

Traffic Control Technician Job Opening

The DeSoto Parish Police Jury is seeking qualified applicants for the position of Traffic Control Technician.

Rate of Pay - \$13.19 - \$19.79

Qualifications:

- Prior experience with MUTCD standards, preferred.
- Possess a high school diploma or GED.
- Possess a valid driver's license.
- Must have experience in dealing with the public.
- Excellent interpersonal and communications skills and ability to establish and maintain effective working relationship with co-workers.
- Must be able to pass a pre-employment drug screen, physical and background check.
- General knowledge of computers and software.

Applications will be accepted until 4:30 p.m., Friday, April 19, 2019 at the DeSoto Parish Police Jury Administrative Office, 101 Franklin Street, Mansfield, LA. Applications and a copy of the job description may be obtained from the DeSoto Parish Police Jury Office or www.desotoppj.com.



Scope: DeSoto Road Department

Class Title: Traffic Control Tech/Permit Officer

Category: Road

Rate of Pay: \$13.19 - \$19.79

Under the supervision of the Road Superintendent, the Traffic Control Technician/Permit Officer's primary responsibility is to perform the installation and maintenance of traffic control devices on parish roads in compliance with U.S. Department of Transportation's Manual on Uniform Traffic Control Devices (MUTCD). The officer's secondary responsibility is to travel parish roads and monitor road use by large vehicles to insure proper permits are possessed and routes followed, and to issue citations for violations of such.

Duties and Responsibilities

- Install and maintain traffic control devices on parish roads to help drivers navigate safely.
- Ensure that traffic control devices are installed in compliance with MUTCD.
- Repair and/or replace signs damaged by acts of vandalism, storm damage, and traffic accidents.
- Maintain and inventory traffic control materials such as: signs, posts, pavement marking materials, traffic barricades, traffic cones and construction tools and notify purchasing when materials are needed.
- Promptly maintain an accurate log book to document traffic control work.
- Interact with timber companies, oil field service companies, and other haulers in the parish to ensure proper use and care of roads.
- Issue citations, prepare written reports and maintain records of such.
- Check trucks for current accurate permits.
- Keep assigned equipment and working area clean and free of any danger.
- Other duties as assigned by the Supervisor.

Education and Experience

- Prior experience with MUTCD standards, preferred.
- Possess a high school diploma or GED.
- Possess a valid driver's license.
- Must have experience in dealing with the public.
- Excellent interpersonal and communications skills and ability to establish and maintain effective working relationship with co-workers.
- Must be able to pass a pre-employment drug screen, physical and background check.
- General knowledge of computers and software.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee will work in inclement weather, be required to walk over rough, and uneven surfaces; bend, stoop, stretch, climb, push, and kneel while performing activities such as shoveling, digging, pounding, tamping, loading and unloading materials. Requires ability to lift and/or move up to 70 pounds or more.