

IV. GUEST AND PUBLIC COMMENTS

Mr. Thomas Jones discussed the CDC meeting he and Mr. Roe attended. There are grants available for businesses, new and old. Also Mr. Roe mentioned that once the AMTRAC is here the Police Jury will be able to get a free train ride.

V. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA: NONE

VI. SPECIAL ITEMS

1. Authorize the low bid for six (6) 14 yard Dump Trucks.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Greg Baker, District 3
SECONDER: Charlie Roberts, District 1A
ABSENT: B. D. Mitchell, A. W. McDonald, Jeff Heard

2. Authorize submission of 2016-2017 Capital Outlay Grant Application for $50,000 with a $50,000 match for improvements at the DeSoto Parish Sports Complex.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Richard Fuller, District 4A
SECONDER: Thomas T. Jones, District 4D
ABSENT: B. D. Mitchell, A. W. McDonald, Jeff Heard

3. Authorize the submission of a State Homeland Security Grant Project Application to GOHSEP for Court House security cameras.

RESULT: ADOPTED [UNANIMOUS]
MOVER: J. O. Burch, District 1C
SECONDER: Thomas T. Jones, District 4D
ABSENT: B. D. Mitchell, A. W. McDonald, Jeff Heard

VII. ADJOURN

Motion to adjourn was made by Mr. Fuller, seconded by Mr. Roberts. Motion carried.
RS #13 — Inspection of Local Bridges

COURSE TIMES:
Day 1  Registration/Check-in .......... 7:00 a.m.
      Class .......................... 7:30 a.m.- 2:30 p.m.
Day 2  7:30 a.m.—2:30 p.m. (Includes morning field visit to bridge site and classroom instruction)

LOCATIONS:
► September 9-10, 2015 — Monroe
  Public Safety Center (Community Classroom) • 1810 Dr. Martin Luther King Dr.
  • Registration Deadline: August 24
► September 29-30, 2015 — Benton
  Bossier Parish Courthouse Annex • 200 Burt Blvd
  • Registration Deadline: September 14
► October 6-7, 2015 — Alexandria
  Public Works Complex
  • 1221 Industrial Park Rd
  • Registration Deadline: September 21
► October 13-14, 2015 — Lake Charles
  White Oak Landing • 5584 River Rd.
  • Registration Deadline: September 28
► October 27-28, 2015 — Lafayette
  Lafayette Utilities System • 1314 Walker Rd
  • Registration Deadline: September 28
► November 3-4, 2015 — Covington
  St. Tammany Parish Public Works Complex
  • 620 N Tyler St
  • Registration Deadline: October 19
► November 17-18, 2015 — Houma
  South Central Planning & Development Commission • 5058 Main St
  • Registration Deadline: October 29
► December 1-2, 2015 — Baton Rouge
  TTEC Bldg (Rm 175) • 4099 Gourrier Ave
  • Registration Deadline: November 16
► December 9-10, 2015 — New Orleans
  Regional Transportation Management Bldg
  • 10 Veterans Memorial Blvd
  • Registration Deadline: November 23

The Louisiana Local Technical Assistance Program (LTAP) is a cooperative effort between the Louisiana Department of Transportation and Development, the Federal Highway Administration, and Louisiana State University. LTAP serves the needs of local transportation agencies and is a part of the Louisiana Transportation Research Center.
RS# — INSPECTION OF LOCAL BRIDGES
Pre-registration Form

Pre-registration required two weeks in advance. No late or on-site registrations. Please indicate the workshop for which you are registering:

- Sep 9-10, 2015 ........................................... Monroe
- Sep 29-30, 2015 ........................................... Benton
- Oct 6-7, 2015 ............................................... Alexandria
- Oct 13-14, 2015 ........................................... Lake Charles
- Oct 27-28, 2015 ........................................... Lafayette
- November 3-4, 2015 ..................................... Covington
- November 17-18, 2015 .................................. Houma
- Dec 1-2, 2015 ............................................... Baton Rouge
- Dec 9-10, 2015 ............................................. New Orleans

Name: _______________________________________
Title: _______________________________________
Agency: ______________________________________
Mailing Address: _______________________________
City/State/Zip: _________________________________
Telephone Number: _____________________________
Email: _______________________________________
Supervisor Name, Phone Number, and E-mail: _________________________________

Are you currently responsible for performing or supervising bridge inspections for your agency? (circle one) Yes / No

