



# DESOTO PARISH POLICE JURY

## DESOTO PARISH POLICE JURY

AGENDA • MARCH 11, 2019

Regular Meeting

Police Jury Meeting Room

5:00 PM

101 Franklin Street, Mansfield, LA 71052

### OFFICERS

Reggie C. Roe, President • Jim "Jimbo" Davlin, Vice President  
Steven W. Brown, Administrator • Jodi Zeigler, Secretary • Linda Gatlin, Treasurer

#### 1. CALL TO ORDER

<i>Juror</i>	<i>Status</i>
Charlie Robert, District 1A	
B. D. Mitchell, District 1B	
Keith Parker, District 1C	
Jim "Jimbo" Davlin District 2	
Greg Baker, District 3	
Richard Fuller, District 4A	
Jeri Burrell, District 4B	
Ernel Jones, District 4C	
Thomas Jones, District 4D	
Reggie Roe, District 5	
Rodriguez Ross, District 6	

#### 2. INVOCATION

#### 3. PLEDGE OF ALLEGIANCE

#### 4. PRESENTATION OF ACHIEVEMENTS AND SERVICE AWARDS

- A. Roderick Gillam - 5 Year*
- B. Jessica Hatcher - 10 Year*
- C. Gus Simpson - 10 Year*

#### 5. ANNOUNCEMENTS

- A. The Annual Hazardous Waste Collection day will be on April 6, 2019.*
- B. Keep DeSoto Beautiful Parish wide Spring Cleanup Day with be on May 11, 2019  
at the 4-H Building from 8:00am - 12:00pm.*
- C. Mansfield Wolverines Girls Basketball.*

#### 6. GUEST AND PUBLIC COMMENTS

**A. Linda Curtis Spark - The DeSoto Parish Tourist Commission.**

**B. Roy Walters – Live Oak Environmental donation to Destiny Jones.**

**7. CALL FOR ADDITIONS AND DELETIONS TO THE AGENDA**

**8. PRESIDENT'S REPORT**

**9. ADMINISTRATOR'S REPORT**

**10. TREASURER'S FINANCIAL REPORT**

**11. APPROVAL OF MINUTES**

**A. February 11, 2019 - Regular Meeting**

**B. March 4, 2019 - Committee Meeting**

**12. OLD BUSINESS**

**13. NEW BUSINESS**

A. Adopt a Resolution to (1) declare certain movable property surplus, (2) authorize a Surplus Auction on Saturday, April 27, 2019, (3) authorize a professional services agreement with Moreau Auction Company, LLC, and (4) authorize the President and staff to sign documents.

B. Authorize Jennifer Woods and Brittany Mayhall to attend the LFMA Annual Conference on April 3 - 5, 2019 in Kenner, La.

**14. RESOLUTIONS**

A. Recommends adopting a Resolution adopting procedures to be utilized for procurement with Louisiana Community Development Block Grant Funds. (Biennial)

B. Recommends adopting a Resolution authorizing the DeSoto Parish Police Jury President to request engineer's qualification statements. (Biennial)

C. Recommends adopting a Resolution authorizing the DeSoto Parish Police Jury President to request administrative consultant's proposals for services. (Biennial)

D. Recommends adopting a Resolution in support of Legislation authorizing the President of the Police Jury to designate two (2) employees as ex officio notaries public.

**15. ORDINANCES**

**16. ADMINISTRATIVE ITEMS**

- A. Recommends accepting the report and recommendations of the E-911 Advisory Committee
- B. Recommends authorizing the President to sign a final agreement with the U.S. Department of Justice for the correction of American with Disabilities Act Accessibility Guidelines (ADAAG) deficiencies.

#### **17. BUDGET AND FINANCE ITEMS**

- A. Recommends authorizing payment of approved bills.
- B. Recommends authorizing the Treasurer to move money from a dormant account to an interest-bearing CD in Progressive National Bank for the DeSoto Communications District.
- C. Recommends amending the Budget for the DeSoto Sports Complex.

#### **18. PERSONNEL ITEMS**

- A. Recommends authorizing Wardell Bowie, Bridget Tillman, Willis Sudds, Edna Stevenson, Darion Kelly and Thomas Jones to attend the Louisiana Solid Waste Association on March 20-22, 2019, in Lafayette, La.
- B. Recommends authorizing a student as a part-time (less than 27 hours/week) General Office Clerk in the Finance Department. (Primarily to scan documents into the electronic archiving system and other general finance related duties)
- C. Recommends authorizing overnight travel for the Administrator and key staff to Baton Rouge for a meeting with DOTD/FHWA on the I-69 service Road Project.
- D. Recommends authorizing overnight travel for the Administrator, Road Superintendent and Assistant Road Superintendent to Baton Rouge, La. on April 24-25, 2019 for the LPESA Conference (continuing education)
- E. Recommends authorizing overnight travel for the Administrator and key staff to travel to Baton Rouge for a meeting with DEQ on the Landfill Waste Water Treatment Plant Project.
- F. Recommends authorizing overnight travel for the Administrator and key staff to Baton Rouge for a meeting with GOHSEP/FEMA on the 2008 and 2016 FEMA Projects
- G. Recommends authorizing overnight travel for the Administrator to Alexandria for a Life Safety Code Conference on March 25, 2019 (continuing education)
- H. Recommends approving the job description and promotion of Edna Stevenson to the position of Director of Solid Waste Special Programs and Events.
- I. Recommends authorizing one additional Heavy Equipment Operator II position (2 total) at the Landfill and promote Stanley Woodley to said position.

#### **19. SOLID WASTE ITEMS**

- A. Recommends awarding low bid for three (3) Roll Off Trucks to Bruckner's.

## **20. ROAD ITEMS**

- A. Recommends rejecting low bid for Non-compliance and award bid to H & E Equipment.
- B. Recommends taking into the DeSoto Parish Road System Cass, Alex and the north end of Skylar Roads (approximately 1 mile) contingent on developer paying cost of materials. (Roads will not be upgraded for a minimum of four (4) years, just maintained)

## **21. INSURANCE ITEMS**

- A. Recommends the request from Tourism Commission regarding Executive Director's insurance benefits.

## **22. ADJOURN**