

**DESOTO PARISH POLICE JURY**  
An Equal Opportunity Employer

**Application For At Will Employment**

This application will expire in one (1) year.  
A new application must be submitted by applicant after  
that time period if applicant wishes to be considered for employment.

DATE OF APPLICATION: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ CELL PHONE NUMBER: \_\_\_\_\_

POSITION APPLIED FOR: \_\_\_\_\_

START DATE AVAILABLE: \_\_\_\_\_ SALARY DESIRED: \_\_\_\_\_

Are you legally eligible for employment in the United States?  Yes  No

**EDUCATION:** Name of School, number of years completed and degree attained.

High School \_\_\_\_\_ High School Diploma or GED: \_\_\_\_\_

College/University \_\_\_\_\_

Business/Technical \_\_\_\_\_

Other \_\_\_\_\_

**MILITARY SERVICE:**

Duty/Specialized Training: \_\_\_\_\_

**REFERENCES:** List two personal references who are not relatives or former supervisors.

Name	Occupation	Years known	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____

**EMPLOYMENT HISTORY:** List last employer first and include summer or temporary jobs. If you need additional space, please attach a sheet of paper.

**Employer 1:**

Employer Name and Address \_\_\_\_\_

Position \_\_\_\_\_

Duties \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

**EMPLOYER 2:**

Employer Name and Address \_\_\_\_\_

Position \_\_\_\_\_

Duties \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

**EMPLOYER 3:**

Employer Name and Address \_\_\_\_\_

Position \_\_\_\_\_

Duties \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

**EMPLOYER 4:**

Employer Name and Address \_\_\_\_\_

Position \_\_\_\_\_

Duties \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

**SKILLS AND ABILITIES**

Types of computers, other electronic or mechanical equipment that you are qualified to operate or repair:

\_\_\_\_\_

Professional Licenses, Certifications or Registrations: \_\_\_\_\_

\_\_\_\_\_

Additional skills including supervision skills, other languages, or information regarding the career/occupation you wish to bring to the employer's attention:

\_\_\_\_\_

**Are you related to a current Desoto Parish Public Official or Employee?  Yes  No**

**If so, whom and how?** \_\_\_\_\_

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize DeSoto Parish Police Jury to verify their accuracy and to obtain reference information on my work performance. I hereby release DeSoto Parish Police Jury from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of DeSoto Parish Police Jury. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the DeSoto Parish Police Jury may terminate my employment at any time with or without notice or cause.

The applicant grants permission to the DeSoto Parish Police Jury to contact all of the applicant's previous employers and releases all persons providing employment information from liability to the fullest extent provided by LA R.S, 23:291 \_\_\_\_\_ (initial)

The applicant grants permission to the DeSoto Parish Police Jury to conduct background checks, including obtaining criminal records and driving records, and acknowledges that immunity from civil liability is granted to the fullest extent allowed by the law including that provided by LA R.S. 23:291. \_\_\_\_\_ (initial)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_