If so, for how many years? ____________________

About the Course

In Louisiana, local bridge owners have the responsibility to conduct Special Inspections of bridges to monitor known or suspected deficiencies. According to the Manual For Bridge Evaluation, these Special Inspections can be conducted by a "qualified person familiar with the bridge" who has been provided with the "guidelines and procedures on what to observe and measure." This class will provide the basic training for local agency personnel to conduct Special Inspections of bridges owned by parishes and municipalities and provide the necessary training for the transition from current inspection procedures to the new and updated DOTD system. LTAP has worked closely with the DOTD Bridge Inspection and Maintenance Section to ensure that the class reflects the requirements of DOTD's compliance program in accordance with the National Bridge Inspection Standards. It is strongly advised that each parish send at least one bridge inspector or supervisor to this course in order to meet compliance requirements.

Enrollment, Registration, and Cancellation Policy

Class size is limited to 30 people. Pre-registration is required two weeks in advance. A separate confirmation e-mail with class details will be sent upon final acceptance into the course.

Registration Fee: $50.00 Public Agencies
$100.00 Private Agencies

This fee covers all materials and lunch. Registration is required two weeks in advance. Online registration is available at www.louisianaltap.org. Registration by mail is available if postmarked before the deadline.

Instructor
Kent Hardin
Kent Hardin has 33 years of experience in the construction, inspection, and maintenance of bridges. He worked in various capacities with the LA DOTD from 1984 until 2014. He served as a DODT Bridge Inspector from 1985-2001 and then as the Bridge Maintenance and Inspection Supervisor for District 08, a 7 parish area in central Louisiana, from 2001-2012. From 2012 until his retirement in 2014, he held a statewide QA/QC Bridge Inspection position. Kent continues to work in the bridge inspection field through part-time, QA/QC assignments for DOTD and performance of routine bridge inspections for the US Forest Service in Kishishe National Forest. He is certified as a Bridge Inspection Team Leader by DOTD and as a Senior Engineering Technician in the field of Bridge Safety Inspection by the NICET.

- No Cash Please!
- Credit Card payments accepted through the online registration page! Visa, Mastercard, and Discover ONLY (No American Express)
- Make checks or money orders payable to: LOUISIANA STATE UNIVERSITY
- Mail to: LTAP-TECHNOLOGY TRANSFER/LTTRC 4099 Gourrier Avenue Baton Rouge, Louisiana 70808-4443 ATTN: Bob Breaux

The Louisiana Transportation Research Center is a Louisiana State Board of Registration for Professional Engineers and Land Surveyors, approved Sponsor/Provider of Continuing Professional Development (CPD). Professional Development Hour (PDH) credit will be awarded as follows: fifty (50) contact minutes of instruction or attendance = one (1) PDH.

For additional information about the seminar, to pre-register, or if you have questions concerning registration, contact the LTAP Office:
(225) 767-9117, or e-mail (bbreaux@ltrc.lsu.edu)
National Job Position(s) available - Click for more information!

Latest Newsletter

Be sure to check out the January 2015 LMCA Newsletter. It is available Here.

And remember that all newsletters can be viewed anytime, by clicking on the Newsletter archives link in the left column of the page.

UPCOMING EVENTS

2015 LMCA Annual Meeting

The 58th Annual Meeting of the Louisiana Mosquito Control Association will be held from November 10th-12th, 2015, at the Golden Nugget - Lake Charles, LA

2015 Meeting Registration Form

Preliminary Meeting Schedule

Paper Submission Form

Exhibitors wishing to receive a prospectus, please send a request to office@louisianamosquito.org

Golden Nugget
Hotel & Casino
2550 Golden Nugget Blvd
Lake Charles, LA
70601

Online registration (click here)

To book your room by phone, call 844-777-4653 and use reservation code LMK16A and identify yourself as a participant at
Scope: DeSoto Parish Police Jury

Job Title: Assistant Road Superintendent

Category: Road Department

Salary: $50,000-80,000

The Assistant Road Superintendent supports the Road Superintendent with overseeing of the operation of the Parish roadway maintenance and construction, bridge construction and drainage.

Duties and Responsibilities: (Reports to Road Superintendent)

- Assist Road Superintendent with leading the Department to insure that Parish resources are used in accordance with directives, procedures, policies, regulations, and laws to best serve the citizens and employees of DeSoto Parish.
- Assist Road Superintendent with preparing the annual budget and expending Parish funds.
- Temporarily supervise the work of a road crew in the absence of their foremen, when authorized to do so, in the areas of road maintenance and construction; bridge maintenance and repair; and drainage improvements and repairs.
- Evaluate each Road Foreman’s work in progress and ensure that projects are completed timely, safely, in budget, and in accordance with established quality standards.
- Assist Road Superintendent with obtaining and delivering the necessary quantity and quality of materials for road foremen to complete the assigned tasks.
- Train employees within the department to insure that maintenance and construction of parish roadways is performed in accordance with the established standards.
- Assist Shop Foreman with training and enforcement of operator preventative maintenance.
- Assist Road Superintendent with preparing work schedules and ensure compliance with said schedules.
- Assist Road Superintendent with performing evaluations of Road Foremen.
- Assume the responsibilities and perform the duties of the Road Superintendent in his/her absence when authorized to do so.
- Perform hydraulic analyses in support of Parish Engineer.
- Perform evaluations of roadway conditions for maintenance and construction and make recommendations to Parish Engineer and Road Superintendent.
- Assist Parish Administrator with negotiations for compensation from businesses in accordance with Parish Road Use Ordinance.
- Assist Parish Engineer with training and over site of work performed in association with bridge inspections, roadway signage, and road use enforcement.
- Assist Parish Engineer with roadside spraying and roadway materials specifications and application/installation.
- Perform topographic, design, and construction surveys in support of Parish Engineer and Road Program.
- Assist Parish Engineer with analyzing problems and designing solutions for roadway maintenance and improvements.
- Develop and recommend Department QA/QC programs to Parish Engineer then implement and maintain said approved program.
- Assist Parish Engineer with the performance of contracted consultants and contractors used to construct the annual Road Program.
- Assist Parish Engineer with developing the annual Road Program.
Qualifications:
- High School Diploma or GED equivalent and 18+ months of post secondary education in A/E/C or related field.
- Baccalaureate or Associates degree in A/E/C or related field preferred.
- Familiarity with the operations and maintenance of equipment utilized by the Department on a daily basis.
- Possess a Valid Class “A” Commercial Driver’s license
- Ten (10) plus years of progressively more responsible supervisory experience in A/E/C or related field.
- Must be able to pass a pre-employment drug screening, physical, and background check.
- The ability to plan, initiate and execute procedures in compliance with policies and to solve and properly explain said procedures both verbally and in writing, to persons at all skill levels.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee will work in inclement weather, be required to stand, reach, stoop and kneel; and to lift and/or move up to 50 pounds.

*A/E/C - architecture, engineering, construction*
Change to Main Drive

Re: Road Name Change: Troup to Marie

Denise Hall Causey 318-230-4069

William Charles Causey 318-331-9461

In favor of: yes

Vicki Gardner 318-470-8767

Leslie Gardner 318-518-9933

In favor of: yes

Randy Cooke 318-773-2656

Pam Cooke 318-773-2670

In favor of: yes

Sandra Hall 464-9816 Daughter-in-law

Denise Hall Causey 230-4069 daughter

Greg Baker 423-9872
### 2015 Bid Tabs Six Dump Trucks for Road Dept

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Manufacturer</th>
<th>Model</th>
<th>Unit Price Standard Transmission</th>
<th>Unit Price Automatic Transmission</th>
<th>Delivery Cost</th>
<th>Delivery Date Standard Transmission</th>
<th>Delivery Date Automatic Transmission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shreveport Truck Center</td>
<td>Western Star</td>
<td>4900 Glider</td>
<td>$132,943.00</td>
<td>$154,670.00</td>
<td>$-</td>
<td>2/1/2015</td>
<td>3/1/2015</td>
</tr>
<tr>
<td>Bruckner Truck Sales</td>
<td>Mack</td>
<td>CHU603</td>
<td>$117,140.00</td>
<td>$133,906.00</td>
<td>$-</td>
<td>1/1/2016</td>
<td>1/1/2016</td>
</tr>
<tr>
<td>Kenworth of Louisiana</td>
<td>Kenworth</td>
<td>T880</td>
<td>$113,278.00</td>
<td>$125,750.00</td>
<td>$-</td>
<td>1/15/2016</td>
<td>1/15/2016</td>
</tr>
</tbody>
</table>

Bid opening 9/18/2015 at 2:00 pm

Recommends awarding low bidder, Kenworth of Louisiana
October 28, 2015

Mr. Steven Brown
Desoto Police Jury

RE: Parish Quote

Dear Mr. Brown, as discussed, we will provide 6 (six) T880 Dump Trucks with 475 HP Cummins engines, Allison Transmission and 4"x 4" top rail as per spec (no charge for top rail). With the upgrades, the new total is $129,139.00 each.

Sincerely,

Johnny Dempsey